

TOWN OF THORNTON BOARD OF SELECTMEN MEETING MINUTES
Meeting Date: January 23, 2013

MR
SM
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APPROVED

The Board of Selectmen met and held a joint public meeting on Wednesday, January 23, 2013 4:00 p.m. at the Campton Town Hall and then met and held a public meeting at the Thornton Town Hall at approximately 5:45 p.m.

4:00 p.m. Intergovernmental Meeting/Budget Meeting

Present: Butch Burbank, Roy Sabourn, Steve Morton, Marianne Peabody
Absent: Brad Benton

The Thornton Board of Selectmen attended a joint board meeting at the Campton Town Hall, 1307 NH Rte. 175, Campton NH for the 2013 Transfer Station and Fire Department budgets. The board's discussed the C.O.L.A increase and merit step increases as recommended by the fire chief. The chief explained that the base wages are low compared with other changes.

5:05 p.m. Campton Board of Selectmen motioned to approve the fire department budget as presented by the fire department.

****Motion****

5:10 p.m. Selectman Sabourn motioned to approve the fire department budget as presented and recommended by the fire chief and as approved by the Campton Board of Selectmen. Seconded by Selectwoman Peabody. Motion passed 4-0.

5:45 p.m. Vice Chairman Sabourn opened the Thornton Board of Selectmen meeting with the flag salute and began the work session.

Board Members present: Roy Sabourn, Steve Morton and Marianne Peabody.

Staff present: Tammie Beaulieu, Town Administrator, Jessi Fleury, Board Secretary

Absent: Brad Benton; Alfred Burbank (present during the joint meeting with the Campton Selectboard. Chairman Burbank was absent during the first part of the meeting and rejoined the meeting at 6:53 p.m.).

Agenda Items

6:30 CIP Committee – 2013 CIP Plan discussion

Present: Giff Kriebel, Jim Demeritt, Cindy Schofield, Lou Klotz.

Mr. Kriebel explained the three options available for funding for the building project. The board discussed the options, keeping in mind, their goal to keep the tax rate as level as possible to avoid large increases.

6:53 Chairman Burbank returned to the meeting.

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After discussion the board agreed to keep proposed warrant articles 3, 4 and 6 and eliminate article 5. If 3 and 4 are voted down, then article 6 would need to be amended to \$249,000 for the roads. The board agreed that they have enough information to present to the voters for them to make an informed decision. The board also agreed that they would have an idea of how the residents feel at the budget hearing. The board also asked that Steve Madaglia would be contacted to be the spokesperson for the building committee during the budget hearing and town meeting.

Payroll Manifest

Motion

7:29 p.m. Selectwoman Peabody motioned to accept the payroll manifest in the amount of \$25,449.15 for check date 1-25-13. Steve Morton seconded. Motion passed 3-0-1. Chairman Burbank abstained.

Vendor Manifest

Motion

7:30 p.m. Selectman Sabourn motioned to approve the vendor manifest for check date 1-25-13 in the amount of \$421,306.69. Selectwoman Peabody seconded. Motion passed 3-0-1. Chairman Burbank abstained.

Motion

7:36 p.m. Chairman Burbank motioned to approve the second vendor manifest for check date 1/15/2013 in the amount of \$66.50. Seconded by Selectman Morton. Motion passed 4-0.

Public Input

Jim Demeritt stated that the tree and stump removal that was completed at Mill Brook went well.

Mr. Demeritt also questioned the status of the snow contractor for Millbrook Road. He explained that he saw the road agent working up there with the large truck and it seems that he is not maintaining the roads until later than usual. Mr. Morton explained that the Road Agent has been making new decisions regarding the winter road maintenance schedules and there is no issue with contractors that the town has hired.

Town Administrator Report

Ms. Beaulieu informed the board that Desiree Mahurin completed a new log of important 2013 dates. The board was very happy with the presentation.

Town Report

The board discussed submission of their annual report. After discussion, Roy Sabourn agreed to draft the report and Jessi Fleury will add to it and send it out to board members this week for their revisions.

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Action Folder

Notice of Intent to cut

****Motion****

7:49 p.m. Selectman Burbank motioned to approve the supplemental intent to cut for Brenda Noseworthy (Power of Attorney for Roger Steele) for PID 11/1-66 on Steele Bridge Road. Selectman Morton seconded. Motion passed 4-0.

Pemi-Baker Solid Waste Agreement – Casella

****Motion****

7:55 p.m. Selectman Morton motioned to accept the Pemi-Baker Solid Waste agreement between the town and Casella effective May 1, 2013. The board agreed that they will sign the contract once the Town Administrator's receives direction as to which areas require signing. Selectman Sabourn seconded. Motion passed 4-0.

