



TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 10/15/14
BOS Initial: CM
Rec'd by Town Clerk on: 10/16/14
Town Clerk Initials: BJ

Board of Selectmen Meeting Minutes September 17, 2014

5:00 P.M. Chairman Morton opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance.

ROLL CALL: Chairman Steve Morton, Vice-Chairman John Paul-Hilliard, Selectwoman Marianne Peabody, and Selectman Roy Sabourn.

STAFF PRESENT: Tammie A. Beaulieu, Town Administrator

ABSENT: Selectman Brad Benton

5:00 DAVE WOODWARD - AVITAR

D. Woodward presented the board with the final statistics for the 2014 update in the sales manual that was turned over to the town today that includes 94 qualified sales that were recorded. D. Woodward explained the update process. Hearings were conducted for four days with property owners to discuss new assessed values. During this process he discovered that the property zones were not labeled correctly. This has been corrected and is now accurate. TA Beaulieu informed the Selectboard that the final statistics information is available at the Selectmen's Office for viewing.

ACTION FOLDER

VENDOR MANIFEST

MOTION: "To accept vendor manifest dated 9-19-2014 in the total amount of \$139,445.93."

Motion: J. Paul-Hilliard
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 3– Yes, 0 – No Abstained: M. Peabody

PAYROLL MANIFEST

MOTION: "To accept a payroll manifest dated 9-19-2014 in the amount of \$21,180.33."

Motion: M. Peabody
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 4– Yes, 0 – No

WELFARE MANIFEST

MOTION: "To accept a welfare manifest dated 9-20-2014 in the amount of \$725.00."

Motion: J. Paul-Hilliard
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 3– Yes, 0 – No Abstained: M. Peabody

Minutes Approval

MOTION: "To approve the Board of Selectmen public meeting minutes of 9-3-2014 as amended."

Motion: M. Peabody
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 4– Yes, 0 – No

MOTION: "To request a return of a required bond for Shirley and Jerel Benton for an Intent to Cut filed for PID 11/1-3 in the amount of \$1,321.50."

Motion: M. Peabody
Seconded: R. Sabourn
Discussion: This was processed in the current manifest.
Motion Passes: 4– Yes, 0 – No

MOTION: "To approve an Intent to Cut for V. Lavasseur PID 9/1-2."

Motion: M. Peabody
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 4– Yes, 0 – No

MOTION: "To appoint Rebecca Farnsworth to the office of Deputy Treasure."

Motion: M. Peabody
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 4– Yes, 0 – No

- **MOTION: "To accept the 2014 MS1 with a net valuation for tax rate setting including utilities of \$362,292,744.00."**

Motion: M. Peabody
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 4– Yes, 0 – No

SIGNATURE FILE:

- The board signed a PA 16 application for reimbursement to towns and cities for 15,625 acres for an assessed value of \$47,831,100. This figure was included in the MS1.

Zoning Enforcement Update

Chairman Morton reviewed a report in regards to an enforcement issue at Blake's Mountain Cottages that was initiated due to a concerned citizen request made on August 8, 2014. A site visit was held on Wednesday, September 10, 2014. The board reviewed the report from N. Decoteau and S. Morton. It was determined that the work that was being done at the cottages did not require a ZCA and other applicable permits were in place. All structures were in compliance with zoning codes. S. Morton reviewed the recommendations of a letter to the property owner outlining the following:

- Guests that are occupying the property for more than 180 days must become residents of Thornton per RSA 78-A:3,8.
- Review of ZCA permit requirements
- Clarify the site plan review process if the property chose to increase the residential capacity of the parcel

The board discussed the recommendations and discussed residential status. The board agreed a copy of the report should be sent to the owner of Blake Mountain Cottages.

CBDA Update

The board reviewed an overview of the court hearing proceedings related to CBDA.

TOWN ADMINISTRATOR REPORT

Election Update

The election process went well and the scheduling was sufficient. M. Peabody stated that she will not be in attendance at the November 4, 2014 election.

Planning Board Budget Update

TA Beaulieu was informed by N. Decoteau that the Planning Board legal budget line may be over expended. The board agreed that this advanced notice is appreciated. TA Beaulieu stated that the Board of Selectmen budget is in good standing at this point in the year and may be able to offset over expenditures from the Planning Board legal line.

Corey Smith – Water District

TA Beaulieu informed the board that C. Smith is requesting his annual assessing report. He requested that the cost of this report be waived.

MOTION: “To waive the cost of one annual assessing report for the Waterville Estates Manager Corey Smith on a yearly basis.”

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 4 - Yes, 0 - No

Ballot Clerks

TA Beaulieu was informed that the Ballot Clerks intend to have many clerks appointed in the event that some cannot work all elections. This will ensure that there is coverage for voting. The board had previous motioned an appointment for Beverley MacIntosh that covered one election period. The ballot clerks would like this appointment extended to 2016.

MOTION: “To amend a motion to appoint Beverly MacIntosh as ballot clerk until 2016.”

Motion: M. Peabody
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 4 - Yes, 0 - No

SELECTMEN COMMENTS

M. Peabody thanked Chairman Morton for all of his dedication and hard work for the town. The board agreed.

R. Sabourn informed the board that there was a brief Capital Asset Committee meeting. The fire department intends 30 air packs will be replaced over a two year period. It was noted that the departments are working together well. A ladder truck was added to the CIP for 2023 that would replace one of the four engines.

6:37 P.M. MOTION: "To adjourn."

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 4 - Yes, 0 - No

Respectfully submitted,

Jessi Fleury
Board Secretary

TOWN OF THORNTON
Selectmen's Agenda
September 17, 2014
5:00 PM

- 5:00 Pledge of Allegiance
- 5:00 Avitar
- 5:45 Non-public session RSA 91-A3,II c Welfare Manifest (c-reputation)

Work session – (no public input)

- Manifest
- BOS motion/Signature Folder
- Action Folder reviewed by Board for discussion later
- Zoning Enforcement Folder
- Mail Folder

Motion and sign the payroll and vendor manifest

Agenda Items: (no public input unless approved by the Chairman)

Town Administrator presents (no public input)

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

Public Forum (5 minute session per person)

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen
September 17, 2014
SIGN IN SHEET (Please Print)

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