



TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 6/11/14
BOS Initial: SM
Rec'd by Town Clerk on: 6/12/14
Town Clerk Initials: SK

Board of Selectmen Meeting Minutes May 28, 2014

12:00 P.M. Chairman S. Morton opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance.

ROLL CALL: Chairman Steve Morton, Selectman Brad Benton, Selectwoman Marianne Peabody, and Selectman Roy Sabourn.

Arrived Late: Vice-Chairman John Paul-Hilliard

STAFF PRESENT: Nancy Decoteau, Administrative Assistant

AGENDA ITEMS:

MARK EVANS - INTRODUCTION

Mr. Evans introduced himself as running for state senate in District No. 1. Mr. Evans discussed his beliefs and why he is running for senate. He stated his concern regarding increasing property taxes due to irresponsible budget decisions made in Concord.

CHIEF MOLLER – PD STAFFING UPDATE

Chief Moller informed the board that she has received a signed contract and training agreement from Zach Moylan signed by the board at the last meeting. A new appointment needs to be signed by the board as well.

(12:05 PM Vice Chairman J. Paul-Hilliard joined the meeting.)

C. Moller stated the training council agreed to accept C. Martin's certification in Florida and that he has been removed from the recruit class, and is now in the law package class which will be 3-4 days per week. Officer Moylan will be working full-time effective June 1 to offset the hours that C. Colby will be in class. Colby will also do some patrolling while enrolled in class.

MOTION "To hire Zachary Moylan as Full time Police Officer effective June 2, 2014 at Labor Grade 8, Step 5."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5– Yes, 0 – No

Chief Moller plans to set a meeting with Paul Hatch to discuss the grant as she was not able to meet with him prior to her vacation.

12:10 The Board resumed their work session.

VENDOR MANIFEST

MOTION: "To accept the vendor manifest dated 5-30-2014 in the amount of \$333,458.52."

Motion: M. Peabody
Seconded: B. Benton
Discussion: None.
Motion Passes: 5– Yes, 0 – No

PAYROLL MANIFEST

MOTION: "To accept the payroll manifest dated 5-30-2014 in the amount of \$21,111.91."

Motion: J. Paul-Hilliard
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5– Yes, 0 – No

Signature Folder

- Letter to Smith Merrill re: Hubbard Brook Scholarship award

ACTION FOLDER

Driveway Permit Process

The Board reviewed a letter from the Planning Board dated May 23, 2014 regarding issues relating to the driveway permitting process which were discussed at a recent Planning Board meeting in response to a letter from RA Kubik dated May 2014.

The Board discussed the issue and referred to the letter from RA Kubik dated May 2014 as well as the Subdivision Regulations.

S. Morton asked the Board members for their response to the following two questions which were part of the letter from the Planning Board:

1. Is it within the current regulation to allow more than one driveway on a parcel of land, and
2. Does the Board of Selectmen agree that the Road Agent has the authority to review/approve a driveway permit application for more than one driveway access on a single parcel of land?

The Board of Selectmen agreed to answer the questions as follows:

1. There is no regulation that would prevent more than one driveway on a single parcel of land.
2. The Road Agent does have the authority to review/approve a driveway permit application for more than one driveway access on a single parcel of land.

The Board directed N. Decoteau to respond to the Planning Board in writing notifying the Planning Board of their response.

Signage for Mirror Lake Road

A letter was sent to R. Richardson requesting documentation for blindness as discussed at the previous board meeting, there has not been a response yet.

Alternate Ex-officio Appointment Request

The Planning Board has requested that an alternate ex-officio member be appointed to the Planning Board. The board reviewed the relevant RSA's. After discussion, the board agreed that they are in the process of hiring a planner that would allow an administrator to be the ex-officio member. R. Sabourn stated that he could be an alternate, except he may have a conflict at times. J. Paul-Hilliard and B.

Benton agreed to share this responsibility between them. J. Paul-Hilliard agreed to attend the next Planning Board meeting.

