



**TOWN OF THORNTON
BOARD OF SELECTMEN**

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 1/7/15
BOS Initial: COM
Rec'd by Town Clerk on: 01-08/15
Town Clerk Initials: 222

**Board of Selectmen Meeting Minutes
December 22, 2014**

12:00 P.M. Chairman Morton opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance.

ROLL CALL: Chairman Steve Morton, Vice-Chairman John Paul-Hilliard, Selectwoman Marianne Peabody, Selectman Brad Benton and Selectman Roy Sabourn.

STAFF PRESENT: Tammie A. Beaulieu, Town Administrator

ACTION FOLDER

PAYROLL MANIFEST

MOTION: "To approve a payroll manifest dated 12-26-2014 in the amount of \$20,862.63."

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 5– Yes, 0 – No

VENDOR MANIFEST

MOTION: "To accept a first vendor manifest dated 12-26-2014 in the total amount of \$465,062.22."

Motion: M. Peabody
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 4 – Yes, 0 – No **Abstained: J. Paul-Hilliard**

Minutes

MOTION: "To accept Board of Selectmen public minutes of November 12, 2014 as amended."

Motion: J. Paul-Hilliard
Seconded: M. Peabody
Discussion: None.
Motion Passes: 4– Yes, 0 – No **Abstained: B. Benton**

MOTION: "To accept Board of Selectmen non public minutes of November 12, 2014 as amended."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4– Yes, 0 – No **Abstained: B. Benton**

ACTION FOLDER

ZCA

There were no zoning compliance applications. S. Morton explained that he received a phone call informing him that there are camping trailers at the Pemi-River Campground. He discussed this with N. Decoteau regarding the flood plain ordinance. The board reviewed the ordinance and agreed that there is no zoning enforcement needed at this time.

Ex-officio to the Planning Board Report

The board discussed and agreed that the administrative assistant should provide a brief description of issues and/or any concerns arising from the planning board meeting since she is serving as ex-officio to the Selectboard. The board agreed that this report should be submitted along with the Planning Director report for each meeting.

Zoning Ordinance - Non-Conforming Uses

A request for legal inquiry of a Zoning Ordinance regarding the grandfathered status of non-conforming uses was received. Legal opinion suggested that if the business is still being used in its current business form and advertised for sale with the same use, then the use should be allowed to continue. If the intention of the business use becomes abandoned or changed to a different type of use then the non-conforming status is discontinued.

Non-Public Session

MOTION 12:50 PM "To enter nonpublic session under RSA 91-A:3, II (a,c,e).

Motion: R. Sabourn

Seconded: J. Paul-Hilliard

Discussion: None.

Roll Call: S. Morton – Yes J. Paul-Hilliard – Yes B. Benton - Yes
R. Sabourn – Yes M. Peabody - Yes

Motion Passes: 5 – Yes, 0 - No

MOTION 2:00 P.M.: "To exit non-public session."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5– Yes, 0 – No

MOTION: "To accept the resignation of Officer Colby Martin from the Thornton Police Department effective immediately."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5 - Yes, 0 - No

MOTION: "To accept the retirement from Gary Moulton of the Thornton Transfer Station."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5 - Yes, 0 - No

MOTION: "To change the classification for Transfer Station employee, William Dowling, from a temporary seasonal position to a permanent part time position per recommendation of the Transfer Station Manager K. McGuire."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5 - Yes, 0 - No

MOTION: "To hire George Chase for the 2014/2015 winter season as a part-time seasonal highway department laborer at labor grade 4 step 9."

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 5 - Yes, 0 - No

WELFARE MANIFEST

MOTION: "To accept welfare manifest dated 12-27-2014 in the total amount of \$830.00."

Motion: J. Paul-Hilliard
Seconded: B. Benton
Discussion: None.
Motion Passes: 4 - Yes, 0 - No **Abstained: M. Peabody**

2015-2017 Tax Map Proposal

The Board discussed and signed the proposed contract for 2015-2017 Tax Map proposal from CIA Technologies.

