



Approved on: 10-11-17
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TOWN OF THORNTON BOARD OF SELECTMEN

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Board of Selectmen Meeting Minutes October 4, 2017

4:00 P.M. Chairman Paul-Hilliard opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.

ROLL CALL: Chairman Paul-Hilliard, Vice-Chairwoman Marianne Peabody, Selectman Roy Sabourn, and Selectman John Gaites.

STAFF PRESENT: Tammie Beaulieu, Town Administrator

ABSENT: Selectman Brad Benton

The Board discussed contracts.

Selectman Sabourn discussed a contract extension for the current Town Administrator who will hereafter be referred to as the Town Administrator trainer who will be in charge of training the Town Administrator

MOTION: "To approve the extension of the current Town Administrator as presented effective December 31, 2017."

Motion: R. Sabourn

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

MOTION: "To accept the Town Administrator contract for Debra Shepard as the new Town Administrator for a 40 hour per week at a Labor Grade 15 Step 3 with a start date of October 25, 2017."

Motion: M. Peabody

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

TA Beaulieu informed the Board that she spoke with Chief Miller regarding Frasier Road discussion held during the previous meeting regarding private road plowing. TA Beaulieu stated that according to the Hard Road to Travel publication, the Board of Selectmen would need to hold public hearings in order to plow a portion of a private road, even due to safety concerns.

MOTION: "To not plow the beginning of Frasier Road as it will set a precedent for the town and will not positively impact the reputation of the Police Chief."

Motion: R. Sabourn

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

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Police Department Update

TA Beaulieu stated that there was one conditional offer of employment made during the previous board meeting for the replacement of Officer Melanson due to his resignation/retirement. TA Beaulieu met with Officer Melanson and has a letter dated October 23, informing the Board that he would like to move to a part-time on call position as soon as the new officer is ready to move into the full-time position.

Cemetery Budget/Meeting

TA Beaulieu informed the Board that on October 11, Phyllis Holbrook and Geraldine Benton will be meeting with the Board to discuss tree removal at the cemetery, and providing a donation to the Board for the Pine Grove Fence needs and other cemeteries. TA Beaulieu stated that the Board of Selectmen has a warrant article approved in 1994 to authorize gifts in trust for any public purpose. J. Paul-Hilliard asked what happens to the funds if a person donating them does so with a specific purpose and the cost of the purpose exceeds the funds donated. The Board agreed that the funds would need to be returned in that case, or the Board would need to raise additional funds to complete the purpose for the donated funds. R. Sabourn asked TA Beaulieu to contact NHMA to receive additional information on receiving a cash donation. TA Beaulieu agreed to inform the Administrative Assistant as she will be in attendance at the next meeting.

Flags

M. Peabody stated that she would like to see a flag pole at the cemetery. The Board agreed that all tattered flags need to be replaced as well. TA Beaulieu will inform the Police Chief of this responsibility. The Board also agreed that they want to purchase polyester American Flags that are made in America. M. Peabody suggested changing all flags annually by Memorial Day.

Tax Deeded Property

TA Beaulieu has been trying to work with a previous owner as well as the bank that owns the title. TA Beaulieu stated that counsel has suggested that the Board sign the eviction paperwork to be served by a Police Officer for a tax deeded property on Mill Brook Road.

MOTION: "To sign the eviction paperwork as directed by Town Counsel for PID #11/4-3 as presented."

Motion: R. Sabourn

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Route 3 Bridge

TA Beaulieu stated that she received another phone call from Becky Farnsworth regarding Old Route 3 bridge. M. Peabody stated that the State has been working on the bridge and crossing in that area. The Board agreed to respond to Ms. Farnsworth informing her that it appears that the State of NH has decided that it is the State's responsibility to work in this area and State activity has been seen working in this area as well.

Welcome Sign Update

M. Peabody informed the Board that grade stakes have been placed for the welcome signs and are ready for Chairman Paul-Hilliard to GPS the locations.

5:26 P.M. MOTION: "To adjourn."

Motion: R. Sabourn

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Respectfully submitted,

Jessi Fleury
Board Secretary