



**TOWN OF THORNTON
BOARD OF SELECTMEN**

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 7 24 13
BOS Initial: BRB
Rec'd by Town Clerk on: 25 July 13
Town Clerk Initials: JK

**Board of Selectmen Meeting Minutes
July 10, 2013**

10:00 A.M. Chairman B. Benton opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance.

ROLL CALL: Chairman Brad Benton; Vice-Chairman Roy Sabourn, J. Paul-Hilliard, Steve Morton and Marianne Peabody.

STAFF PRESENT: Tammie A. Beaulieu, Town Administrator and Jessi Fleury, Board Secretary.

VENDOR MANIFEST

MOTION: "To accept the vendor manifest dated 7-12-2013 in the amount of \$371,282.18."

Motion: S. Morton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

Abstained: R. Sabourn and B. Benton

PAYROLL MANIFEST

MOTION: "To accept the payroll manifest dated 7-12-2013 in the amount of \$39,609.40."

Motion: R. Sabourn

Seconded: S. Morton

Discussion: None.

Motion Passes: 3– Yes, 0 – No

Abstained: J. Paul-Hilliard and M. Peabody

ACTION FOLDER

PRIMEX – HOLIDAY REFUND

MOTION: "To send a letter to Primex requesting a cash return in the form of a refund check from surplus rather than a credit."

Motion: S. Morton

Seconded: R. Sabourn

Discussion: None.

Motion Passes: 5– Yes, 0 – No

YIELD TAX LEVY

MOTION: "To approve the yield tax levy for Albertina Duffy Estate, PID 10-5-1 with a timber tax due in the amount of \$2,518.70."

Motion: S. Morton

Seconded: R. Sabourn

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

ZCA

MOTION: "To accept ZCA #2013-17 for Sean Byrnes for PID 17 lot 7-46 for a new 24x36 unheated garage."

Motion: S. Morton
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

ZCA #2013-12 UPDATE

ZCA #2013-12 was issued to R. Cosmo of PID 11-1-175 as the conditions placed by the Board of Selectmen previously, have been met. R. Sabourn asked if the wetlands permit was on file. He stated that he does not feel comfortable approving a ZCA without an approved wetlands permit if one is pending. T. Beaulieu confirmed with N. Decoteau that a wetlands permit is on file.

RELEASE OF CLAIMS FORM

MOTION: "To accept the general release of all claims from Beverley and David Chappell relative to the Chappell's v. Town of Thornton Board of Selectmen et al."

Motion: S. Morton
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 3 – Yes, 0 – No Abstained: R. Sabourn and B. Benton

NOTICE OF DECISION – PLANNING BOARD UPDATE

The board reviewed a Notice of Decision from the Planning Board granting approval to place a rental recreational vehicle on sites 11, 12, 13 and 14 of recorded plan #14303 at Pemi-River Campground.

The board discussed the definition of a recreational vehicle. T. Beaulieu stated that additional information has been received regarding the notice of decision with respect to the definition of a recreational vehicle. The Planning Board contacted legal counsel for review and it was suggested that the board acted within their rights. T. Beaulieu explained that there is no code enforcement issue unless the units are not removed from the flood plain within 180 days. It appears that the Planning Board will not need to readdress their decision.

NOTICE OF EXCAVATION INTENT

The Planning Board issued an excavation permit on 6-20-13 to M. Johnston.

Signature File:

The Board signed the following items:

- **SOFTWARE AGREEMENT - AVITAR**

The board signed a software agreement for online assessing data housing with Avitar Associates of NE in the amount of \$2,441.00.

10: 30 A.M. ZBA BUDGET

J. Demeritt stated that the ZBA legal budget line has been exhausted and there are additional expected expenses for 2013. J. Demeritt asked if the town budget would be able to offset their expected overage.

R. Sabourn asked what their options are if some departments are in danger of over expending their legal line.

T. Beaulieu stated that the selectmen could ask the departments that are in danger of overspending their budget lines to underspend in other areas to offset the unexpected expenses. T. Beaulieu is opportunistic that the legal costs will be reasonable as the town has been very successful in previous legal suits.

