

TOWN OF THORNTON BOARD OF SELECTMEN MEETING MINUTES  
March 20, 2013

Approved  
on 4-3-2013  
by BOS. (SFD)

APPROVED

5:00 p.m. Vice chairman Sabourn opened the Thornton Board of Selectmen meeting with the flag salute and began the meeting.

**Board Members present:** Roy Sabourn, Brad Benton, Steve Morton, Marianne Peabody and John Paul-Hilliard.

**Staff present:** Tammie Beaulieu, Town Administrator and Jessi Fleury, Board Secretary.

**\*\*Motion\*\***

5:28 p.m. Selectman Morton motioned to enter non-public session pursuant to RSA 91-A: 3, II, c-reputation. Seconded by Selectman Morton. Roll call, Roy Sabourn – yes, Steve Morton – yes, Marianne Peabody – yes, Brad Benton – yes, John Paul-Hilliard – yes. Motion passed 5-0.

**\*\*Motion\*\***

5:39 p.m. Selectman Morton motioned to exit non-public session. Seconded by Selectman Benton. Motion passed 5-0.

Selectwoman Peabody exited the meeting.

*Payroll Manifest*

**\*\*Motion\*\***

Selectman Morton motioned to approve the payroll manifest for check date 3-22-13 in the amount of \$26,008.93. Selectman Benton seconded. Motion passed 3-0-1. Selectman Sabourn abstained.

*Vendor Manifest*

**\*\*Motion\*\***

Selectman Morton motioned to accept the vendor manifest in the amount of \$297,356.76. for check date 3-22-13. Selectman Benton seconded. Motion passed 4-0.

**Action Folder**

*Giftng Policy*

The board reviewed the gifting policy for selectmen services.

**\*\*Motion\*\***

5:41 p.m. Selectman Morton motioned to approve the gifting policy as presented effective 3/20/2013. Seconded by Selectman Paul-Hilliard. Motion passed 4-0.

*Warrant*

The board reviewed the original warrant yield tax levy dated March 20, 2013.

**\*\*Motion\*\***

5:43 p.m. Selectman Morton motioned to accept the yield tax warrant for Ralph Bradley for PID 3/4-10, 3/3-12, in the combined amount of \$557.41. Seconded by Selectman Paul-Hilliard. Motion passed 4-0.

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*Trustee of Trust Fund Appointment*

**\*\*Motion\*\***

5:47 p.m. Selectman Benton motioned to appoint Rebecca Farnsworth to the Trustee of Trust Funds for a term date ending 2014. Seconded by Selectman Morton. Motion passed 4-0.

*Minutes Approval*

**\*\*Motion\*\***

5:48 p.m. Selectman Benton motioned to approve the public minutes of 3-6-2013 as amended. Selectman Morton seconded. Motion passed 3-0-1. Selectman Paul-Hilliard abstained.

*Signature Folder*

The board signed the following items:

- Assignment of Local Health Officer Nomination naming Marianne Peabody as the appointed health officer as motioned by the board during the previous board meeting.
- 2012 Equalization Municipal Assessment Certificate
  - Selectman Sabourn reviewed the wording on the form as well as the added language from the Town Administrator "with consideration of changes reported to the Town". The board agreed with the added language.

Selectwoman Peabody joined the meeting at 5:55 p.m.

*ZCA Review*

The board reviewed zoning compliance applications.

**\*\*Motion\*\***

5:55 p.m. Selectman Morton motioned to accept ZCA permit #2013-02 for Adrienne Michaud for PID 16/1-08L503 for removal of old deck and addition of new deck. Seconded by Selectwoman Peabody. Motion passed 5-0.

**\*\*Motion\*\***

5:56 p.m. Selectman Morton motioned to accept permit #2013-04 for Larry Kast and Lisa Sheehy for PID 11/4-20 for a shed. Seconded by Selectman Benton. Motion passed 5-0.

**\*\*Motion\*\***

5:57 p.m. Selectman Morton motioned to accept permit #2013-05 for John Kubik Jr. for a 32x32 garage for PID 17/19-9. Seconded by Selectman Paul-Hilliard. Motion passed 5-0.

*6:00 p.m. Non-public session*

**\*\*Motion\*\***

6:00 p.m. Selectwoman Peabody motioned to enter non-public session pursuant to RSA 91-A: 3, II, c-reputation. Seconded by Selectman Morton. Roll call, Roy Sabourn – yes, Steve Morton – yes, Marianne Peabody – yes, Brad Benton – yes, John Paul-Hilliard – yes. Motion passed 5-0.

**\*\*Motion\*\***

6:20 p.m. Selectman Morton motioned to exit non-public session. Selectman Benton seconded. Motion passed 5-0.

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**\*\*Motion\*\***

6:21 p.m. Selectman Paul-Hilliard motioned to approve the non-public welfare manifest in the amount of \$250.00 for check dated 3/23/13. Selectman Benton seconded. Motion passed 4-0-1. Selectwoman Peabody abstained.

**Public Comment**

Jim Demeritt mentioned a concern with a zoning compliance application #2013 – 02 for a deck approved earlier. The board discussed the application packet and agreed that they approved the application based on the information provided.

**Town Administrator**

*Road Agent – Mailbox Policy Draft*

Ms. Beaulieu provided a draft of the mailbox policy as drafted by the Road Agent. The board agreed to review and present any changes if needed at their next meeting.