MOTION "To appoint Selectman Brad Benton and Selectman John Paul-Hilliard as alternate ex-officio members of the Planning Board to attend in place of Marianne Peabody."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5– Yes, 0 – No

MOTION AND SIGN FOLDER

MOTION "To approve an abatement for interest and penalties for Richard and Rachel Bisson PID 16-1-07GL09 in the amount of \$4,063.16."

Motion: B. Benton
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 5– Yes, 0 – No

MOTION "To approve a notice of intent to cut for Jarrett Ham for PID 10-16-1, all taxes are current."

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 5– Yes, 0 – No

AGENDA ITEM: 1:00 PM CHICKENBORO ROAD QUOTE REVIEW

Selectman Roy Sabourn recused himself from discussion.

The board reviewed the quotes received for survey work on Chickenboro Road.

- Sabourn and Tower - \$2,400 for the entire project, there was not an hourly rate provided. Price does not include monument setting.
- Mountain Mapping - \$5,500 for the project as specified with additional future work rated at \$65.00/hr., \$50.00/hr., and \$35.00/hr. for senior/associate senior/junior respectively. Price does not include monument setting.

After discussion the board agreed that Sabourn and Tower did not submit both aspects of the quote as requested. The board agreed to table the decision until the Town Administrator is available to review the budgeted funds available for this project.

1:19 PM R. Sabourn rejoined the meeting.

Joe Kenny, Executive Councilor

J. Kenny met with the board to introduce himself as the new Executive Councilor for District 1, and to explain his intentions to be present in the area.

R. Sabourn mentioned his concern with rest areas being closed throughout the winter along Route 3 in Colebrook and another in Rumney has been closed completely, as NH is a tourist state and this can affect that business. Councilman Kenny agreed to take a look at the reason that the Rumney rest area has been closed.

JOHN KUBIK - ROAD AGENT, EXCAVATOR

RA Kubik met with the board to discuss rental/purchase quotes that he received for an excavator. The board reviewed quotes from Milton Caterpillar and Chadwick Baross for renting as well as costs to lease/own options. The board discussed areas of Upper Mad River Road that may need rebuilding as well as an overlay. S. Morton explained that he and RA Kubik are willing to travel to find the right excavator for the town. There is a machine that he will be looking at within the next two months and will report back to the board if they find one that is a good match for the town.

After discussion, the board agreed to rent the 160 Excavator from Chadwick Baross at this time.

The board also informed RA Kubik of their discussion earlier in the meeting regarding driveway permit approval.

MOTION "To approve a yield tax levy warrant for Heather Baldwin, PID 3-03-4 for \$51.42."

Motion: M. Peabody
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 5– Yes, 0 – No

MOTION "To approve a tax agreement for a period of 48 months beginning on July 15, 2014 between the Town of Thornton and William and Diane Kerr, PID 10-8-5."

Motion: B. Benton
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5– Yes, 0 – No

The board agreed to review the Minutes of May 14, 2014 at their next meeting.

Chairman Morton stated that their 2:00 PM appointment will be rescheduled.

TOWN ADMINISTRATOR REPORTS

(Assistant Nancy Decoteau presenting on behalf of the Town Administrator)

Seasonal Transfer Station Attendant

The Seasonal Transfer Station attendant job description has been modified to reflect a seasonal position that is being advertised. The board reviewed the changes and agreed to use the proposed description.

MOTION "To approve the revised job description for the Seasonal Transfer Station Attendant as presented."

Motion: R. Sabourn
Seconded: B. Benton
Discussion: None.
Motion Passes: 5– Yes, 0 – No

The board agreed to establish an interview committee with Kevin McGuire, Nancy Decoteau, and Roy Sabourn, with interviews tentatively scheduled for June 24, 2014 at 2:30 PM for interviewing.

PUBLIC FORUM

J. Demeritt informed the board that Engine 5 and Engine 4 were out of service, but that minimal and necessary repairs have been made so that both the engines are back in service.

