



TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on:	<u>4/20/14</u>
BOS Initial:	<u>CM</u>
Rec'd by Town Clerk on:	<u>5/6/14</u> <u>SPZ</u>

Board of Selectmen Meeting Minutes April 22, 2014

Chairman S. Morton opened the meeting at 4:11pm and led the Pledge of Allegiance.

ROLL CALL: Chairman, S. Morton Vice-Chairman, J. Paul-Hilliard Selectwoman, M. Peabody
Selectman, B. Benton Selectman, R. Sabourn

STAFF PRESENT: Tammie A. Beaulieu, Town Administrator

The following motion was made at 4:13pm:

MOTION: "To enter non- public sessions pursuant to RSA 91-A: 3, II a-personnel, b- hiring and c-reputation."

Motion: M. Peabody

Seconded: B. Benton

Discussion: Roll Call Vote: B. Benton – Yes R. Sabourn- Yes M. Peabody-Yes
J. Paul-Hilliard-Yes S. Morton - Yes

Motion Passes: 5 – YES, 0 - NO

At 5:20pm Board returned from non-public session with the following motion:

MOTION: "To come out of non- public sessions pursuant to RSA 91-A: 3, II a-personnel, b- hiring and c-reputation."

Motion: B. Benton

Seconded: M. Peabody

Discussion: Roll Call Vote: B. Benton – Yes R. Sabourn- Yes M. Peabody-Yes
J. Paul-Hilliard-Yes S. Morton - Yes

Motion Passes: 5 – YES, 0 - NO

ADMINISTRATOR PRESENTS:

T. Beaulieu presented a letter to the Board for signature accepting the resignation of Chief Moller. T. Beaulieu informed the Board that they need to revise the previous request to withdraw funds from the Capital Reserve - Assessing Account from \$50,000 to \$28,000 as the FY2014 budgeted amount for that account has not yet been deposited into it.

T. Beaulieu explained that the deposits to the Capital Reserve Accounts are usually made after the first tax billing which aids in preventing the town from having to borrow money in anticipation of taxes.

MOTION: "To revise the former request dated April 2, 2014, to the Trustee of Trust Funds for withdrawal of funds from the Capital Reserve – Assessing account in the amount of \$50,000 to \$28,000."

Motion: R. Sabourn

Seconded: M. Peabody

Discussion: R. Sabourn stated the initial request of \$50,000 was dated April 2, 2014 and the revised request of \$28,000 is dated April 22, 2014.

Motion Passes: 5 – YES, 0 - NO

SELECTMEN PRESENTS:

- B. Benton stated that the White Mountain Boogie n' Blues Festival received recognition from Yankee Magazine as the best in New Hampshire Event for 2013 which is included in the May/June issue.
- R. Sabourn stated he has not drafted notes on the Chickenboro Road yet but is working on it.
- T. Beaulieu stated that when the Request for Proposals on the layout of Chickenboro Road is ready to go out she plans to put out other Requests for Proposals to include one for the roof repair.
- R. Sabourn stated the Chickenboro Road survey is a difficult process to put out to bid because of all that will be involved in the laying out of the road.
- R. Sabourn stated a meeting with abutters will be included and that eventually some monumentation will need to be set marking the layout of the road.
- R. Sabourn it will be difficult to expect any surveyor to submit a bid amount which covers the cost for several revisions/resetting of the plan which may be required as the town works with the property owners who abut the road.
- S. Morton asked if it might be better to work with a local surveyor who has already done some work on Chickenboro Road.
- T. Beaulieu reminded that Board that the threshold for requiring a RFP to be advertised in the newspaper is \$4,999 and that if the job is expected to cost less than that amount current policy requires that the town get three bids.
- R. Sabourn stated that the RFP should ask for a bid price to do the base plan and also stipulate an hourly rate to be charged to do revisions and pin setting.
- S. Morton stated that as the project proceeds and more information is presented the Board can consider the issue again at a future meeting and make a decision as to how to proceed.
- R. Sabourn stated he will write down what he thinks is necessary and come up with a cost estimate for various aspects of the project with the intent of completing the entire process this year.
- S. Morton stated that the Planning Board completed the Public Hearing process for the removal of trees on Upper Mad River Road which is a scenic road and made the determination that the trees should be removed.
- R. Sabourn stated that he has done some research regarding the insurance rating of fire department equipment and discovered that there is no set number of years for which a piece of equipment would no longer be qualified to be included in the insurance rating.
- R. Sabourn stated that the determination as to whether the equipment is included in the insurance rating is whether or not the equipment can do the job.

The following motion was made at 5:35pm:

MOTION: "To adjourn."

Motion: M. Peabody
Seconded: B. Benton
Discussion: None
Motion Passes: 5 – Yes, 0 – No

Respectfully submitted,

Nancy Decoteau

**TOWN OF THORNTON
Selectmen's Agenda
Tuesday April 22, 2014
4:00 PM**

4:00 Pledge of Allegiance –Open Meeting

Non Public Agenda Items: Non-public sessions pursuant to RSA 91-A: 3, II
(A-personnel, b- hiring & c-reputation)

4:00 PD Personnel (a & b- personnel & hiring) Sgt. Diamond

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen
April 22, 2014
SIGN IN SHEET (Please Print)

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