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TOWN OF THORNTON BOARD OF SELECTMEN

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Board of Selectmen Meeting Minutes November 2, 2017

3:00 P.M. Vice-Chairwoman Marianne Peabody opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.

ROLL CALL: Vice-Chairwoman Marianne Peabody, Selectman Brad Benton, Selectman Roy Sabourn, and Selectman John Gaites.

STAFF PRESENT: Tammie Beaulieu, Town Administrator, Debra Shepard, Town Administrator

ABSENT: Chairman John Paul-Hilliard

TOWN ADMINISTRATOR PRESENTS:

Maintenance and Flowage Release – Laundromat Road

TAT Beaulieu stated that the Board entered into a Maintenance and Flowage Release on Laundromat Road a few weeks ago with the State of NH. TAT Beaulieu stated that the Board had requested that the State of NH complete a Roadway Excavation Permit as well. After review of the Maintenance and Flowage Release specifics, Selectman Sabourn suggested that the Maintenance and Flowage Release that was signed during the previous meeting is sufficient and can be filed in place of the Roadway Excavation Permit. The Board agreed unanimously.

TAT Beaulieu clarified that the State will record the Release form at the Registry of Deeds. The Board agreed.

Millbrook Bridge Update – Ballestero

TAT Beaulieu stated that the contract with T. Ballestero was received as discussed at the previous meeting. The Board agreed to have R. Sabourn review the contract and have the Board discuss at the next meeting. R. Sabourn suggested that a timeline be created for the work being completed by T. Ballestero.

TAT Beaulieu explained that the \$10,900 will be expended from the capital reserve since the project is expected to be below \$84,000 that is in the capital reserve. If the project is more than \$84,000 the additional funds will be expended from the Highway Department Road Repairs budget.

The Board discussed the Covered Bridge. TAT Beaulieu informed the Board that the Road Agent has been verbally reminded to remove the cover of the bridge by the TAT and a Selectman.

Public Hearing – Fee Update

The Board signed amended forms to approve the fee updates that were set during the previous Board meeting.

Detail Rate Update

TAT Beaulieu informed Chief Miller that the figures he presented for detail rates from the Town of Plymouth were accurate. The Board had previously accepted the updated detail rates. Chief Miller explained that if the cruiser were parked while completing the detail and not being used, there would be no charge. There would be a cruiser charge if it is used during the detail or requested for use.

Winter Plowing Sanding

B. Benton stated that he has purchased a sander for the plowing season. The Board agreed that B. Benton should update his winter plowing form with a rate of \$69.00. The Board discussed contacting the plow contractors that were hired to inform them that the Road Agent will need to assign routes rather than having the contractors specify which roads they will plow. R. Sabourn contacted Lincoln Trucking to request a phone call back regarding the routes. The Board agreed to wait to sign the contract.

3:00 P.M. Town Administrator presents Tax Rate Setting and Warrant Processing

TAT stated that each board member was contacted to discuss the tax rate setting. The current tax rate will be 15 cents higher for 2017 at \$19.54. Last year tax rate was \$19.39.

MOTION: "To approve the new 2017 tax rate at \$19.54."

Motion: B. Benton
Seconded: J. Gaites
Discussion: None.
Motion Passes: 4 – Yes, 0 – No

The Board initialed their approval.

TAT Beaulieu stated that the tax warrant has been prepared with a due date of December 8, 2017. The Board signed the 2017 Tax Warrant.

MOTION: "To approve the 2017 Tax Collector's Warrant set forth by Desiree Mahurin as the Collector of Taxes to collect \$3,729,905.00 in taxes with interest of 12% thereafter the date of December 8, 2017."

Motion: R. Sabourn
Seconded: J. Gaites
Discussion: None.
Motion Passes: 4 – Yes, 0 – No

3:30 P.M. PD Grant – Department of Justice – Ballistic Vests Award \$1,225.11 - Chief Miller

Chief Miller informed the Board that the grant for the Police Department from the Department of Justice for Ballistic vests in the amount of \$1,225.11 has been received. Corporal Gilman had applied for this grant prior to the hiring of Chief Miller.

MOTION: "To approve and accept the grant award in the amount of \$1,225.11 from the Department of Justice towards the purchase of ballistic vests."

Motion: R. Sabourn
Seconded: J. Gaites
Discussion: None.
Motion Passes: 4 – Yes, 0 – No

Non-Public Session

3:15 P.M. Non-public pursuant to RSA 91-A: 3, II (b-Hiring PD)

MOTION: "To enter into non-public session pursuant to RSA 91-A: 3, II (b-hiring)."

Motion: R. Sabourn

Seconded: B. Benton

Discussion: None.

Roll Call: Selectman Peabody – yes, Selectman Sabourn - yes
Selectman Benton – yes, Selectman Gaites – yes.

Motion Passes: 4 – Yes, 0 – No

MOTION 4:07 p.m.: "To come out of non-public session."

Motion: R. Sabourn

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

MOTION: "To make a conditional offer of probationary employment for a full time police officer to candidate 1."

Motion: R. Sabourn

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Chief Miller informed the board that the equipment budget line will be over expended due to the hiring of MRI, certified computers, etc. but will not extend their bottom line.

4:12 P.M. MOTION: "To adjourn."

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Respectfully submitted,

Jessi Fleury
Board Secretary