MOTION: "To approve the proposed contract for 2015-2017 Tax Map proposal from CIA Technologies."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5 - Yes, 0 - No

MOTION: "To authorize the Town Clerk, Tim Tyler, to collect and remit to the municipality payment of boat registration fees per RSA 72-a:3 ."

Motion: M. Peabody
Seconded: B. Benton
Discussion: None.
Motion Passes: 5 - Yes, 0 - No

MOTION: "To contract with Plodzick and Sanderson for the 2014 audit."

Motion: M. Peabody
Seconded: B. Benton
Discussion: None.
Motion Passes: 5 - Yes, 0 - No

TOWN ADMINISTRATOR PRESENTS

Town Roads

TA Beaulieu discussed a proposed form with the Selectboard that would be required for residents or companies needing to excavate parts of town roads. The form would hold them liable to return the road to town standards. The board discussed the current Entry and Construction agreement form.

Bond Concerns

TA Beaulieu discussed a bond concern for reclamation process received from Planner Brian Regan and expressed that the town's interests are not being secured. The board agreed that the Planning Board and Board of Selectmen must follow up with pit owners and banks regarding the extension of bonds prior to expiration. The board discussed gravel pits that are of concern. The board agreed that Administrative Assistant will be responsible to process the reminder procedure.

Holiday Party Entertainment

TA Beaulieu informed the Board that Brad and Mike Benton offered to pay the band cost of \$500 for the entertainment at the town holiday party. The Board thanked Brad and Mike Benton for their donation and the entertainment.

Judges Road Update

Mr. Movitz asked RA Kubik to view Judges Road conditions. The Board reviewed an update from J. Kubik. Public road culverts were noted as needing repair. The repairs will be scheduled as the road dries out this summer. Full scale reconstruction of this road is not feasible but repairs can be made to improve ride quality using his regular annual budget. The records show that the town has made efforts to keep this road maintained and any safety issues have been addressed to the best of their ability and there are no imminent safety concerns at this time. The board agreed to update Mr. Movitz of the information received by RA Kubik. The board agreed that before and after photographs should be taken of the road work performed. The board agreed to have the Road Agent purchase a camera with a time stamp and GPS capabilities.

B. Benton left the meeting at 2:45 P.M.

SELECTMEN COMMENTS

R. Sabourn asked what the next step is with the Chickenboro Road project, or if the Board is content with the work already performed. *R. Sabourn* suggested creating a committee to look at the plan and possible right of way solutions to propose to *T. Baldwin* so that future concerns are eliminated. The board discussed options to rectify the situation.

The board discussed including additional funds in the operating budget for anticipated costs or creating a capital reserve account. The TA agreed to look into the options available for the Board.

S. Morton informed the Board that the unused fire station back storage room has become a town office storage room. *M. Peabody* thanked *S. Morton* for all the work he does for the town.

2:57 P.M. MOTION: "To adjourn."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4 - Yes, 0 - No

Respectfully submitted,

Jessi Fleury
Board Secretary

TOWN OF THORNTON
Selectmen's Agenda
December 22, 2014
12:00 Noon
(Monday meeting date due to Holiday week)

12:00 Pledge of Allegiance

Work session – (no public input)

Manifest
BOS motion/Signature Folder
Action Folder reviewed by Board for discussion later
Zoning Enforcement Folder
Mail Folder

Motion and sign the payroll and vendor manifest

Agenda Items: (no public input unless approved by the Chairman)
2:00 non-public session pursuant to RSA 91-A: 3, II (a-PD personnel) (c-reputation)

Town Administrator presents (no public input)

Action Folder (no public input)

Board of Selectmen Item Discussions (no public input)

Public Forum (5 minute session per person)

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen
December 22, 2014
SIGN IN SHEET (Please Print)

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