



Approved on: 5/25/16  
BOS Initial: *RS*  
Rec'd by Town Clerk on: 6/16/16  
Town Clerk Initials: *BR*

## TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

### Board of Selectmen Meeting Minutes May 11, 2016

5:04 P.M. Chairman Sabourn opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.

**ROLL CALL:** Chairman Roy Sabourn, Vice-Chairwoman Marianne Peabody, Selectman John Paul-Hilliard, and Selectman John Gaites

**STAFF PRESENT:** Jessi Fleury, Board Secretary

**ABSENT:** Selectman Brad Benton, Tammie Beaulieu, Town Administrator

At 5:30 p.m. the Board of Selectmen ended the work session and Chairman Sabourn called the meeting to order.

#### **ACTION FOLDER:**

**MOTION: "To approve the payroll manifest 5-13-2016 in the amount of \$20,087.75"**

Motion: J. Paul Hilliard

Seconded: M. Peabody

Discussion: None.

**Motion Passes: 3 – Yes, 0 – No**

**Abstained: R. Sabourn**

**MOTION: "To approve the vendor manifest 5-13-2016 in the amount of \$133,842.03."**

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

**Motion Passes: 3 – Yes, 0 – No**

**Abstained: J. Gaites**

#### *Minutes*

**MOTION: "To approve the public minutes of the Board of Selectmen Meeting minutes of April 27, 2016 as amended."**

Motion: M. Peabody

Seconded: J. Gaites

Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

ZCA

**MOTION: "To approve ZCA # 2016-10 for PID #17/19-15-3 for Bruce and Katherine Parker, for a single family home on Route 49."**

Motion: M. Peabody

Seconded: J. Paul-Hilliard

Discussion: R. Sabourn reviewed the application with D. Mahurin. All information was submitted and complete.

**Motion Passes: 4 – Yes, 0 – No**

**MOTION: "To approve ZCA # 2016-12 for PID #17/4-14 for Jaqueline and Kenneth Wolff, for a new patio."**

Motion: M. Peabody

Seconded: J. Gaites

Discussion: Approval was recommended by D. Mahurin.

**Motion Passes: 4 – Yes, 0 – No**

**MOTION: "To approve ZCA # 2016-13 for PID #8/12-1 for James Pender, for a garage."**

Motion: M. Peabody

Seconded: J. Paul-Hilliard

Discussion: Approval was recommended by D. Mahurin.

**Motion Passes: 4 – Yes, 0 – No**

**MOTION: "To approve an amended ZCA # 2016-04 for PID #16/1-7GL11 for William and Deborah Doucette for a revised garage plan."**

Motion: M. Peabody

Seconded: J. Gaites

Discussion: Approval was recommended by D. Mahurin.

**Motion Passes: 4 – Yes, 0 – No**

### **Planning Board Correspondence**

The Board reviewed items in the planning board correspondence folders.

- Planning board and zoning board meetings.
- Letter from D. O'Donnell regarding the Northern Pass Project

Chairman Sabourn referenced the discussion regarding the Northern Pass during the recent Planning Board meeting. The letter from D. O'Donnell is asking the Board of Selectmen to address concerns. The Board discussed potential concerns. The Board agreed that Northern Pass lines would be better installed along Interstate 93 rather than through towns where sewer and water lines are installed already. R. Sabourn would like a letter drafted to the Planning Board asking that they address the concerns in the letter as this is a planning issue not a Board of Selectmen issue. M. Peabody feels that if the Board had a safety concern for all residents in Town then the Selectboard could intervene but there are no town wide concerns. If residents are concerned about individual properties then the residents should intervene individually. The Selectboard agreed that the Planning Board is the board that should address Northern Pass concerns.

**ACTION FOLDER**

*Current Use Application*

R. Sabourn discussed a current use application with M. Conn and agreed that she would contact the applicant to discuss deficiencies in the application.

**MOTION: "To approve a current use application for PID #8/5-8, for Greg Smith."**

Motion: M. Peabody  
Seconded: J. Paul-Hilliard  
Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

*Tax Warrants*

**MOTION: "To approve a yield tax levy warrant in the amount of \$187.50 for PID# 7/2-15, owner ARJ Wyllie in the amount of \$187.50.**

Motion: M. Peabody  
Seconded: J. Paul-Hilliard  
Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

**MOTION: "To approve a yield tax levy warrant in the amount of \$295.48 for PID 10/16-1, owner Jarrett Ham**

Motion: J. Paul-Hilliard  
Seconded: M. Peabody  
Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

*Town Treasurer Request*

The Board reviewed a request to withdraw funds from the Treasurer out of the NHDIP Landfill account to pay Emery & Garrett for the landfill monitoring/reporting services at the transfer station.