*FEMA Application – Covered Bridge Road*

Ms. Beaulieu stated that she is waiting for a letter from Nancy Mayville, NHDOT regarding the reduction in FEMA funds for the Covered Bridge Road. The board discussed the work completed on the bridge by Piper prior to Hurricane Irene. The board agreed that they would move forward with the bridge design and apply for the State Bridge Aid for 2017-2018.

*Donation*

Corey from Sherwin Williams in Plymouth has offered to paint the backstop at Crawford's ball field. The board was grateful and agreed because of liability concerns that they would hire him as a contractor for a small fee.

*Building Renovations*

Ms. Beaulieu has been in contact with Alba Architects regarding the building project. The board discussed changes that are needed and the schedule for processing the project. The board discussed that they need written findings from Chief Tobine after reviewing the latest building plans. An email will be sent to Phillip Bennett, letting him know that revisions will be forwarded to him as well as Chief Tobine to submit any concerns.

*Special Event Hearing March 27, 2013 at 7:00 p.m.*

Ms. Beaulieu presented packets of information for special event applications for the Pemi-Valley Bluegrass Festival and the Boogie 'n Blues Festival for the board to review prior to the public hearing scheduled for next week.

*Avitar Tax Mapping Invoice*

The board discussed an invoice received from Avitar and the large increase in updates due to the Baron Mountain update. The board agreed that they will look into new mapping options for the town.

*Russ Gilman Concern*

Mr. Gilman could not attend but he was upset that the selectmen's warrant article relative to buildings on land of another did not pass the planning board's public hearing to be placed on the warrant article this year and explained to Ms. Beaulieu that he feels that the definition of dwelling should include other buildings such as barns and sheds.

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Ms. Beaulieu informed the board that the Campton-Thornton Neighborfest has been dissolved.

Ms. Beaulieu informed Selectman Paul-Hilliard of upcoming seminars for new selectmen and provided resources and information as to how to communicate concerns outside of a board meeting and that he should contact the Town Administrator rather than contacting the other Selectboard members.

John Paul-Hilliard volunteered to be the ex-officio member for the Planning Board.

**\*\*Motion\*\***

**7:24 p.m. Selectman Sabourn motioned to appoint John Paul-Hilliard as the ex-officio member to the Planning Board. Seconded by Selectman Morton. Motion passed 4-0-1. Selectman Paul-Hilliard abstained.**

Selectman Sabourn swore in John Paul-Hilliard as Ex-officio member.

**Selectmen Comments**

Selectman Morton recommended to have Corey from Sherwin Williams join the Beautification Committee. Selectwoman Peabody also stated that Julie Pien is interested in being on the committee as well. Ms. Beaulieu will verify insurance requirements.

Selectman Sabourn welcomed Selectman Paul-Hilliard to the board.

*Nomination for New Selectman Positions*

**\*\*Motion\*\***

**7:41 p.m. Selectwoman Peabody made the motion to appoint Brad Benton as Chairman. Seconded by Selectman Paul-Hilliard. Motion passed 4-0-1. Selectman Benton abstained.**

**\*\*Motion\*\***

**7:42 p.m. Selectman Morton made the motion to appoint Roy Sabourn as Vice-chairman. Seconded by Selectwoman Peabody. Motion passed 4-0-1. Selectman Sabourn abstained.**

**\*\*Motion\*\***

**7:42 p.m. Selectman Morton motioned to appoint Selectwoman Peabody as Selectman member to the Beatification Committee. Seconded by Selectwoman Peabody. Motion passed 4-0-1. Selectwoman Peabody abstained.**

The board discussed the petitioned Rights Based Ordinance and the process that was followed at town meeting. The board agreed that the process was fair, however Selectwoman Peabody feels that there may be more information to understand and she would like the board's blessing to gather more information.

Steve Morton informed the board that Todd Baldwin has contacted the Road Agent and feels the town vehicles are damaging his lawn. The Road Agent is researching the right of way and will respond to Mr. Baldwin with his findings.

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Steve Morton mentioned that he received an email from David Rivers regarding concerns of updating the website. Ms. Beaulieu stated that they have \$1,000 in the budget for web updating. She also explained that the web hosts update the site, not town staff. Ms. Beaulieu explained that the ballot and warrant had been on the website however, the web host removed it on accident when they were removing outdated election information per request of the Town Clerk.

**\*\*Motion\*\***

**8:10 p.m. Selectman Sabourn motioned to adjourn. Selectwoman Peabody seconded.  
Motion passed 5-0.**

Respectfully submitted,

Jessi Fleury  
Board Secretary  
Draft posted 3/27 /2013

# Board of Selectmen

Meeting Date: March 20, 2013

Sign In Sheet

**PLEASE PRINT YOUR NAME AND ADDRESS.**

Thank you!

1. *James Demeritt 76 Fadden Rd*

2. \_\_\_\_\_

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**TOWN OF THORNTON**  
**Selectmen's Agenda**  
**March 20, 2013**  
**5:00 PM**

5:00 Flag salute

Work session – (no public input)

Manifest  
Signature Folder  
Action Folder reviewed by Board for discussion later  
Mail Folder

Motion and sign the payroll and vendor manifest

**Public Forum (5 minute session per person)**

Town Administrator presents (no public input)

**Agenda Items:** (no public input unless approved by the Chairman)

6:00 PM non-public session pursuant to RSA 91-A: 3, II (c-reputation)

6:30 Annual Selectmen introduction

A) Welcome new members

B) Elect Chair, Vice-Chair, Planning Board ex-officio, Beautification Comm.,

C) Review new binders prepared for the selectmen

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

**Public Forum (5 minute session per person)**

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

\*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.