



## TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 6-24-15  
BOS Initial: JRL  
Rec'd by Town Clerk on 6/26/15  
Town Clerk Initials: JJA

### Board of Selectmen Meeting Minutes June 10, 2015

**5:00 P.M. Chairman John Paul-Hilliard opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.**

**ROLL CALL:** Chairman John Paul-Hilliard, Vice-Chairman Roy Sabourn, Selectwoman Marianne Peabody, and Selectman Jim Demeritt.

**STAFF PRESENT:** Tammie Beaulieu, Town Administrator and Jessi Fleury, Board Secretary  
**ABSENT:** Selectman Brad Benton

The Board held their work session from 5:00 to 5:45 p.m..

#### ACTION FOLDER

**MOTION: "To approve the vendor manifest 6-12-2015 in the amount of \$321,278.22."**

Motion: M. Peabody

Seconded: J. Demeritt

Discussion: None.

**Motion Passes: 3– Yes, 0 – No**

**Abstained: R. Sabourn**

**MOTION: "To approve the payroll manifest 6-12-2015 in the amount of \$19,926.53."**

Motion: R. Sabourn

Seconded: J. Demeritt

Discussion: None.

**Motion Passes: 4– Yes, 0 – No**

**MOTION: "To approve the welfare manifest 6-13-2015 in the amount of \$642.00."**

Motion: R. Sabourn

Seconded: J. Demeritt

Discussion: None.

**Motion Passes: 3– Yes, 0 – No**

**Abstained: M. Peabody**

**MOTION: "To accept the BOS public meeting minutes of 5-27-15 as amended."**

Motion: R. Sabourn

Seconded: J. Demeritt

Discussion: None.

**Motion Passes: 4– Yes, 0 – No**

**ACTION FOLDER**

**MOTION: "To approve an Intent to Cut for PID 17/5-21 and for PID 17/5-21-1, SMA Realty Trust, taxes are current."**

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
**Motion Passes: 4– Yes, 0 – No**

**MOTION: "To approve an Intent to Cut for PID 11/4-2 and Wade and Veralisa Reed, taxes are current."**

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
**Motion Passes: 4– Yes, 0 – No**

**MOTION: "To approve the twenty-four 2015 abatements totaling \$4,331.22 as attached to the BOS Minutes as addendum A."**

Motion: J. Demeritt  
Seconded: M. Peabody  
Discussion: None.  
**Motion Passes: 4– Yes, 0 – No**

**MOTION: "To approve a 2015 abatement for John Taffner PID 11/1-38 in the amount of \$269.20."**

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
**Motion Passes: 4– Yes, 0 – No**

**MOTION: "To deny the following 2014 abatements PID 12/8-8 for George Capaul, PID 8/9-19 for Paul Daley, PID 17/7-45-1 for Peter Demarco, PID 17/7-45-2 for Peter Demarco, PID 11/1-70 for Richard Dupont, PID 10/6-5 for Allen Hanson, PID 6/13-1-1 for A & Gavin Katz, PID 17/17-8 for Richard Kent."**

Motion: J. Demeritt  
Seconded: M. Peabody  
Discussion: None.  
**Motion Passes: 4– Yes, 0 – No**

**MOTION: "To approve 2015 abatement for the following properties:"**

**PID 3/2-6, Robert Cawley for \$19.36**

**PID 2/4-1A, James & Jennifer Conn for \$243.99**

**PID 8/-9-12, Paul & Yvette Daley for \$484.11**

**PID 13/2-2, Fitzgerald Family Trust for \$969.00**

**PID 6/9-8, R. Kent & N Cuggino for \$823.64**

**PID 7/2-13-29, Mountain River Dev. LLC for \$484.50**

**PID 7/2-13-33, Mountain River Dev. LLC for \$399.22**

**PID 7/2-13-34, Mountain River Dev. LLC for \$399.22**

**PID 7/2-13-36, Mountain River Dev. LLC for \$387.60**

**PID 7/2-13-37, Mountain River Dev. LLC for \$387.60**

**PID 7/2-13-38, Mountain River Dev. LLC for \$484.50**

**PID 11/1-173-1, Herbert Ingram for \$193.90**

**PID 11/1-173-2, Herbert Ingram for \$193.80**

**PID 11/1-173-3, Herbert Ingram for \$193.80**

**PID 11/1-173-4, Herbert Ingraham for \$193.80**

**PID 11/1-6710, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6711, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6712, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6713, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6714, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6715, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6716, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6717, Mountain River Dev. LLC for \$290.70**

**PID 11/1-6718, Mountain River Dev. LLC for \$290.70**

**PID 3/8-6, Michael & Paula Ramos for \$495.17**

**Total amount to abate and refund is \$8,970.41.**

Motion: J. Demeritt

Seconded: M. Peabody

Discussion: None.

