



Approved on: 1-3-18
BOS Initial: STW
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TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Board of Selectmen Meeting Minutes December 8, 2017

ROLL CALL: Vice-Chairwoman Marianne Peabody, Selectman Brad Benton, and Selectman John Gaites.

STAFF PRESENT: Town Administrator (TA) Debra Shepard

12:00 P.M. Vice-Chairwoman Peabody opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance:

M. Peabody stated that the meeting was scheduled due to a request from Chief Miller for grants that he would like to apply for on behalf of the Police Department.

TA Shepard stated that the Police Department evidence room needs a secure key pad to insure it is safe. The keypad would allow AA Moulton the ability to document who accesses the evidence room and the time of entrance. This type of security could be beneficial in a court case. Chief Miller informed TA Shepard that the evidence room must be kept to the highest standards. Chief Miller requested a keypad for security rather than a key since keys can be lost and this could jeopardize a legal case. The total amount that was originally requested as a year-end expense was \$16,500.00. The keypad would be an additional cost of \$1,716.83 for a revised amount of \$18,216.83.

TA Shepard informed the Board that she has referred this information to Chairman Hilliard and he is in agreement with the purchase of the additional keypad.

The Board unanimously agreed to approve the quote from Minuteman in the revised amount of \$18,216.83 rather than the \$16,500.00 that was approved previously.

USDA Grant – Cruiser Camera and Booking Room Camera

TA Shepard informed the Board that Chief Miller would like to apply for this grant in the amount of \$3,539.00.

MOTION: "To approve the application to be submitted for the USDA Grant – Cruiser Camera and Booking Room Camera."

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

NH Department of Highway STEP grant

TA Shepard informed the Board that this grant includes a soft match in the amount of \$1,887.00.

MOTION: "To approve the application to be submitted for the NH Department STEP Grant for extra traffic patrol coverage in the amount of \$2,820.72, Operation Safe Commute in the amount of \$2,820.72, and Join the NH Clique in the amount of \$705.18 for a total grant amount of \$6,346.62."

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

NH Department of Safety Highway Grant – Equipment

TA Shepard discussed the grant specifications.

MOTION: "To approve the application to be submitted for the NH Department of Safety Highway Grant for Equipment to include MDT Patrol PC for Chief's cruiser in the amount of \$5,262 (50%), E-ticket package in the amount of \$5,707, and the Speed Sign in the amount of \$15,305 (50%)."

Motion: J. Gaites

Seconded: B. Benton

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

12:45 p.m. MOTION: "To adjourn."

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

Respectfully submitted,

Jessi Fleury
Board Secretary