



## TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 1/4/17  
BOS Initial: [Signature]  
Rec'd by Town Clerk on: 11/10/16  
Town Clerk Initials: [Signature]

to TC 1/5/17

### Board of Selectmen Meeting Minutes December 14, 2016

**6:00 P.M. Chairman Roy Sabourn opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.**

**ROLL CALL:** Chairman Roy Sabourn, Vice-Chairwoman Marianne Peabody, Selectman Brad Benton, Selectman John Paul-Hilliard, and Selectman John Gaites

**STAFF PRESENT:** Desiree Mahurin, Administrative Assistant

**Agenda Items:** (no public input unless approved by the Chairman)

**Selectman Brad Benton recused himself from the meeting.**

**6:00 p.m. Pemi Blue Grass Festival – Special Event Hearing**  
*Present: Chief Defosses, Craig Engel, Brad R. Benton, Mike Benton*

Chairman Sabourn opened the public hearing at 6:00 p.m.

- The Board reviewed the special event application checklist and agreed to the following:
- The notice was read into the record, abutters were sent certified notice and notices were placed in the Laconia Citizen on November 18 and November 24, 2016 and the town website, meeting posting requirements.
- The Board agreed that a special even license is required.
- Applicant's submission requirements have been met.

The Pemi-Valley Bluegrass Special Event to be held August 2, 2017 at 9:00 a.m. through August 6, 2017 at 9:00 a.m. on property owned by Brad C. Benton and Helen Steele at PID #10/3-37 at 2015 NH Route 175.

#### **Applicant Presentation of Event**

C. Engle explained that this year the music portion of the event will be scheduled from Wednesday through Saturday, rather than Thursday through Sunday as in previous years. The event gates will open Wednesday, August 2 at 9:00 a.m. to Sunday August 6 at 9:00 a.m. They plan to start the music at 5:00 p.m. on Wednesday and finish each day at 10:00 p.m. A schedule of events was distributed. No other changes were noted. The same vendors will be used as last year. The same emergency plans will be used as last year.

## **Selectman Discussion**

The application was reviewed. Chairman Sabourn asked the board members if they had any items for discussion. Selectwoman Peabody confirmed that she would complete the health inspection on Tuesday, August 1 at 6:00 p.m. the evening before the gate opens. Chief Defosses and Emergency Management Director Paul-Hilliard agreed that they will attend as well to complete the pre-event inspection unless an emergency situation arises.

## **Health and Safety Checklists**

### *Chief of Police*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no

Interim Police Chief submitted notification that he will determine the number of police officers required for each day. No representative from the Police Department was in attendance as the town is between police chiefs. The after event reports from last year submitted by the previous Police Chief were reviewed and indicated that two detailed officers in attendance during the 2016 festival were adequate, as well as two hired security officers for the overnight hours. The Board also agreed that the officers should be strategically placed. The Board agreed to follow this recommendation.

Selectwoman Peabody stated that the town will have a new Police Chief during the festival and questioned what will occur if the new Chief decides that a different requirement should be met and how that will affect the decisions made during this public hearing. Chairman Sabourn explained that unless there is an extenuating circumstance, the decisions made this evening will stand as recommended by the prior Chief. The Board agreed.

### *Fire Chief*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no

Chief Defosses submitted recommendations of 2 Thornton Campton FD EMT's beginning when gates open until the event has cleared of patrons and a standard list of requirements including flame proof tents, accessibility to ambulance, emergency lane marking with better signage. The lanes will be marked with signs and stakes rather than on the ground since it wore off last year.

### *Health Officer*

- Written recommendations were submitted to the file: yes, submitted this evening
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no fees are required

The applicant explained that the portable toilets will total 36, with 4 of the 36 being handicap accessible.

*Emergency Management Director*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no fees are required

J. Paul-Hilliard would like the egress marked well. He requests that the event adhere to hours as scheduled for music and noise levels. Chairman Sabourn confirmed that the music needs to be kept to the hours specified. Brad Benton explained that the noise noted last year prior to the advertised hours were due to set up of the stage and sound checks.

