

16 Merrill Access Road
Thornton, NH 03285
Tel: 603/726-8168
Fax: 603/726-2078

TOWN OF THORNTON
CIP COMMITTEE

Approved on: 8/29/2017
CIC Initials: LD
Dt Rec'd-Town Clk: 8/29/17
Town Clerk Initials: MR

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, July 25, 2017

CALL TO ORDER :

Bill DeLeo called the meeting to order at 6:05 PM.

ROLL CALL:

The following members were present:

Bill DeLeo Cindy Schofield Sky Bartlett

Absent - Joe Monti

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of June 27, 2017 as amended."

Motion: Cindy

Second: Bill

Discussion: None

Motion Passes: 2-YES 0-NO Abstained: Sky Bartlett

NEW BUSINESS:

- The CIP Committee extended a welcome to its newest member, Sky Bartlett.
- The cost of the Transfer Station renovation will increase \$15-20 thousand dollars due to a required safety fix of the retaining wall adjacent to the manager's office. At \$20,000, Thornton's portion of the cost would be \$6,800.
- A decision was made at a joint Select Board meeting of Campton/Thornton/Ellsworth to purchase a used ambulance in 2017 because the current ambulance is out of service frequently and repairs have been expensive. Chief Defosses was asked to identify suitable used ambulances within the next week.
- Requests for CIP-qualified vehicle and equipment lists were sent to the Police Department and the Transfer Station.
- Per an e-mail from S. Moulton, an adjustment was made to the Total Capital Requirements spreadsheet, renaming Police Cruiser #1 to #3, and Police Cruiser #3 to #1.
- The Board of Selectmen agreed to use the CIP Request Form for departments to request vehicles or equipment being replaced to be retained as backup. BOS approval of such an arrangement is made on condition that the vehicle or equipment may never be replaced using CIP funding. Backup requests will not appear on the CIP. This procedure will enable the Committee to track backup vehicles and equipment more effectively, and insure they are not requested for replacement.
- Bill attended a meeting with department heads and BOS to discuss department CIP requests. The Committee discussed the initial proposals, and will await for a summary of the CIP requests and BOS disposition to be sent by the Town Administrator.

- In August, Bill will e-mail the Superintendent of Schools requesting a draft of Thornton Central School's ten-year capital improvement plan be submitted to the CIPC by the end of October. The School's final adopted plan will be submitted to the CIPC after approval at the January School Board meeting.
- Bill asked Committee members to check their schedule to determine a date to hold our December CIP meeting.
- The next meeting will be held on Tuesday, August 29 at 6PM.

ADJOURNMENT:

The following motion was made at 7:35PM:

MOTION: "To adjourn"

Motion: Cindy

Second: Sky

Discussion: None

Motion Passes: 3-YES 0-NO