**Motion Passes: 4– Yes, 0 – No**

### **Concerned Citizen Form**

#### *Intent to Cut on Joshua Lane*

A concern was received regarding the catch basin on Joshua Lane. TA Beaulieu informed the Board that J. Paul-Hilliard visited the property and took pictures as to the condition of the catch basin at the temporary apron. RA Kubik has been advised to review the property to make sure that the basin is cleaned out at the time the project is completed.

#### *Special Event Checklist – Antique Tractor Show on June 14, 2015*

Mr. Russ Gilman completed the checklist and answered no to all questions on the checklist. A special event permit is not required for this event.

#### *Petition for Speed Control – Robbins Nest Road*

Marla Fredette submitted a petition with 5 signatures sharing their concern with the traffic speed on Robbins Nest Road. TA Beaulieu spoke with Chief Diamond and if the road is not posted the assumed speed is 35. TA Beaulieu and Chief Diamond agreed that 35mph is not a safe speed for the road. Chief researched the RSA's and shared that the lowest speed that the town is permitted to post is 25mph. The Board agreed that M. Fredette's concern is valid and the Board will look into the town's ability to lower the speed limit to 15mph. The Board agreed to schedule Chief Diamond on the next agenda to discuss the speed limit laws further.

### *Beautification Committee*

TA Beaulieu received an update and a request from the Beautification Committee. The Committee would like to purchase a rooted Christmas tree from Roland Downing to plant on the boundary line at the Town Hall. The Committee would also like permission to ask assistance from the Highway Department to move the tree. They would also like to contact an electrician to install an outdoor receptacle. The Board agreed to these requests.

Christmas tree lighting is scheduled for December 9, 2015.

The committee would like to purchase a bench for the hallway inside the Town Hall for patrons waiting for service. The Board agreed as long as fire codes are met.

The Committee would like to request photo's to be taken by residents in town areas of beauty and interest and to have them placed in an album and displayed on the table in the hallway at the Town Hall. They would like them eventually displayed to meet the décor of the interior of the Town Hall. The Board agreed to this request.

### **PUBLIC INPUT**

#### **Enforcement**

*Present: Richard Giuliano, Todd Baldwin*

Mr. Giuliano met with the board to discuss a concern with offensive signs posted on abutting land. The Selectboard discussed this concern and agreed that the Planning Board should revisit the sign ordinance to make the limits clearer. The Board discussed the existing sign regulations and zoning ordinance and explained that due to freedom of speech it is not in the town's jurisdiction to enforce the removal of the signs. The Board explained that the abutters could provide pictures showing the progression of building and signs on the newly purchased properties for further discussion and to determine if the Town has any noncompliance issue that can be enforced.

Citizens discussed concern that a driveway permit may be needed for both newly purchased properties. The Board agreed that if the property changes from what currently exists then a driveway permit will be needed by the town or the state depending on which lot is changed. It was agreed that the town will forward the suggested non-compliance issues to get a legal opinion.

#### **7:00 PM Town Tax Deeded Property Bid Openings**

The bid advertisements were published in the Record Enterprise on May 14, 2015, and Union Leader on May 17, 2015. All properties available for bid and directions to submit sealed bids were included in the advertised.

TA Beaulieu provided a bid spreadsheet to indicate the amount of bids received with property information including back taxes owed with interest and penalties.

*Present: Owen Franklin, Rebecca Farnsworth*

The Board reviewed the following bids received. M. Peabody recused herself from the meeting and left the room. The Board discussed the properties and the bids received. R. Sabourn stated that he would vote no for bids less than \$2,000 due to the differences in bid amounts and assessed values. J. Demeritt was not in favor of any of the bids received and feels that the town should wait. TA Beaulieu reminded the board that the Selectboard cannot act as real estate agents and that their goal is to do what is equitable for the Town it is not expected to collect the

assessed values on these properties but hope to collect as much of the back taxes and to return the properties to the tax rolls.