The Board reviewed the following requirement criteria:

- a. The site is appropriate for the proposed use or structure: Yes
- b. The proposal is not detrimental, injurious, or offensive to the neighborhood: Yes
- c. There will not be undue nuisance or serious hazard to pedestrian or vehicular traffic: Yes
- d. Adequate and appropriate facilities will be provided to insure the proper operation of the proposed use or structure: Yes
- e. The site provides sufficient parking: Yes
- f. Adequate sanitation/toilet facilities and waste removal will be provided: Yes
- g. All other required licenses (such as alcohol and food service licenses) have been obtained: Yes, these licenses will be received prior to the issuance of the special event permit.
- h. Neither the property owner nor the organization has failed in the past to pay any detail fees associated with past special events. No, all fees have been received.

Criteria has been met with the conditions as noted:

- Food and alcohol licenses will be obtained before the final license will be distributed.
- No additional requirements were submitted by the Police Department, conditions set forth by Fire Department (see letter), any additional conditions required by the welfare officer will be submitted during the pre-event inspection, no requirements were submitted by the Emergency Management Director.

Mr. Engle confirmed that the music is scheduled from 5:00 p.m. to 10:00 p.m. on August 2, 11:00 a.m. to 10:00 p.m. on August 3 and 4<sup>th</sup>, and 9:00 a.m. to 10:00 p.m. on August 5, 2017.

The event set up is July 29 to August 2 from 8:00 a.m. to 10:00 p.m. Breakdown of the event will occur on August 6<sup>th</sup> from 8:00 a.m. to 10 p.m..

**MOTION: "To accept and approve the Bluegrass Festival Special Event License application to be held by the Pemi-Valley Bluegrass Festival with conditions as listed: Required licenses such as food and alcohol will be obtained before the event is permitted to take place, pre-event inspection will be conducted by all emergency departments on August 1, 2015 at 6:00 p.m.."**

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

**Motion Passes: 4– Yes, 0 – No**

Chairman Sabourn closed the public hearing.

### **6:38 p.m. White Mountain Boogie n Blues**

*Present: Chief Defosses, Craig Engel, Brad R. Benton, Mike Benton, Michael Philinger, Green Mtn Concert Service*

The White Mountain Boogie n Blues Special Event to be held August 18, 2017 through August 21, 2017 on property owned by Brad C. Benton and Helen Steele at PID #10/3-37 at 2015 NH Route 175.

Chairman Sabourn opened the public hearing at 6:38 p.m.

- The Board reviewed the special event application checklist and agreed to the following:
- The notice was read into the record, abutters were sent certified notice and notices were placed in the Laconia Citizen on November 18 and November 24, 2016 and on the town website meeting posting requirements.
- The Board agreed that a special even license is required.
- Applicant's submission requirements have been met.

Chairman Sabourn explained that all regulations requirements have been met.

### **Applicant Presentation of Event**

The event hours will be scheduled from Friday August 18 through Sunday August 21, 2017.

Brad Benton confirmed that they would complete the pre-event inspection on Thursday, August 17 at 6:00 p.m. the evening before the event begins. The Welfare Director and all emergency personnel in attendance agreed that they will attend to complete the pre-event inspection unless an emergency situation arises

The proposed hours of set up will be the week of the show from 8:00 a.m. until finished. Breakdown hours will be the week after the show from 8:00 a.m. to 5:00 p.m. The Board agreed that the set up and break down activities will be in the campground and would not be included in the special event application dates.

Green Mountain Security will be used this year again. Brad Benton explained that last year there was confusion with TNT security which left Green Mountain Security to provide services on a last minute situation. This year he does not expect to have any of the same issues as last year. Michael Philinger, Green Mountain Concert Service, explained that he has a new team in place and all licenses will be in place 45 days prior to the event. He was disappointed to read the previous Police Chief's report from last year concerning his company, and was not pleased with the performance of his company last year. He assured the Board that the deficiencies will be corrected this year.

### **Selectmen Discussion of Materials Presented**

Chairman Sabourn explained that one couple complained regarding the loudness of the music. M. Benton spoke with the couple and apologized and explained why the music played longer last year. He offered the couple free tickets to enjoy the show. Brad Benton agreed to abide by appropriate noise levels this year.

## Health and Safety Checklists

### *Health Officer*

- Written recommendations were submitted to the file: yes, submitted this evening
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no fees are required

The amount of portable toilets will be the same or more than last year. Additional requirements include placing portable toilets near the stage/concert bowl area, event staff to clean up toilet paper debris, and they must wear gloves at all times.

