



## TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 8/20/14  
BOS Initial: SM  
Rec'd by Town Clerk on: 8/21/14  
Town Clerk Initials: JS

### Board of Selectmen Meeting Minutes August 6, 2014

12:03 P.M. Vice chairman J. Paul-Hilliard opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance.

**ROLL CALL:** Vice-Chairman John Paul-Hilliard, Selectwoman Marianne Peabody, Selectman Brad Benton, and Selectman Roy Sabourn.

**STAFF PRESENT:** Tammie A. Beaulieu, Town Administrator, Jessi Fleury, Secretary

**ABSENT:** Chairman Steve Morton

#### **ACTION FOLDER VENDOR MANIFEST**

**MOTION:** "To accept vendor manifest dated 8-8-2014 in the total amount of \$246,349.89."

Motion: R. Sabourn

Seconded: M. Peabody

Discussion: None.

Motion Passes: 3– Yes, 0 – No                      Abstained: B. Benton

#### **PAYROLL MANIFEST**

**MOTION:** "To accept a payroll manifest dated 8-8-2014 in the amount of \$21,319.17."

Motion: M. Peabody

Seconded: B. Benton

Discussion: None.

Motion Passes: 4– Yes, 0 – No

**MOTION:** "To approve Intent to Cut for J. Ingram for PID 7-2-13-28, taxes are current."

Motion: R. Sabourn

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4– Yes, 0 – No

**MOTION:** "To approve Intent to Cut for W. Reed for PID 2-4-7, taxes are current."

Motion: B. Benton

Seconded: R. Sabourn

Discussion: None.

Motion Passes: 4– Yes, 0 – No

*Minutes Approval*

**MOTION: "To approve the Board of Selectmen public meeting minutes of 7-23-2014 as amended."**

Motion: M. Peabody  
Seconded: B. Benton  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

*ZCA*

**MOTION: "To approve ZCA #2014-12 for S. Sywenkyj on 57 Mill Brook Road, PID 10-1-5-8 for a 12x16 enclosed porch."**

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**TOWN ADMINISTRATOR REPORT**

*Winter Snow Removal*

TA Beaulieu and RA Kubik are working on the advertising for winter plowing contracts for the 2014-2015 winter season. The board recalled that pay rates were raised last year and discussed if the rates from last year will apply for 2014-2015 season. The board will require the Road Agent to look into rates paid by other towns before they will finalize this year's rates.

RA Kubik informed TA Beaulieu that he will be advertising for one vendor route this year. B. Benton informed the board that he has acquired another truck that he can use for a second route. The board agreed that Brad Benton if interested should submit a letter of interest when the advertisement is posted and further suggested that he contact RA Kubik to discuss the plowing needs for 2014/2015 season.

**AGENDA ITEMS:**

**1:00 PM BID AWARD PROCESS – HIGHWAY 2014 PAVING PROJECT**

Vice-Chairman Paul-Hilliard read the bid advertisement as posted in the Record Enterprise on July 24, 2014. The Thornton Highway Department is accepting bids for the paving of approximately 6500 feet of road roughly 22 ft. wide. The bids will be opened at the Thornton Town Hall on Tuesday, August 5, 2014 at 9:00AM. The Town reserves the right to reject any and all bids.

N. Decoteau opened the bids at 9:00 a.m. on August 5, 2014. RA Kubik reviewed the bids received. The board reviewed bid recommendations submitted by RA Kubik. All bids were received within the deadline date.

J. Paul-Hilliard read the following bid information into the record:

- *R&D Paving, Franklin NH* - 480 tons \$86.00 per ton, 1350 tons for overlay, \$72.80 per ton, total estimated cost of \$139,560.00
- *Blaktop Paving, West Lebanon, NH* - 1830 tons at \$78.95 per ton, total estimated cost of \$148,857.50

**MOTION: "To accept the paving bid from R & D Paving as recommended and broken down by the Road Agent to include a total estimated cost of \$139,560.00."**

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**MOTION: "To approve funding from the Trustee of Trust Funds from two Capital Reserve accounts as follows: Paving Capital Reserve account in the amount of \$31,956.91 plus all interest to date leaving a zero balance in the reserve account and \$8,043.09 from the Capital Reserve Road Paving Construction & Repair account. For the total amount of \$40,000 plus all interest to date to pay R&D Paving for the paving project on Upper Mad River Road."**

Motion: R. Sabourn

Seconded: B. Benton

Discussion: RA Kubik informed TA Beaulieu that the road rebuild portion of this years paving project will be funded from his department budget and if the paving amount increases due to State paving rates he believes he can absorb the excess in his operating budget.