11:00 A.M. MAHER MAHMOUD

M. Mahmoud met with the board and requested the meeting be held in non-public session.

NON-PUBLIC SESSION

MOTION: 11:05 A.M. "To enter non-public session under RSA 91-A: 3, II (c)"

Motion: S. Morton
Seconded: R. Sabourn
Roll Call Vote: M. Peabody – Yes S. Morton – Yes
 R. Sabourn – Yes B. Benton – Yes
 J. Paul-Hilliard – yes
Discussion: None.
Motion Passes: 5 – Yes 0- No

MOTION 11:30 A.M.: "To exit non-public session."

Motion: S. Morton
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5 – Yes 0- No

MOTION 11:31 A.M.: "To accept the welfare manifest with a check date of 7/13/2013 in the amount of \$237.90."

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 4 – Yes 0- No Abstained: M Peabody

MOTION 11:33 A.M.: "To allow the Town Administrator to work with the real estate agent and Maher Mahmoud to resolve the back tax issues on six parcels of property with the condition that all proceeds from the sale of the lots are returned to the Town of Thornton for back taxes owed."

Motion: S. Morton
Seconded: M. Peabody
Discussion: None.
Motion Passes: 4 – Yes 0- No Abstained: R. Sabourn

Minutes Approval

MOTION: "To approve the public minutes of 6-26-2013 as amended."

Motion: S. Morton
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 4 – Yes, 0 – No Abstained: J. Paul-Hilliard

MOTION: "To approve the non-public minutes of 6-26-2013 as submitted."

Motion: R. Sabourn
Seconded: M. Peabody

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Abstained: J. Paul-Hilliard

TOWN ADMINISTRATOR REPORT

LAND USE CHANGE TAX

T. Beaulieu stated that a current use penalty tax for Priscilla McKinnon had been issued by the assessor since the land no longer qualified for current use. T. Beaulieu was not comfortable with the previous \$8,500 current use penalty assessment that was established by Avitar due to the topography of the back land. After further review from the assessor, the new assessed current use penalty tax was reduced to \$650.00 due to land conditions that reduced the value of the land as determined by Avitar.

MOTION: "To approve the land use change tax for Priscilla McKinnon for property on Suzi Lane in the amount of \$650.00"

Motion: R. Sabourn

Seconded: S. Morton

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

ACCUFUND ENTRY LEDGER

T. Beaulieu referenced the Selectboard's policy that requires employees to be employed for 12 months before using their accrued vacation time. N. Decoteau asked if the board would consider waiving the policy so that she will be able to use her accrued vacation time this year since her accruals were prorated. The board agreed.

MILLBROOK ROAD PAVING UPDATE

T. Beaulieu informed the board that J. Kubik believes that he can do more road construction and paving on Millbrook Road than anticipated since the reconstruction was done through the highway department rather than hiring a subcontractor. J. Kubik would like permission to do more than originally planned as his budget allows. The board agreed that this was fine as long as he is within his budget.

ROAD WAY EXCAVATION PERMIT

The board agreed to discuss this at the next meeting.

PUBLIC FORUM:

K. Bolger stated that he is meeting with CCI on Friday to discuss pricing for the renovation project for the Town Hall/Police Department.

K. Bolger stated that J. Tobine has asked to step down in rank as Captain but would like to remain active. The Commissioners agreed to this request. K. Bolger stated that the Fire Commissioners have promoted Daniel Defosses from Lieutenant to Captain.

K. Bolger explained that so far the Fire Department budget is in good standing and the Commissioners are being frugal in hopes that they can assist with anticipated legal expenses.

SELECTMEN COMMENTS

No comments.

MOTION 11:50 A.M.: "To adjourn."

Motion: S. Morton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

Respectfully submitted,

Jessi Fleury

Board Secretary

Draft posted 7/11/2013

TOWN OF THORNTON
Selectmen's Agenda
July 10, 2013
10:00 AM

10:00 AM Flag salute

Work session – (no public input)

Manifest
Signature Folder
Action Folder reviewed by Board for discussion later
Mail Folder

Motion and sign the payroll and vendor manifest

Town Administrator presents (no public input)

Agenda Items: (no public input unless approved by the Chairman)

10:30 AM ZBA Budget

11:00 Maher Mahmoud- Tax Deed Process.

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

Public Forum (5 minute session per person)

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen
July 10, 2013
SIGN IN SHEET (Please Print)

- 1 JAMES DEMERITT 76 Fadden Rd
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