### *Chief of Police*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no

Chairman Sabourn noted that no detailed requests were received from the Interim Police Chief. Chairman Sabourn also noted that the Benton's are still hiring 12 security staff members for the event. It was suggested by the previous Police Chief to add 2 more security personnel for overnight coverage. Brad Benton explained that he would not like to hire additional staff and there have not been incidents overnight.

The board reviewed the previous Chief's post event report. Chief Diamond noted in the report that the Boogie and Blues Festival has relatively minor enforcement issues and those that have arisen in the past were addressed by the Benton's immediately. It was also noted that the two officers on Friday is sufficient and last year two additional officers were called in for Saturday due to the increase in crowd size and he recommended the same increase in coverage for 2017. The Board discussed the recommendation from previous Police Chief Diamond to hire 8 detail officers for Friday night, and 10 for Saturday night and 6 on Sunday due to increase in event size. This is an increase from last year's detail request.

Brad Benton explained that he does not see a need for four more officers than last year. Selectwoman Peabody added that she sat at the Fire Department on-site station, and noted there were four Police Chiefs standing there. Desiree Mahurin added that when she left the event, the police officers were in the tent. Selectman Paul-Hilliard explained that strategic location of officers will be discussed this year. Selectman Paul-Hilliard agreed that there is no need to increase the police detail coverage at all and if the next Police Chief disagrees then the discussion can be held for the 2018 event. Selectwoman Peabody acknowledged that she did see a few officers walking around by the concert bowl. Chairman Sabourn reviewed the police reports and does not feel the event needs to be over policed and does not see the need to increase police presence until there is a problem. The Board agreed to keep the police detail to 4 officers Friday and Sunday and 6 on Saturday with the security company in place.

### *Fire Chief*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no

Chief Defosses recommended an improvement to make the fencing permanent because the snow fence is easy to jump over, providing a safety and security concern. Chief Defosses agreed that there were few incidents. Chief Defosses needs at least 2 firefighters and an engine during the fireworks.

*Emergency Management Director*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no fees are required

J. Paul-Hilliard would like the egress marked for this event well. He also requests that the event adhere to hours as scheduled for music and noise levels. He recommends reflective vests for security staff and the golf carts should be flagged with whips for better visibility. He was not presented an emergency plan when taking on the Emergency Director position last year and he would like to have a plan this year. The applicants agreed to provide the plan, and informed the Board that it is also included in the program provided to attendees.

The Board reviewed the following requirement criteria:

- a. The site is appropriate for the proposed use or structure: Yes
- b. The proposal is not detrimental, injurious, or offensive to the neighborhood: Yes
- c. There will not be undue nuisance or serious hazard to pedestrian or vehicular traffic: Yes
- d. Adequate and appropriate facilities will be provided to insure the proper operation of the proposed use or structure: Yes
- e. The site provides sufficient parking: Yes
- f. Adequate sanitation/toilet facilities and waste removal will be provided: Yes
- g. All other required licenses (such as alcohol and food service licenses) have been obtained: Yes, these licenses will be received prior to the issuance of the special event permit.
- h. Neither the property owner nor the organization has failed in the past to pay any detail fees associated with past special events. No, all fees have been received.

Criteria has been met with the conditions as noted:

- Food and alcohol licenses will be obtained before the final license will be distributed.
- To allow campers to arrive at the event Thursday August 17, 2017
- The Board agreed to keep the police detail to 4 officers Friday and Sunday and 6 on Saturday with the security company in place.

The hours of the event will be from Friday, August 18, 2016 from 5:00 p.m. to 10:00 p.m. Saturday, August 19, 2016 from 11:00 a.m. to 10:00 p.m. with fireworks after 10:00 p.m., and Sunday, August 20, 2016 from 11:00 a.m. to 6:00 p.m..

The proposed hours of set up will be August 14 through 17<sup>th</sup> from 8:00 a.m. until finished. Breakdown hours will be the week after the show from 8:00 a.m. to 5:00 p.m.

**MOTION: "To approve the 2017 Boogie n Blues Festival Special Event License application with conditions as listed:**

- Food and alcohol licenses will be obtained before the final license will be distributed.
- Keep the police detail to 4 officers Friday and Sunday and 4 on Saturday with the addition of 2 more officers Saturday night (total of 6) with the security company in place.
- Recommendations from the Fire Chief's letter dated November 23, 2016.
- Recommendations from the Emergency Director per his letter."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

**Motion Passes: 4- Yes, 0 - No**

7:23 p.m. Chairman Sabourn closed the public hearing.