- PID 10/3-30-2 Chadwick Place, back taxes \$20,493.70  
Bid received 6/5/15 from Dean Rodgers in the amount of \$3,550.00

**MOTION: "To not accept the bid received from Dean Rodgers."**

Motion: J. Demeritt  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-2 Centennial Way, back taxes \$5,648.02  
Bid received 5/27/15 from Theodore Smith in the amount of \$1,000

**MOTION: "To not accept the bid received by Theodore Smith."**

Motion: J. Demeritt  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-4 Centennial Way, back taxes \$10,306.36  
Bid received 6/5/15 from Dean Rodgers in the amount of \$1511.00

**MOTION: "To not accept the bid received by Dean Rodgers."**

Motion: J. Demeritt  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-6 Centennial Way, back taxes \$15,020.60 two bids  
Bid received 6/5/15 from Owen Franklin in the amount of \$6020.00  
Bid received 6/5/15 from Dean Rodgers in the amount of \$1511.00

**MOTION: "To accept the bid from Owen Franklin in the amount of \$6,020.00."**

Motion: J. Demeritt  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 2– Yes, 1 – No

**MOTION: "To not accept the bid received from Dean Rodgers."**

Motion: J. Demeritt  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-7 Centennial Way, back taxes \$11,918.94  
Bid received 6/5/15 from Owen Franklin in the amount of \$6,020.00

**MOTION: "To accept the bid from Owen Franklin in the amount of \$6,020.00."**

Motion: J. Demeritt  
Seconded: R. Sabourn  
Discussion: None.  
Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-10 Centennial Way, back taxes \$12,191.87  
Bid received 6/5/15 from Dean Rodgers in the amount of \$1511.00

**MOTION: "To not accept the bid received from Dean Rodgers."**

Motion: J. Demeritt  
 Seconded: R. Sabourn  
 Discussion: None.  
 Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-14 Centennial Way, back taxes \$9,942.28  
Bid received 5/24/15 from Megan Gaites in the amount of \$1700.00

**MOTION: "To not accept the bid from Megan Gaites."**

Motion: J. Demeritt  
 Seconded: R. Sabourn  
 Discussion: None.  
 Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-18 Centennial Way, back taxes owed \$14,539.40  
Bid received 6/5/15 from Dean Rodgers in the amount of \$1511.00

**MOTION: "To not accept the bid received from Dean Rodgers."**

Motion: J. Demeritt  
 Seconded: R. Sabourn  
 Discussion: None.  
 Motion Passes: 3– Yes, 0 – No

- PID 15/1-50-19 Centennial Way, back taxes owed \$14,020.37  
Bid received 6/5/15 from Owen Franklin in the amount of \$6,020.00

**MOTION: "To accept bid from Owen Franklin in the amount of \$6,020.00."**

Motion: J. Demeritt  
 Seconded: R. Sabourn  
 Discussion: None.  
 Motion Passes: 3– Yes, 0 – No

- PID 16/1-7-1 NH Rte 175, back taxes owed \$18,396.81  
Bid received 6/5/15 from Derek Farnsworth in the amount of \$9,520.00

**MOTION: "To accept the bid from Derek Farnsworth in the amount of \$9,520.00"**

Motion: J. Demeritt  
 Seconded: R. Sabourn  
 Discussion: None.  
 Motion Passes: 3– Yes, 0 – No

The Board agreed that the remaining properties not sold can be advertised during the next year tax dedeed property sale process.

**Selectwoman Peabody re-joined the meeting.**

### **Concerned Citizen Complaint**

#### *KOA Campground PID2/5-1*

R. Sabourn spoke with the property owner Darlene Davis regarding the condition of the outside property. D. Davis has agreed to clean up the outside area as her scheduling permits. The concern will be placed in a pending file for follow up and a letter to M. Hennessy responding to the concern.

#### *Outdoor Business Use PID 15/4-26*

During the previous meeting the board agreed to have Nancy and Brian visit the property. TA Beaulieu suggested that the Planning Director not review the property since he reviews applications for Planning Board. The process in place has been to have the Selectmen Enforcement Representative assist the AA in site reviews for enforcement. The board agreed to not take enforcement action at this time. The board also discussed ways to encourage small business while still meeting the ordinance.

**MOTION: "To approve a ZCA application for Manning Trust for an addition with the condition that a three bedroom septic design is received."**

Motion: R. Sabourn

Seconded: J. Demeritt

Discussion: None.

Motion Passes: 5- Yes, 0 - No

### **6:30 P.M. CIP Annual Requests of Capital Items**

TA Beaulieu informed the Board that the departments need to submit annual requests to the TA by the 24<sup>th</sup>.

The Board discussed their CIP needs and if anything needs to be added for the tenth year out. The Board discussed the future building expansion that is needed and agreed that the town roads need to be a priority as well but agreed that nothing needs to be submitted for 2025.