**MOTION: "To approve a request for withdrawal from the NHDIP in the amount of \$646.00 for task 1, to complete 2014-2015 Thornton Landfill post-closure monitoring report."**

Motion: R. Sabourn  
Seconded: J. Paul-Hilliard  
Discussion: None

**Motion Passes: 4 – Yes, 0 – No**

*Excavation Tax Warrant*

The board reviewed a tax warrant for excavation.

**MOTION: "To approve an excavation gravel tax warrant for PID #17/7-20 in the amount of \$203.10, PID# 6/2-23, in the amount of \$129.86, PID# 15/4-30, in the amount of \$68.20, PID# 15/4-69, in the amount of \$21.00, PID# 16/6-8, in the amount of \$36.72, and PID# 15/4-31, in the amount of \$385.48, for a total warrant amount \$844.36."**

Motion: J. Paul-Hilliard  
Seconded: R. Sabourn  
Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

### **Mentioned tax exempt status properties**

The Board reviewed four properties to be considered for tax exempt status. The Board approved the following properties to be tax exempt.

- PID #6/5-8, Hubbard Brook Research
- PID #10/3-46,
- PID #10/5-2, Thornton United Methodist Church

Boston Engine 21 Firehouse property (PID #13/7-12) was not recommended by Avitar to be approved approve as tax exempt at this time, due to more information needed from applicant. The Board took no action on this property as recommended by Avitar.

### *Library Agreements*

The Board was presented with library agreement drafts. The Board agreed to review the agreements and discuss during the next meeting.

### *Letter from D. Woodward*

The Board discussed a letter received from Dave Woodward of Avitar referencing Mr. Perry at Goosehollow campground regarding taxation of recreation vehicles. A meeting with Mr. Perry and D. Woodward was scheduled for May 6<sup>th</sup> at 9:00 a.m. D. Woodward arrived at the meeting at 9:02 a.m. and was informed by the property owner that he had another meeting scheduled for 9:10 a.m. D. Woodward recommended that the Board request information and begin taxation of recreation vehicles. The Board agreed to draft a letter to explain that Mr. Perry must comply with the information requests per state law requirements.

### **Signature File:**

The Board signed the following items.

### *Letter to Chief Diamond re: unmarked cruiser discussion*

The Board discussed a previous conversation regarding an unmarked police cruiser. The Board reviewed a letter addressing the conversation. M. Peabody asked if the letter is necessary since the cruiser has been parked as requested. R. Sabourn agreed that the letter is necessary. The Board discussed the unmarked cruiser again and given different circumstances as to the benefits of an unmarked cruiser, and the benefits of having marked cruisers. After discussion, the Board signed the letter.

### *Letter from Chief Diamond*

Chairman Sabourn informed the Board that a RSA 91-a:4 request was received from Chief Diamond. Chief Diamond requested copy of audio recording for April 27, 2016. The Board reviewed the meeting recording policy. The Board agreed to have the Board Secretary copy the recording and forward to the administrative assistant to process and that the applicable fee will be expected.

### *Hubbard Brook Scholarship*

The Board reviewed the grant applicants and completed the final scoring sheet.

**MOTION: "To award the 2016 Hubbard Brook scholarship to Cameron Brotzman."**

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

### *Abatements*

The Board reviewed the following abatements.

**MOTION: "To approve the 2015 abatements for the following:**

- PID #3/4-6, Michael Conley, in the amount of \$267.00
  - PID # 6/2-27, Arthur Goodwin, in the amount of \$571.00
  - PID #6/7-1a, Bethcat Inc., in the amount of \$529.00
  - PID #7/2-20, Arthur Goodwin, in the amount of \$611.00
  - PID # 10/2-1-9, JFF/SWF LLC, in the amount of \$170.00
  - PID # 16/1-29, Shirley, Jerel, Alton Benton in the amount of \$2,149.00
  - PID # 16/6-6, R. Uhlman, in the amount of \$399.00
  - PID # 16/7-16, Stephen Twohig, in the amount of \$143.00
  - PID # 17/14-59, Marci & Knud Hellested, in the amount of \$189.00, and \$155.00 WVED abatement.
  - PID # 18/3-10, Jeff Nadherny, in the amount of \$65.00
  - PID # 18/3-11, Jeff Nad \$65.00
  - PID # 00FAIR-000001-00000, \$185.00
- for a total abatement amount of \$5,343.00 as recommended by Avitar"**