Selectman Benton re-joined the meeting.

### **7:23 p.m. Highway Department used vehicle purchase**

Chairman Sabourn stated that the town has discussed the possibility of purchasing a used six-wheeler vehicle for the highway department. After discussion during the previous board meeting, the Road Agent provided explanation as to why it is better for the town to own trucks for winter plowing rather than hiring vendors. Chairman Sabourn agreed that this may be a better option for the town with the increasing insurance costs for vendors. Sabourn agrees that it makes sense to purchase a used vehicle for the highway department. He also agreed that the new full time highway position should be a warrant article rather than part of the 2017 budget. Selectman Paul-Hilliard discussed that vendors for this year should have appropriate and valid licensing, cautionary lighting, functional and safe equipment, and communication in place with the Road Agent.

The Board discussed funds in the CIP available for the six-wheeler. The Board agreed to look into purchasing the additional truck.

### **Non-public session**

**7:42 PM MOTION: "To enter into non-public session pursuant to RSA 91-A: 3, II (a-personnel, b-hiring, and c-reputation)."**

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Roll Call: Chairman Sabourn - yes, Vice Chair Peabody - yes, Selectman Benton - yes, Selectman Gaites - yes and Selectman Paul-Hilliard - yes.

**Motion Passes: 5 - Yes, 0 - No**

**8:21 PM MOTION: "To exit non-public session."**

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

**Motion Passes: 5 - Yes, 0 - No**

**MOTION: "To make a conditional offer of employment to candidate #2 for a part-time transfer station position for 16 hours per week at Labor Grade 2. To make a conditional offer of employment for a full time transfer station position to candidate #6 at Labor Grade 2."**

Motion: J. Paul-Hilliard

Seconded: B. Benton

Discussion: None.

**Motion Passes: 5 – Yes, 0 – No**

**8:24 P.M. MOTION: "To adjourn."**

Motion: M. Peabody

Seconded: B. Benton

Discussion: None.

**Motion Passes: 5– Yes, 0 – No**

Respectfully submitted,

Jessi Fleury  
Board Secretary



*Emergency Management Director*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no fees are required

J. Paul-Hilliard would like the egress marked well. He requests that the event adhere to hours as scheduled for music and noise levels. Chairman Sabourn confirmed that the music needs to be kept to the hours specified. Brad Benton explained that the noise noted last year prior to the advertised hours were due to set up of the stage and sound checks.

The Board reviewed the following requirement criteria:

- a. The site is appropriate for the proposed use or structure: Yes
- b. The proposal is not detrimental, injurious, or offensive to the neighborhood: Yes
- c. There will not be undue nuisance or serious hazard to pedestrian or vehicular traffic: Yes
- d. Adequate and appropriate facilities will be provided to insure the proper operation of the proposed use or structure: Yes
- e. The site provides sufficient parking: Yes
- f. Adequate sanitation/toilet facilities and waste removal will be provided: Yes
- g. All other required licenses (such as alcohol and food service licenses) have been obtained: Yes, these licenses will be received prior to the issuance of the special event permit.
- h. Neither the property owner nor the organization has failed in the past to pay any detail fees associated with past special events. No, all fees have been received.

Criteria has been met with the conditions as noted:

- Food and alcohol licenses will be obtained before the final license will be distributed.
- No additional requirements were submitted by the Police Department, conditions set forth by Fire Department (see letter), any additional conditions required by the welfare officer will be submitted during the pre-event inspection, no requirements were submitted by the Emergency Management Director.

Mr. Engle confirmed that the music is scheduled from 5:00 p.m. to 10:00 p.m. on August 2, 11:00 a.m. to 10:00 p.m. on August 3 and 4<sup>th</sup>, and 9:00 a.m. to 10:00 p.m. on August 5, 2017.

The event set up is July 29 to August 2 from 8:00 a.m. to 10:00 p.m. Breakdown of the event will occur on August 6<sup>th</sup> from 8:00 a.m. to 10 p.m..

*Bald*  
**MOTION:** "To accept and approve the Bluegrass Festival Special Event License application to be held by the Pemi-Valley Bluegrass Festival with conditions as listed: Required licenses such as food and alcohol will be obtained before the event is permitted to take place, pre-event inspection will be conducted by all emergency departments on August 1, 2015 at 6:00 p.m.."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None

Motion Passes: 4- Yes, 0 - No *Bald*

Chairman Sabourn closed the public hearing.

