



Approved on: 2/27/19
BOS Initial: BRB
Rec'd by Town Clerk on: 2/14/19
Town Clerk Initials: djm

TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Board of Selectmen Meeting Minutes February 13, 2019

ROLL CALL: Selectwoman Marianne Peabody, Selectman Brad Benton, and Selectman Jack Gaites.

ABSENT: Chairman Roy Sabourn, Vice Chairman John Paul- Hilliard

STAFF PRESENT: Town Administrator (TA) Debra Shepard

5:00 P.M. Selectman Benton opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance:

MOTION: "To approve the payroll manifest dated 2/15/2019 in the amount of \$26,092.09."

Motion: M. Peabody

Seconded: J. Gaites

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

MOTION: "To approve the vendor manifest dated 1/4/2018 in the amount of \$402,815.92."

Motion: J. Gaites

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

TOWN ADMINISTRATOR PRESENTS

Annual Town Report

The Board reviewed the dedication of the 2018 Annual Town Report and approved as presented.

Petition Warrant Articles

The Board reviewed the petition warrant article received relative to the discontinuance of Old Mirror Lake Road as submitted with more than 25 signatures of registered voters. TA Shepard informed the Board that town counsel did review this petition warrant article and gave guidance on the proper procedure for notification of abutters, etc. TA Shepard informed the Board that Brian Regan, Planning Director will prepare the abutter notifications as required by state law.

Town Clerk Vacation

TA Shepard informed the Board that Town Clerk Donna Monti will be on vacation for two weeks. This was a vacation she had planned prior to becoming Interim Town Clerk. In an effort to provide coverage in her absence, Brian Regan has been sworn in as Town Clerk Pro Tem in her absence. Town Clerk hours have been adjusted and notices have been posted at Town Hall, Transfer Station and Thornton Elementary School as well as on the Town's Website and on the Town's Facebook Page.

Intent to Excavate

MOTION: "To approve an Intent to Excavate for PID # 17/7-20 for Sunset Rock LLC as presented."

Motion: M. Peabody

Seconded: J. Gaites

Discussion: None.

Motion Passes: 3– Yes, 0 – No

Recreational Vehicle Campground Letter

MOTION: "To approve sending the annual letter to Campground owners relative to recreational vehicles."

Motion: J. Gaites

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

Buildings of Land of Another

MOTION: "To approve sending annual letters to property owners that own buildings on the land of another."

Motion: J. Gaites

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

Contract Amendment for HEB Engineering

TA Shepard presented an amendment to a contract between the Town and HEB for the berm project with FEMA at Covered Bridge Road Bridge. **MOTION: "To approve a contract amendment #9 with HEB Engineers."**

Motion: J. Gaites

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3 – Yes, 0 – No

Review and Sign Final Warrant (includes Petition Warrant Article)

The Board reviewed the final warrant presented by TA Shepard. The Board approved and signed the warrant.

MOTION: "To approve and sign the final 2019 Thornton Town Warrant as presented."

Motion: J. Gaites
Seconded: M. Peabody
Discussion: None.
Motion Passes: 3 – Yes, 0 – No

Signature on Final MS-636

The Board reviewed the final MS-636 presented by TA Shepard.

MOTION: "To approve and sign the final MS-636 as presented."

Motion: M. Peabody
Seconded: J. Gaites
Discussion: None.
Motion Passes: 3 – Yes, 0 – No

MOTION: "To approve the final 2019 budget."

Motion: M. Peabody
Seconded: J. Gaites
Discussion: None.
Motion Passes: 3 – Yes, 0 – No


OTHER BUSINESS

TA Shepard informed the BOS that she spoke with the Events Committee and they are happy to take care of the coffee and donuts for Town Meeting.

6:15 p.m. MOTION: "To adjourn."

Motion: J. Gaites
Seconded: M. Peabody
Discussion: None.
Motion Passes: 3 – Yes, 0 – No

Respectfully submitted,


Jessi Fleury
Board Secretary