

TOWN OF THORNTON BOARD OF SELECTMEN MEETING MINUTES

Meeting Date: February 6, 2013

APPROVED

**5:00 p.m. Chairman Burbank opened the Thornton Board of Selectmen meeting with the flag salute and began the meeting.**

**Board Members present:** Chairman Burbank, Roy Sabourn, Brad Benton, Steve Morton and Marianne Peabody.

**Staff present:** Tammie Beaulieu, Town Administrator; Jessi Fleury, Board Secretary.

*Payroll Manifest*

**\*\*Motion\*\***

**5:47p.m. Selectwoman Peabody motioned to accept the payroll manifest in the amount of \$26,306.35 for check date 2-8-13. Selectman Morton seconded. Motion passed 5-0.**

*Vendor Manifest*

**\*\*Motion\*\***

**5:48 p.m. Selectman Benton motioned to approve the vendor manifest for check date 2-8-13 in the amount of \$144,150.60. Selectman Morton seconded. Motion passed 3-0-2. Selectman Sabourn and Marianne Peabody abstained.**

**Action Folder**

*Certificate of Appointment*

**\*\*Motion\*\***

**5:50 p.m. Selectman Burbank motioned to approve the appointment for Sally Harris as a Ballot Clerk. Seconded by Steve Morton. Motion passed 5-0.**

**\*\*Motion\*\***

**5:52 p.m. Marianne Peabody motioned to accept the FEMA funds in the amount of \$3,527.90 for damages caused by Hurricane Sandy. Seconded by Selectman Morton. Motion passed 5-0.**

Selectman Morton informed the board that he has written a letter of observation in relation to the flooding across the Hazelton Drive for file and when he spoke with Chief Moller, she suggested that he contact the Homeland Security emergency management agency. He spoke with Mike Poirier whom had viewed this area with NRCS previously. Mr. Poirier requested information regarding the amount of funds that would be needed to fix this problem if it was a soft grant match. Mr. Morton spoke with NHDES and was informed that a set of plans from a qualified engineer is needed; although hand sketched plans may be allowed to facilitate a temporary repair. The board discussed the requirements of NHDES and the costs associated. Mr. Morton stated that he believes there is a good chance that the river is going to carve a new route over Hazelton road.

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The board discussed hiring an engineer to investigate this problem and converse with Jeff Blecharczyk as to what is needed to prevent this from happening. The board agreed to have Selectman Morton contact Tyler Philips to see if he may be a qualified option as a hydrological engineer or HEB engineers to take a look at the problem and see what the town has for options.

#### *Approval of Meeting Minutes*

#### **\*\*Motion\*\***

**7:51 p.m. Selectman Morton motioned to approve the public minutes of 1-30-2013 as amended. Selectwoman Peabody seconded. Motion passed 5-0.**

#### **\*\*Motion\*\***

**7:51 p.m. Selectwoman Peabody motioned to approve the public minutes of 1-23-2013 as amended. Selectman Morton seconded. Motion passed 4-0-1. Selectman Benton abstained.**

#### **Public Input**

No input was received.

#### **Signature File:**

The board signed the following items:

- Thank you letter to Desiree Mahurin
- Resignation acceptance for Ralph Perron, as Neighborfest member

#### **Agenda Items**

*6:00 PM Final discussions on the 2013 Budget, Proposed Revenue & Warrant if applicable.*

The board discussed the final proposed 2013 budget. Selectman Morton informed the board that the Planning Board voted down two proposed warrants articles related to the definition of Single Family Dwelling, and the definition of Voluntary Lot Merger. The selectmen expressed great disappointment that the articles were not supported by the Planning Board. The board discussed the process they will follow for the budget public hearing.

The board reviewed the elected positions that are in need of fulfillment as no one has expressed interest in running for these positions. Ms. Beaulieu explained that the Supervisors of the Checklist have not had a pay raise in many years and she feels that the Supervisors would be more apt to run for office if the pay rate was higher. The board agreed that this position requires specialized knowledge and that the experience of the supervisors of the checklist is an asset to the town. The board also discussed the minimum wage salary of the ballot clerks as well.

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**\*\*Motion\*\***

**6:27 p.m. Steve Morton motioned to increase the salary of the supervisors of the Checklist from \$8.00 to \$10.00 an hour. Seconded by Selectman Benton. Motion passed 5-0.**

**\*\*Motion\*\***

**6:28 p.m. Steve Morton motioned to increase the salary of the ballot clerks from \$7.25 to \$8.50 an hour. Seconded by Selectman Sabourn. Motion passed 5-0.**

**Town Administrator Report**

Ms. Beaulieu informed the board that she had a meeting with Primex this week to receive updates in service and programs. She also informed the board that she would like to nominate John Kubik for attendance at the supervisor academy. The Selectmen agreed.

*Part time Seasonal Employee – Highway Department*

**\*\*Motion\*\***

**6:37 p.m. Selectman Sabourn motioned to hire Ralph Conn as a seasonal highway worker labor grade 4 step 10 at \$14.99 per hour. Seconded by Brad Benton. Motion passed 5-0.**

Ms. Beaulieu informed the board that eviction notices have been sent and the return receipt signatures have been received. The board hopes that the residents involved will work with the town to create a re-payment of taxes plan by the deadline date.

