

## Thornton Conservation Meeting Minutes

Tuesday, April 2nd, 2013

Town Office Building

Sally Davis, chair, called the meeting to order at 8:40 am with Shelly Garber present. Steve Shaughnessy was not able to attend due to First Aid and CPR recertification.

1. TCC bank statement received: The Conservation Fund balance was \$6,045.21 as of 2/28/13.
2. DES notified the TCC that Wetlands Bureau Complaint File # #2012-03337 for an illegal stream crossing will be closed due to no further action being required. As requested, follow up correspondences will be kept on file.
3. Concern was expressed over how to track outstanding, or existing conservation commission matters. Discussed the establishment of a Standard Operating Procedure (SOP) for such purpose(s).
4. Proposed setting up a meeting with the Road Agent during the week of 4/8/13 to discuss road salt storage, invasive plant management, the protection of ground water resources and road maintenance.
5. The TCC has been placed on the agenda for the next Planning Board meeting on 4/18/13 at 6:30pm. The topic of discussion will be the future creation of materials (e.g. GIS maps) for use as a planning tool for the protection of natural resources such as water, habitat and other natural areas of particular importance.
6. Shelly notified Sally that he will not be able to attend the June, July and August TCC meetings due to student internship obligations out of state.

The meeting adjourned at 9:30 am.

Shelly Garber  
Acting Secretary  
Thornton Conservation Commission

Minutes approved at May regular meeting