



**TOWN OF THORNTON  
BOARD OF SELECTMEN**

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 7 24 13  
BOS Initial: BRB  
Rec'd by Town Clerk on: 25 July 13  
Town Clerk Initials: JK

**Board of Selectmen Meeting Minutes  
July 10, 2013**

10:00 A.M. Chairman B. Benton opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance.

**ROLL CALL:** Chairman Brad Benton; Vice-Chairman Roy Sabourn, J. Paul-Hilliard, Steve Morton and Marianne Peabody.

**STAFF PRESENT:** Tammie A. Beaulieu, Town Administrator and Jessi Fleury, Board Secretary.

**VENDOR MANIFEST**

**MOTION:** "To accept the vendor manifest dated 7-12-2013 in the amount of \$371,282.18."

Motion: S. Morton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

Abstained: R. Sabourn and B. Benton

**PAYROLL MANIFEST**

**MOTION:** "To accept the payroll manifest dated 7-12-2013 in the amount of \$39,609.40."

Motion: R. Sabourn

Seconded: S. Morton

Discussion: None.

Motion Passes: 3– Yes, 0 – No

Abstained: J. Paul-Hilliard and M. Peabody

**ACTION FOLDER**

**PRIMEX – HOLIDAY REFUND**

**MOTION:** "To send a letter to Primex requesting a cash return in the form of a refund check from surplus rather than a credit."

Motion: S. Morton

Seconded: R. Sabourn

Discussion: None.

Motion Passes: 5– Yes, 0 – No

**YIELD TAX LEVY**

**MOTION:** "To approve the yield tax levy for Albertina Duffy Estate, PID 10-5-1 with a timber tax due in the amount of \$2,518.70."

Motion: S. Morton

Seconded: R. Sabourn

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

ZCA

**MOTION: "To accept ZCA #2013-17 for Sean Byrnes for PID 17 lot 7-46 for a new 24x36 unheated garage."**

Motion: S. Morton  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 5 – Yes, 0 – No

#### ZCA #2013-12 UPDATE

ZCA #2013-12 was issued to R. Cosmo of PID 11-1-175 as the conditions placed by the Board of Selectmen previously, have been met. R. Sabourn asked if the wetlands permit was on file. He stated that he does not feel comfortable approving a ZCA without an approved wetlands permit if one is pending. T. Beaulieu confirmed with N. Decoteau that a wetlands permit is on file.

#### RELEASE OF CLAIMS FORM

**MOTION: "To accept the general release of all claims from Beverley and David Chappell relative to the Chappell's v. Town of Thornton Board of Selectmen et al."**

Motion: S. Morton  
Seconded: J. Paul-Hilliard  
Discussion: None.  
Motion Passes: 3 – Yes, 0 – No                      Abstained: R. Sabourn and B. Benton

#### NOTICE OF DECISION – PLANNING BOARD UPDATE

The board reviewed a Notice of Decision from the Planning Board granting approval to place a rental recreational vehicle on sites 11, 12, 13 and 14 of recorded plan #14303 at Pemi-River Campground.

The board discussed the definition of a recreational vehicle. T. Beaulieu stated that additional information has been received regarding the notice of decision with respect to the definition of a recreational vehicle. The Planning Board contacted legal counsel for review and it was suggested that the board acted within their rights. T. Beaulieu explained that there is no code enforcement issue unless the units are not removed from the flood plain within 180 days. It appears that the Planning Board will not need to readdress their decision.

#### NOTICE OF EXCAVATION INTENT

The Planning Board issued an excavation permit on 6-20-13 to M. Johnston.

#### Signature File:

The Board signed the following items:

- **SOFTWARE AGREEMENT - AVITAR**

The board signed a software agreement for online assessing data housing with Avitar Associates of NE in the amount of \$2,441.00.

#### 10: 30 A.M. ZBA BUDGET

J. Demeritt stated that the ZBA legal budget line has been exhausted and there are additional expected expenses for 2013. J. Demeritt asked if the town budget would be able to offset their expected overage.

R. Sabourn asked what their options are if some departments are in danger of over expending their legal line.



Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Abstained: J. Paul-Hilliard

## **TOWN ADMINISTRATOR REPORT**

### **LAND USE CHANGE TAX**

T. Beaulieu stated that a current use penalty tax for Priscilla McKinnon had been issued by the assessor since the land no longer qualified for current use. T. Beaulieu was not comfortable with the previous \$8,500 current use penalty assessment that was established by Avitar due to the topography of the back land. After further review from the assessor, the new assessed current use penalty tax was reduced to \$650.00 due to land conditions that reduced the value of the land as determined by Avitar.

**MOTION: "To approve the land use change tax for Priscilla McKinnon for property on Suzi Lane in the amount of \$650.00"**

Motion: R. Sabourn

Seconded: S. Morton

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

### **ACCUFUND ENTRY LEDGER**

T. Beaulieu referenced the Selectboard's policy that requires employees to be employed for 12 months before using their accrued vacation time. N. Decoteau asked if the board would consider waiving the policy so that she will be able to use her accrued vacation time this year since her accruals were prorated. The board agreed.

### **MILLBROOK ROAD PAVING UPDATE**

T. Beaulieu informed the board that J. Kubik believes that he can do more road construction and paving on Millbrook Road than anticipated since the reconstruction was done through the highway department rather than hiring a subcontractor. J. Kubik would like permission to do more than originally planned as his budget allows. The board agreed that this was fine as long as he is within his budget.

### **ROAD WAY EXCAVATION PERMIT**

The board agreed to discuss this at the next meeting.

### **PUBLIC FORUM:**

K. Bolger stated that he is meeting with CCI on Friday to discuss pricing for the renovation project for the Town Hall/Police Department.

K. Bolger stated that J. Tobine has asked to step down in rank as Captain but would like to remain active. The Commissioners agreed to this request. K. Bolger stated that the Fire Commissioners have promoted Daniel Defosses from Lieutenant to Captain.

K. Bolger explained that so far the Fire Department budget is in good standing and the Commissioners are being frugal in hopes that they can assist with anticipated legal expenses.

**SELECTMEN COMMENTS**

No comments.

**MOTION 11:50 A.M.: "To adjourn."**

Motion: S. Morton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

Respectfully submitted,

Jessi Fleury

Board Secretary

Draft posted 7/11/2013

**TOWN OF THORNTON**  
**Selectmen's Agenda**  
**July 10, 2013**  
**10:00 AM**

10:00 AM Flag salute

Work session – (no public input)

Manifest  
Signature Folder  
Action Folder reviewed by Board for discussion later  
Mail Folder

Motion and sign the payroll and vendor manifest

Town Administrator presents (no public input)

**Agenda Items:** (no public input unless approved by the Chairman)

10:30 AM ZBA Budget

11:00 Maher Mahmoud- Tax Deed Process.

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

**Public Forum (5 minute session per person)**

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

\*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen  
July 10, 2013  
SIGN IN SHEET (Please Print)

- 1 JAMES DEMERITT 76 Fadden Rd
- 2 MAHER MAHMOUD MAHER MAHMOUD
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