6:38 p.m. White Mountain Boogie n Blues

Present: Chief Defosses, Craig Engel, Brad R. Benton, Mike Benton, and \_\_\_\_\_ From Green Mountain Security

The White Mountain Boogie n Blues Special Event to be held August 18, 2017 through August 21, 2017 on property owned by Brad C. Benton and Helen Steele at PID #10/3-37 at 2015 NH Route 175.

Chairman Sabourn opened the public hearing at 6:38 p.m.

- The Board reviewed the special event application checklist and agreed to the following:
- The notice was read into the record, abutters were sent certified notice and notices were placed in the Laconia Citizen on November 18 and November 24, 2016 and on the town website meeting posting requirements.
- The Board agreed that a special even license is required.
- Applicant's submission requirements have been met.

Chairman Sabourn explained that all regulations requirements have been met.

#### Applicant Presentation of Event

The event hours will be scheduled from Friday August 18 through Sunday August 21, 2017.

Brad Benton confirmed that they would complete the pre-event inspection on Thursday, August 17 at 6:00 p.m. the evening before the event begins. The Welfare Director and all emergency personnel in attendance agreed that they will attend to complete the pre-event inspection unless an emergency situation arises

The proposed hours of set up will be the week of the show from 8:00 a.m. until finished. Breakdown hours will be the week after the show from 8:00 a.m. to 5:00 p.m. The Board agreed that the set up and break down activities will be in the campground and would not be included in the special event application dates.

Green Mountain Security will be used this year again. Brad Benton explained that last year there was confusion with TNT security which left Green Mountain Security to provide services on a last minute situation. This year he does not expect to have any of the same issues as last year. Green Mountain representative explained that he has a new team in place and all licenses will be in place 45 days prior to the event. He was ~~discerned~~ <sup>disappointed</sup> to read the previous Police Chief's report from last year concerning his company, and was not pleased with the performance of his company last year, ~~and~~ <sup>he</sup> assured the Board that the deficiencies will be corrected this year.

#### Selectmen Discussion of Materials Presented

Chairman Sabourn explained that one couple complained regarding the loudness of the music. M. Benton spoke with the couple and apologized and explained why the music played longer last year. He offered the couple free tickets to enjoy the show. Brad Benton agreed to abide by appropriate noise levels this year.

## Health and Safety Checklists

### Health Officer

- Written recommendations were submitted to the file: yes, submitted this evening
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no fees are required

The amount of portable toilets will be the same or <sup>concert</sup> more than last year. Additional requirements include placing portable toilets near the stage/concert bowl area, event staff to clean up toilet paper debris, and they must wear gloves at all times.

### Chief of Police

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no *by the prior Chief*

Chairman Sabourn noted that no detailed requests were received <sup>from</sup> ~~by~~ the Interim Police Chief. Chairman Sabourn also noted that the Benton's are still hiring 12 security staff members for the event. It was suggested to add 2 more security personnel for overnight coverage. Brad Benton explained that he would not like to hire additional staff and there have not been incidents overnight.

The board reviewed the previous Chief's post event report. Chief Diamond noted in the report that the Boogie and Blues Festival has relatively minor enforcement issues and those that have arisen in the past were addressed by the Benton's immediately. It was also noted that the two officers on Friday is sufficient and last year two additional officers were called in for Saturday due to the increase in crowd size and he recommended the same increase in coverage for 2017. The Board discussed the recommendation from previous Police Chief Diamond to hire 8 detail officers for Friday night, and 10 for Saturday night and 6 on Sunday due to increase in event size. This is an increase from last year's detail request.

Brad Benton explained that he does not see a need for <sup>Department on-site</sup> four more officers than last year. Selectwoman Peabody added that she sat at the Fire Chief station, <sup>and noted</sup> there were four Police Chiefs standing there. Desiree Mahurin added that when she left the event, the police officers were in the tent. Selectman Paul-Hilliard explained that strategic location of officers will be discussed this year. Selectman Paul-Hilliard agreed that there is no need to increase the police detail coverage at all and if the next Police Chief disagrees then the discussion can be held for the 2018 event. Selectwoman Peabody acknowledged that she did see a few officers walking around by the concert bowl. Chairman Sabourn reviewed the police reports and does not feel the event needs to be over policed and does not see the need to increase police presence until there is a problem. The Board agreed to keep the police detail to 4 officers Friday and Sunday and 6 on Saturday with the security company in place.