Approval of Meeting Minutes

****Motion****

7:51 p.m. Selectman Burbank motioned to approve the public minutes of 1-9-2013 as amended. Selectwoman Peabody seconded. Motion passed 4-0.

Letter from DES re: Mill Brook breach.

The board reviewed the letter from NHDES regarding the breach in the bank of the Mill Brook. Recommendations for repairing the breach as provided by NHDES include hiring a professional engineer experienced in river morphology and bio-engineered bank stabilization. After discussion, the board agreed that it is cost prohibitive for the town to act on this matter and agreed to not move forward with these repairs at this time.

Application for GH Berlin Lubricants for Motor Oil Vendor

The board reviewed the request of the Road Agent to open a new account with GH Berlin Lubricants so that he can obtain the best cost for supplies.

****Motion****

8:04 p.m. Selectman Morton motioned to open an account with GH Berlin Lubricants for an account with the highway department. Seconded by Selectman Burbank. Motion passed 4-0.

Signature File:

The board signed the following items:

- Modification of Grant or Agreement between the US Forest Service and Police Department
- Letter to Blanche and Kevin Boyce re: tax deeded property

Engineering Design Service Contract – HEB – Covered Bridge

The board reviewed the draft contract and requested a final contract to sign.

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8:00 *Total 2013 Budget, Proposed Revenue & Warrant review.*

The board reviewed the stipend and COLA increases for all departments.

After discussion of the 2013 budget items and the draft warrant, the board agreed to meet Wednesday, January 30 at 4:00 p.m. to motion approval of the 2013 budget. The board will also review estimated revenues at this meeting.

Pending Litigation

The board discussed legal situations. Ms. Beaulieu confirmed that Don Penland of the Local Government Center will be representing the town in the case of CBDA Development, Inc. LLC v. Town of Thornton et al which will not be a cost for the town.

9:00 *non-public session*

****Motion****

9:07 p.m. Selectman Sabourn motioned to enter non-public session pursuant to RSA 91-A: 3, II (a-personnel , b-hiring, c-reputation). Seconded by Selectman Morton. Roll call, Butch Burbank - yes, Roy Sabourn - yes, Steve Morton – yes, Marianne Peabody - yes. Motion passed 4-0.

****Motion****

9:50 p.m. Selectwoman Peabody motioned to exit non-public session. Selectman Morton seconded. Motion passed 4-0.

****Motion****

9:51 p.m. Selectman Morton motioned to approve the non-public welfare manifest in the amount of \$175.00 for check dated 1/26/13. Motion passed 3-0-1. Selectwoman Peabody abstained.

****Motion****

9:52 p.m. Selectman Morton motioned to approve that Chief Moller make an conditional offer for employment to candidate #3. Selectwoman Peabody seconded. Motion passed 4-0.

****Motion****

9:57 p.m. Selectman Morton motioned to adjourn. Selectman Sabourn seconded. Motion passed 4-0.

Respectfully submitted,

Jessi Fleury
Board Secretary
Draft posted 1/30/2013

Board of Selectmen

January 23, 2012

4:00 PM The Thornton Board of Selectmen will attend a joint board meeting at the Campton Town Hall, 1307 NH Rte. 175, Campton NH for the 2013 Transfer Station and Fire Department budgets.

Thornton Board of Selectmen will return to the Thornton Town Hall, 16 Merrill Access Rd.

Sign In Sheet

**PLEASE PRINT YOUR NAME AND A
ADDRESS.**

Thank you!

1. *James Bennett* 76 Fadden Rd
2. *Yell Kurtz*
3. *Zell 15* Millbrook
4. *Andy Schofield* 21 Campton St.
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____

TOWN OF THORNTON
Selectmen's Agenda
January 23, 2013
4:00 PM

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Thornton Board of Selectmen will return to the Thornton Town Hall, 16 Merrill Access Rd.

5:30 Flag salute

Work session – (no public input)

Manifest
Signature Folder
Action Folder reviewed by Board for discussion later
Mail Folder

Motion and sign the payroll and vendor manifest

Public Forum (5 minute session per person)

Town Administrator presents (no public input)

Agenda Items: (no public input unless approved by the Chairman)

6:30 PM CIP Committee – 2013 CIP Plan discussion
7:00 Total 2013 Budget, Proposed Revenue & Warrant review.
8:00 Motion 2013 budget and warrant to present at public hearing unless further changes are required via petitioned articles.
8:15 non-public session pursuant to RSA 91-A: 3, II (a-personnel , b-hiring, c-reputation)

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

Public Forum (5 minute session per person)

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.