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

**MOTION: "To deny the following 2015 abatements per recommendation of Avitar:**

- PID # 18/7-3, Alan & Charles Chouinard
- PID # 17/16-1, Brian & Kevin Mulhern
- PID #16/1-10-4, Vincent & Barbara Falso
- PID #16/1-5, LCJ Holdings, LLC (44 properties)
- PID #15/3-2 and 16/3-4, NHEC
- PID #15/1-27, Joseph Degrace
- PID #12/7-9, John Palmier
- PID #11/1-70, J. Garceau and R. Dupont
- PID #6/7-1, PID # 6/8-1, and PID # 6/8-2, Bethcat, Inc."

Motion: J. Paul-Hilliard

Seconded: J. Gaites

Discussion: None.

**Motion Passes: 4– Yes, 0 – No**

### **SELECTMEN PRESENTS**

#### *Road Agent Update*

Chairman Sabourn asked RA Kubik to look at Ralph Bradley's turn around area to see if the plan needs to be modified. If changes are needed, RA Kubik will forward dimensions of expected changes. RA Kubik plans to review the area.

#### *Transfer Station/Judges Road Update*

The Board discussed an email received from J. Kubik. The canopy and drainage issues on Judges Road have been addressed and he intends to begin shimming as discussed during the previous board meeting. The Board agreed with his course of action.

3 Road Agent Kubik has corrected the turning radius at the Transfer Station.

*Beautification Committee – Town Welcome Signs*

Town welcome signs have been chosen by the Beautification Committee. The Board asked to review the proposed town sign in advance of ordering during their next meeting.

*Firefighting cisterns*

Fire Chief Defosses is looking into the ownership and maintenance responsibility of the fire cisterns in town. This item is on his list to review and he may need assistance from town hall staff to look through old planning board records.

**7:45 p.m. MOTION: “To adjourn.”**

Motion: J. Paul-Hilliard

Seconded: R. Sabourn

Discussion: None.

**Motion Passes: 4 – Yes, 0 – No**

Respectfully submitted,

Jessi Fleury  
Board Secretary

Posted 5/6/16  
Website 5/6/16

**TOWN OF THORNTON**  
**Selectmen's Agenda**  
**Wednesday – May 11, 2016**  
**5:00 PM**

Public Input is not permitted throughout the Selectmen's meeting unless requested by the chairman of the board. Public forum is scheduled for the public to have a 5 minute discussion period. If the individual requires more than 5 minutes we request that you schedule as an agenda item.

- 5:00 P.M. Pledge of Allegiance
- 5:00 P.M. Selectmen Work session

**Review documents in the following folders:**

Payroll/Vendor Manifest  
BOS Motion/Sign Folder  
Signature Folder  
Action Folder reviewed by Board for presentation by the Town Administrator later  
Zoning Enforcement Folder  
Planning Director's Folder  
Minutes Folder  
Mail Folder – initial top right corner of each mail item to allow filing

- 5:45 P.M. Work session Closed

- 5:45 P.M. Selectmen motion and sign the payroll manifest  
Selectmen motion and sign the vendor manifest  
Selectmen motion and sign the minutes in the folder  
Selectmen process the work supplied by Desiree Mahurin in the Z.E. Folder  
Selectmen process the work supplied by Brian Regan in the Planning Director Folder  
(Items from above folders that require lengthy discussion will be reviewed after the agenda appointments)

- 6:00 P.M. Town Administrator presents Action Folder Items  
Town Administrator presents

**Agenda Items:** (no public input unless approved by the Chairman)

- 6:30 Hubbard Brook Scholarship award process
- 7:00 Review Revised Library Agreement
- 7:15 Planning Board minutes request- Northern Pass
- 7:30

**Board of Selectmen Item Discussions**

**Public Forum**

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II  
Residents may contact the Town Administrator to get placed on a future agenda.

\*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

# Planning Board

May 11, 2016

SIGN IN SHEET (Please Print)

1	Bruce Parker	25
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