### Fire Chief

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no

Chief Defosses recommended an improvement to make the fencing permanent because the snow fence is easy to jump over, providing a safety and security concern. Chief Defosses agreed that there were few incidents. Chief Defosses needs at least 2 firefighters and an engine during the fireworks.

*Emergency Management Director*

- Written recommendations were submitted to the file: yes
- Were event requirements met in previous years: yes
- Will an advance deposit for services be required: no fees are required

J. Paul-Hilliard would like the egress marked for this event well. He also requests that the event adhere to hours as scheduled for music and noise levels. He recommends glow vests for security staff and the golf carts to make it easier to find security. He was not presented an emergency plan when taking on the Emergency Director position last year and he would like to have a plan this year. The applicants agreed to provide the plan, and informed the Board that it is also included in the plan provided to attendees.

The Board reviewed the following requirement criteria:

- a. The site is appropriate for the proposed use or structure: Yes
- b. The proposal is not detrimental, injurious, or offensive to the neighborhood: Yes
- c. There will not be undue nuisance or serious hazard to pedestrian or vehicular traffic: Yes
- d. Adequate and appropriate facilities will be provided to insure the proper operation of the proposed use or structure: Yes
- e. The site provides sufficient parking: Yes
- f. Adequate sanitation/toilet facilities and waste removal will be provided: Yes
- g. All other required licenses (such as alcohol and food service licenses) have been obtained: Yes, these licenses will be received prior to the issuance of the special event permit.
- h. Neither the property owner nor the organization has failed in the past to pay any detail fees associated with past special events. No, all fees have been received.

Criteria has been met with the conditions as noted:

- Food and alcohol licenses will be obtained before the final license will be distributed.
- To allow campers to arrive at the event Thursday August 17, 2017
- The Board agreed to keep the police detail to 4 officers Friday and Sunday and 6 on Saturday with the security company in place.

The hours of the event will be from Friday, August 18, 2016 from 5:00 p.m. to 10:00 p.m. Saturday, August 19, 2016 from 11:00 a.m. to 10:00 p.m. with fireworks after 10:00 p.m., and Sunday, August 20, 2016 from 11:00 a.m. to 6:00 p.m..

The proposed hours of set up will be August 14 through 17<sup>th</sup> from 8:00 a.m. until finished. Breakdown hours will be the week after the show from 8:00 a.m. to 5:00 p.m.

MOTION: "To approve the 2017 Boogie n Blues Festival Special Event License application with conditions as listed:

- Food and alcohol licenses will be obtained before the final license will be distributed.
- Keep the police detail to 4 officers Friday and Sunday and 4 on Saturday with the addition of 2 more officers Saturday night (total of 6) with the security company in place.
- Recommendations from the Fire Chief's letter dated November 23, 2016.
- Recommendations from the Emergency Director per his letter."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4- Yes, 0 - No

7:23 p.m. Chairman Sabourn closed the public hearing.

Selectman Benton re-joined the meeting.

7:23

#### **7:23 p.m. Highway Department used vehicle purchase**

Chairman Sabourn stated that the town has discussed the possibility of purchasing a used six-wheeler vehicle for the highway department. After discussion during the previous board meeting, the Road Agent provided explanation as to why it is better for the town to own trucks for winter plowing rather than hiring vendors. Chairman Sabourn agreed that this may be a better option for the town with the increasing insurance costs for vendors. Sabourn agrees that it makes sense to purchase a used vehicle for the highway department. He also agreed that the new full time highway position should be a warrant article rather than part of the 2017 budget. Selectman Paul-Hilliard discussed that vendors should have appropriate and valid licensing, cautionary lighting, functional and safe equipment, and communication in place with the Road Agent.

The Board discussed funds in the CIP available for the six-wheeler. The Board agreed to look into purchasing the additional truck.

#### **Non-public session**

7:42 PM MOTION: "To enter into non-public session pursuant to RSA 91-A: 3, II (a-personnel, b-hiring, and c-reputation)."

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Roll Call: Chairman Sabourn - yes, Vice Chair Peabody - yes, Selectman Benton - yes, Selectman Gaites - yes and Selectman Paul-Hilliard - yes.

Motion Passes: 5 - Yes, 0 - No

8:21 PM MOTION: "To exit non-public session."

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Motion Passes: 5 - Yes, 0 - No