Motion Passes: 4-- Yes, 0 -- No

### **TOWN ADMINISTRATOR REPORT (Continued)**

#### *Painting Quote Updates*

The Board reviewed a draft painting contract created by N. Decoteau that TA Beaulieu amended and felt BOS should have final amendments if necessary. The awarded contractor will be using Sherwin-Williams Paint rather than Benjamin Moore due to a better vendor cost. The board discussed the timing of the project and made some changes to the schedule. The board agreed that the vendor needs to be flexible to meet the scheduling of the movers as well. The board agreed to amend the contract wording slightly and accept the contract as amended.

### **1:30 PM CHICKENBORO ROAD LAYOUT PROJECT**

R. Sabourn presented the layout work completed on Chickenboro Road. The board also reviewed the survey plan created by John March for Todd Baldwin.

R. Sabourn stated that the boundary lines used are according to the plans registered at the Registry. Todd Baldwin referenced that the Masters decision does not represent the property lines as indicated on the road layout plan submitted by Sabourn & Tower.

R. Sabourn and T. Baldwin discussed changing the road to a 2-rod road. The Board agreed that this would require a public hearing, the approval of all property owners abutting the road, and a discussion with Town Counsel. R. Sabourn recommended discussing this idea with the Road Agent and Chairman Morton. Vice Chairman Paul-Hilliard stated that the Town has made some investment in this concern and is committed to reviewing the recorded information in order to make a well-informed decision.

### **TOWN ADMINISTRATOR REPORT (Continued)**

#### *Tax Collector Deeding*

The Board reviewed properties for the 2014 tax collector deed process. TA Beaulieu indicated that many properties on the deed list have land and buildings. The Board agreed that the deeded properties that have buildings will be accepted with the intention of being sold during the next bidding schedule.

**MOTION: "To accept the tax collector deed for PID 17-5-6 on Sugar Run Road, for Dennis Cash, back tax amount owed of \$675.52 consisting of land only as assessed at \$35,500 for resale purposes."**

Motion: R. Sabourn

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4-- Yes, 0 -- No

**MOTION:** "To accept the tax collector deed for PID 17-5-9 on 22 Beaver Path, David and Diane Dougherty, back tax amount owed of \$3,399.33 consisting of land and building assessed at \$172,900 for resale purposes."

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**MOTION:** "To accept the tax collector deed for PID 15-1-14 on Banjo Drive, Noel Frame, consisting of land only as assessed at \$37,200 to resell the property."

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**MOTION:** "To accept the tax collector deed for PID 17-5-1 on 461 Upper Mad River Road, Arthur Fusco, back tax amount owed of \$13,300.45 consisting of land and building, as assessed at \$224,000 for resale purposes."

Motion: M. Peabody  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**MOTION:** "To accept the tax collector deed for PID 15-4-19, Christine Gleason, back tax amount owed of \$16,373.04 at 32 Morrill Lane Road, consisting of land and building, assessed at \$201,700 for resale purposes."

Motion: M. Peabody  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**MOTION:** "To accept the tax collector deed for PID 11-3-120 at 22 Sleepy Hollow Road, Mae Granata, back tax amount owed of \$1,086.02, consisting of building on land of another, assessed at \$16,300 for resale purposes."

Motion: R. Sabourn  
Seconded: B. Benton  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**MOTION:** "To accept the tax collector deed for PID 13-5-4D1 on 849 Upper Mad River Road D1, Jacquelyn Loud, back tax amount of \$13,427.93, consisting of building only, assessed at \$131,300 for resale purposes."

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

**MOTION:** "To accept the tax collector deed for PID 15-4-22 on 112 Laundromat Road, Christopher MacDonald, back tax amount owed \$1,895.89, consisting of land and building, assessed at \$25,600 for resale purposes."

Motion: B. Benton  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4- Yes, 0 - No

**MOTION:** "To accept the tax collector deed for PID 17-7-3401 on 71 Waterville Acres U1, Snikle Realty Trust, back tax amount owed \$8,343.62, consisting of building, assessed at \$121,800 for resale purposes."

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4- Yes, 0 - No

**MOTION:** "To waive the following properties from the 2014-2015 tax collector deed process: PID 10-7-7 James and Sharon Avery, PID 8-9-9 Christine and Deva Brown, PID 8-9-8 First Fisher Mountain Trust, PID 10-8-5 William Kerr, PID 11-2-2 Alton Benton, due to a liability to the town and other various reasons."