The board discussed the transfer station paving needs and it was confirmed that the discussion on TS needs is schedule with Kevin McGuire in an upcoming meeting.

**MOTION: "To hire Andrew Kimball as a part time transfer station attendant at labor grade 2 step 1 effective June 7, 2015."**

Motion: R. Sabourn

Seconded: J. Demeritt

Discussion: None.

Motion Passes: 4 - Yes, 0 - No

### **TA REPORT**

TA Beaulieu informed the Board that the Granada Mae property is still in the eviction process.

### **Transfer Station Hours**

The Transfer Station holiday hours are the same as the town office with the change discussed during the previous meeting. The transfer station will not get paid for the day after thanksgiving but will take Easter Sunday as the paid holiday instead.

**PUBLIC INPUT**

Chief Diamond informed the board that there was a missing child in Thornton earlier in the evening but has been found.

Chief Diamond informed the Board that the Police Department was given wheelchairs. Chief Diamond and the Board discussed donating them to the Plymouth Senior Center.

**MOTION: "To approve donating two wheelchairs to the Senior Center in Plymouth if needed."**

Motion: J. Demeritt  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 4 - Yes, 0 - No

**8:00 PM**

**NON PUBLIC SESSION**

**MOTION 8:58 PM "To enter non-public session under RSA 91-A:3, II (a-personnel , b-hiring).**

Motion: R. Sabourn  
Seconded: J. Demeritt  
Discussion: None.  
Roll Call: J. Demeritt – Yes M. Peabody – Yes J. Paul-Hilliard - Yes  
R. Sabourn – Yes  
**Motion Passes: 4 – Yes, 0 - No**

**MOTION 9:16 P.M.: "To exit non-public session."**

Motion: R. Sabourn  
Seconded: M. Peabody  
Discussion: None.  
**Motion Passes: 4– Yes, 0 – No**

**MOTION 9:16 P.M.: "To hire Alisa St. Amour as the on call deputy tax collector/municipal clerk at labor grade 4 step 10 at \$15.86 per hour."**

Motion: R. Sabourn  
Seconded: J. Demeritt  
Discussion: None.  
**Motion Passes: 4– Yes, 0 – No**

**9:21 P.M. MOTION: "To adjourn."**

Motion: J. Demeritt  
Seconded: M. Peabody  
Discussion: None.  
Motion Passes: 5 - Yes, 0 - No

Respectfully submitted,

Jessi Fleury  
Board Secretary



**TOWN OF THORNTON**  
**Selectmen's Agenda**  
**June 10, 2015**  
**5:00 PM**

Public Input is not permitted throughout the Selectmen's meeting unless requested by the chairman of the board. Public forum is scheduled for the public to have a 5 minute discussion period. If the individual requires more than 5 minutes we request that you schedule as an agenda item.

5:00 Pledge of Allegiance

5:00 P.M. Selectmen Work session

**Review documents in the following folders:**

Payroll/Vendor Manifest

BOS Motion/Sign Folder

Signature Folder

Action Folder reviewed by Board for presentation by the Town Administrator later

Zoning Enforcement Folder

Planning Director's Folder

Minutes Folder

Mail Folder – initial top right corner of each mail item to allow filing

5:45 P.M. Work session Closed

5:45- 6:00 P.M. Selectmen motion and sign the payroll manifest  
Selectmen motion and sign the vendor manifest  
Selectmen motion and sign the minutes in the folder  
Selectmen process the work supplied by Nancy Decoteau in the Z.E. Folder  
Selectmen process the work supplied by Brian Regan in the Planning Director Folder  
(Items from above folders that require lengthy discussion will be reviewed after the agenda appointments)

6:00 P.M. Town Administrator presents Action Folder Items  
Town Administrator presents

**Agenda Items:** (no public input unless approved by the Chairman)

6:30 CIP annual request of Capital Items

7:00 Town Tax Deeded Property Bid openings

8:00 Non-public session pursuant to RSA 91-A: 3, II (b-hiring- Business Office staff)

Board of Selectmen Item Discussions

**Public Forum**

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II  
Residents may contact the Town Administrator to get placed on a future agenda.

\*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen  
June 10, 2015  
SIGN IN SHEET (Please Print)

1	<u>PAUL SALDANA</u>	26
2	<u>Dick Giuliano</u>	27
3	<u>DWEN FRANKLIN</u>	28
4	<u>Rebecca Farnsworth</u>	29
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