*Non Public Session*

**\*\*Motion\*\***

**6:39 p.m. Selectman Morton motioned to enter non-public session pursuant to RSA 91-A: 3, II (c-reputation). Seconded by Selectman Benton. Roll call, Butch Burbank - yes, Roy Sabourn - yes, Steve Morton – yes. Motion passed 4-0-1. Marianne Peabody – abstained.**

**\*\*Motion\*\***

**6:44 p.m. Selectman Morton motioned to exit non-public session. Selectman Morton seconded. Motion passed 4-0.**

**\*\*Motion\*\***

**6:44 p.m. Selectman Morton motioned to approve the non-public welfare manifest in the amount of \$1,387.00 for check dated 2/9/13. Motion passed 4-0-1. Selectwoman Peabody abstained.**

**Selectman Comments**

Ms. Peabody explained that during the previous Selectboard meeting she was asked to contact Plymouth Regional Clinic to see if there was still a free clinic for residents in the area. Ms. Peabody explained that the Plymouth regional clinic no longer exists due to a lack of funding. Midstate health has now taken over attempting to assist people in the

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region who do not have health insurance. Plymouth Regional was a free service but Midstate health will charge on a sliding fee scale.

**Hazard Mitigation**

Steve Morton stated that in the vicinity of the USFS Campton Campground there are trees in the Mad River. He believes the trees need to be removed as they are blocking the river outlet causing a large ice dam. Mr. Morton stated that he plans to communicate with the town emergency management director and will update the board as he receives more information. .

**Public Forum**

No public comment.

6:50 Chairman Burbank recessed the meeting for 10 minutes.

**7:00 2013 Budget Public Hearing – Public session**

Chairman Burbank opened the public hearing at 7:00 p.m. and informed the public that they will not be reviewing the budget line by line but that if they have a question as they go through each department then he will stop and address those questions. Chairman Burbank read through the budget by department.

The board discussed the 250 year birthday of the town as it is scheduled for this year, and they agreed that the historical society and/or Old Home Day committee should submit a request for funds and perhaps this could be submitted at town meeting.

Selectmen Sabourn explained that the town has not had to borrow funds in the past five years due to the money management skill of the Town Administrator and her positive working relationship with the Thornton Central School and the SAU Office. The three departments working together have saved the town a lot of funds.

The board discussed the Capital Outlay budget. Chairman Burbank introduced Steve Medaglia to present the new building project proposal. Mr. Medaglia presented a PowerPoint presentation explaining the options and needs for renovations.

Lou Klotz mentioned the need for additional archival storage space that is fire proof and humidity controlled. Selectman Sabourn stated that the plan accounts for additional storage space but the committee did not receive this request during their previous meetings relative to the need for humidity controlled, fire proof storage area.

Chief Tobine mentioned that he wants to make sure that he reviews the final building plans for code. Mr. Sabourn explained that the architects will meet with departments before the plan is final as well as a meeting with the fire personnel to make sure that all codes are met. Mr. Sabourn explained the warrant article options to the public and thanked the CIP members for their work so that the tax rate would remain level and the town would be able to fund this project without impacting the tax rate.

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*2013 Revenue Forecast*

The projections have been provided on a conservative basis by the Town Administrator and are supported by the Board of Selectmen.

Chairman Burbank called for any additional comments or questions.

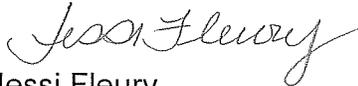
**\*\*Motion\*\***

**8:20 p.m. Selectman Sabourn motioned to close the public hearing. Seconded by Selectman Morton. Motion passed 5-0.**

**\*\*Motion\*\***

**8:22 p.m. Selectman Sabourn motioned to adjourn. Selectwoman Peabody seconded. Motion passed 5-0.**

Respectfully submitted,



Jessi Fleury  
Board Secretary  
Draft posted 2/13/2013

# Board of Selectmen

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Sign In Sheet

**PLEASE PRINT YOUR NAME AND ADDRESS.**

Thank you!

1. JAMES JEMER, II Tadden Rd.
2. SUSAN BAYNE 20 Logan St
3. PATRICIA KLOTZ 323 Mill Brook Rd.
4. LOUIS KLOTZ 323 Mill Brook Rd.
5. JOHN PAUL HILLIARD 383 MILL BROOK ROAD
6. A McQuinn 9 Karma Ct
7. A Kuntz RT 49
8. David Tobac
9. Betsy Rodgers Mad River Rd
10. Rebecca Farnsworth 3051 US Rt 3
11. JOHN KURIK 822 RT 49
12. STEVE MEDALLIA BAYD Drive
13. \_\_\_\_\_
14. \_\_\_\_\_
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**TOWN OF THORNTON**  
**Selectmen's Agenda**  
**February 6, 2013**  
**5:00 PM**

5:00 Flag salute

Work session – (no public input)

Manifest  
Signature Folder  
Action Folder reviewed by Board for discussion later  
Mail Folder

Motion and sign the payroll and vendor manifest

**Public Forum (5 minute session per person)**

Town Administrator presents (no public input)

**Agenda Items:** (no public input unless approved by the Chairman)

6:00 PM Final discussions on the 2013 Budget, Proposed Revenue & Warrant if applicable. New motions if any changes are made before the public hearing.

7:00 2013 Budget Public Hearing – Public session

8:00 2013 Budget, Proposed Revenue & Warrant motions only applicable if any changes are required.

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

**Public Forum (5 minute session per person)**

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

\*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.