Motion: R. Sabourn  
Seconded: B. Benton  
Discussion: None.  
Motion Passes: 4- Yes, 0 - No

#### **HEB UPDATE – Covered Bridge Road Bridge over Mill Brook**

HEB submitted copies of the bibliography and short report and a copy of the RPR that he submitted to the NH Division of Historical Resources. This information is on file in the town office. In reference to discussion last meeting, TA Beaulieu confirmed that if the Selectmen decide to request expedited funds for this project that she recommends 2016 to be the earliest the bridge project could commence due to appropriate timing for financial planning. The board agreed.

#### *Shaughnessy Property Inquiry*

The Board discussed that the purchase of this building is not necessary for the Town and the requested price may be prohibitive. The board agreed not to pursue the option to purchase this property. TA Beaulieu will inform Chairman Morton of the board's decision.

#### *Beautification Committee*

T. Tyler submitted a quote for black shutters at the town hall in the amount of \$360.10. The board agreed to grant permission for the Beautification Committee to purchase the shutters.

#### *Transfer Station Sign*

TA Beaulieu informed the board that the Transfer Station sign has been cleared and cleaned as requested.

#### *Settlement Agreement*

The board reviewed a request for settlement agreement for Adriane Michaud for PID 16-1-08L503 to abate the amount of \$1,605.00 for 2013 \$1,094.00 for 2014, as recommended by Avitar. The board agreed to not grant the settlement request and to go to BTLA for a decision.

Chief Diamond entered the meeting.

*Special Event License – Bluegrass Festival*

Post Event reports and After Action Reports were received from Chief Diamond and Chief Defosses for the Bluegrass Festival. Chief Diamond confirmed that there weren't any issues to report on and there weren't any traffic concerns. Chief recommends having an officer assist with traffic Thursday evening due to the increase in attendance. Chief Defosses agreed that no concerns or requests for next year are needed.

*Mad River Endurofest* - Post Event reports and After Action Reports were received from Chief Diamond. Chief Diamond stated that there are no concerns with the traffic. Chief had requested that traffic cones be placed from Route 49 to Burbank Hill Road to keep cyclists off to one side. Chief placed the cones himself since they were not in place. Chief explained that there were many volunteers stationed in different areas but not enough radios for communication. Chief Diamond explained the benefits of using radios rather than cell phones for communicating, and he intends to recommend that radios are used next year as well as additional volunteers.

Chief Defosses reported that there were no safety concerns or suggestions for next year.

**8:44 PM MOTION: "To approve and sign the proposed town hall interior painting contract between Leslie Hoyt and the Town of Thornton for the amount of \$7,120.00."**

Motion: R. Sabourn  
Seconded: B. Benton  
Discussion: None.  
Motion Passes: 4– Yes, 0 – No

*Signature File:*

- The board signed the Interior Painting Contract with Leslie Hoyt

**PUBLIC INPUT**

No Public Present.

**SELECTMEN COMMENTS**

*R. Sabourn* viewed the new culvert on Johnson Brook Road and complimented the Highway Department. He suspects that previous issues will no longer be a concern with the quality of work that was completed.

*R. Sabourn* suggested that the Zoning Map in the meeting room be removed and ask the Planning Board to budget for an updated map in 2015.

*M. Peabody* informed the board that Blake Mountain could be renting property again. *M. Peabody* would like to discuss this with *N. Decoteau* to determine future action.

*J. Paul-Hilliard* received a phone call from a resident regarding a harassing situation from his abutter who uses fireworks. The neighbor is concerned that the burning embers from the fireworks will cause a fire on his deck. The board agreed that there is no ordinance in place that pertains to fireworks but that if a person is in fear of their safety they should contact the Police Department.

**4:14 P.M. MOTION: "To adjourn."**

Motion: B. Benton  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4 - Yes, 0 - No

Respectfully submitted,



Jessi Fleury  
Board Secretary

Draft  
to Tam 8/11

**TOWN OF THORNTON  
Selectmen's Agenda  
August 6, 2014  
12:00 Noon**

12:00 Pledge of Allegiance

Work session – (no public input)

Manifest  
BOS motion/Signature Folder  
Action Folder reviewed by Board for discussion later  
Zoning Enforcement Folder  
Mail Folder

Motion and sign the payroll and vendor manifest

**Agenda Items:** (no public input unless approved by the Chairman)

1:00 Bid award process-Highway 2014 paving project  
1:30 Chickenboro Road layout project

Town Administrator presents (no public input)

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

**Public Forum (5 minute session per person)**

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

\*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.



Board of Selectmen  
August 6, 2014  
SIGN IN SHEET (Please Print)

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