SELECTMEN PRESENTS

S. Morton stated that the concrete floor in the fire station collapsed for the second time. The weight of the truck along with a two inch concrete floor was the cause of the weak spot. The corrections have been made to prevent this from happening again; RA Kubik did much of the work to save the town money.

NON PUBLIC

2:37 PM MOTION "To enter non-public session under RSA 91-A: 3, II (c-reputation)."

Motion:	R. Sabourn		
Seconded:	J. Paul-Hilliard		
Discussion:	None.		
Roll Call:	S. Morton – Yes	B. Benton – Yes	Roy Sabourn - Yes
	Marianne Peabody – Yes	J. Paul-Hilliard - Yes	
Motion Passes:	5– Yes, 0 – No		

2:52 PM MOTION "To exit non-public session."

Motion:	B. Benton
Seconded:	M. Peabody
Discussion:	None.
Motion Passes:	5– Yes, 0 – No

MOTION: "To approve tax abatements for Maher Mahmoud for property referenced as PID 6-13-1-08, for 2011 abatement \$576.42 plus interest and penalties, 2012 abatement \$1,027.75 plus interest and penalties , 2013 \$1,447.03 plus interest and penalties, and 2014 for \$723.51 for a total abated amount for \$3,774.71, this abatement is due to a court decision relative to a foreclosure that was not handled appropriately."

Motion:	R. Sabourn
Seconded:	M. Peabody
Discussion:	None.
Motion Passes:	5– Yes, 0 – No

M. Mahmoud presented a bank check in the amount of \$8,682.00 for past due taxes on PID# 6-13-1-08 and was given a receipt.

M. Mahmoud presented a bank check in the amount of \$19,754.57 for the repurchase of the following six parcels: PID# 6-13-1-02, 6-13-1-03, 6-13-1-04, 6-13-1-05, 6-13-1-06, and 6-13-1-07 and was issued a receipt.

MOTION: "To deed the following properties back to Maher Mahmoud 6-13-1-02, 1-03, 1-04, 1-05, 1-06, and 1-07 for the amount of \$19,754.57 as a bank check in that amount has been provided to the Town."

Motion:	M. Peabody
Seconded:	J. Paul-Hilliard
Discussion:	None.
Motion Passes:	5– Yes, 0 – No

The prepared deeds for those lots were signed by the Board of Selectmen releasing the lots back to Mr. Mahmoud.

Chairman S. Morton stated that the board will have the deeds recorded and a copy of them will be provided to M. Mahmoud.

WELFARE MANIFEST

MOTION: "To accept the welfare manifest dated 5-31-2014 in the amount of \$70."

Motion: R. Sabourn

Seconded: B. Benton

Discussion: None.

Motion Passes: 4– Yes, 0 – No Abstained: M. Peabody

3:05 PM MOTION "To adjourn."

Motion: R. Sabourn

Seconded: B. Benton

Discussion: None.

Motion Passes: 5– Yes, 0 – No

Respectfully submitted,

Jessi Fleury
Board Secretary

TOWN OF THORNTON
Selectmen's Agenda
May 28, 2014
12:00 Noon

12:00 Pledge of Allegiance

Work session – (no public input)

Manifest
BOS motion/Signature Folder
Action Folder reviewed by Board for discussion later
Zoning Enforcement Folder
Mail Folder

Motion and sign the payroll and vendor manifest

Agenda Items: (no public input unless approved by the Chairman)

1:00 Chickenboro Rd. project – quotes reviewed *1
1:15 Councilor Kenney
1:30 RA John Kubik Jr. – Excavator

2:30 Non-public sessions pursuant to RSA 91-A: 3, II
 2:30 Rod Diamond –Police Department (b-hiring)
 3:00 Maher Mahmoud- (c-reputation)
 3:30 welfare manifest (c-reputation)

Town Administrator presents (no public input)

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

Public Forum (5 minute session per person)

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen

May 28, 2014

SIGN IN SHEET (Please Print)

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[Signature]
76 Fadden Rd
Mark Evans 1829 Riverside Drive Berlin