



TOWN OF THORNTON BOARD OF SELECTMEN

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Approved on: 3/29/17
BOS Initial: JAS
Rec'd by Town Clerk on: 4/13/17
Town Clerk Initials: [Signature]

to J. Peabody

Board of Selectmen Meeting Minutes March 15, 2017

5:00 P.M. Chairman Sabourn opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.

ROLL CALL: Chairman Roy Sabourn, Vice-Chairwoman Marianne Peabody, Selectman John Paul-Hilliard, Selectman Brad Benton, and Selectman John Gaites.

STAFF PRESENT: Tammie Beaulieu, Town Administrator

Action Items:

MOTION: "To approve the payroll manifest dated 3-17-2017 in the amount of \$19,103.37"

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Abstained: B. Benton

MOTION: "To approve the vendor manifest dated 3-17-2017 in the amount of \$135,941.45."

Motion: M. Peabody

Seconded: J. Paul-Hilliard

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Abstained: B. Benton

MOTION: "To approve the welfare manifest dated 3-18-2017 in the amount of \$525.00."

Motion: J. Gaites

Seconded: B. Benton

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Abstained: M. Peabody

MOTION: "To approve the BOS public meeting minutes of March 1, 2017 as amended."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

MOTION: "To approve the BOS public meeting minutes of February 1, 2017 as amended."

Motion: J. Paul-Hilliard
Seconded: J. Gaites
Discussion: None.

Motion Passes: 3 – Yes, 0 – No Abstained: J. Paul-Hilliard and B. Benton

Zoning Items:

The Board reviewed the ZCA file.

MOTION: “To approve ZCA #2017- 05 for PID #2/5-4 for solar panels to be installed on the dwelling at the parcel.”

Motion: M. Peabody
Seconded: J. Gaites
Discussion: None.

Motion Passes: 5 – Yes, 0 – No

True Lane Bond Status

R. Sabourn stated that the Board has reviewed the status of an outstanding bond amount for the completion of asphalt for True Lane. A letter was received from Yankee Farm Credit indicating that they believe they have paid the bond in full. The Board agreed to send a response letter to Yankee Farm asking them for records to prove payment since the Town records do not agree. The letter was signed.

Prudential Spirit of Community Awards

The community award was given to Alexandra MacDonald in the sixth grade at Thornton Elementary. It was suggested that the Selectboard send letters praising her for her achievement. The Board agreed.

Town Administrator Presents

ACTION FOLDER

The Board reviewed the following items in the action folder:

Intent to Cut

MOTION: “To approve an Intent to Cut for PID #3/3-7 for Roy and Terry Sabourn.”

Motion: J. Paul-Hilliard
Seconded: M. Peabody
Discussion: None.

Motion Passes: 4 – Yes, 0 – No Abstained: R. Sabourn

Transfer Station

TA Beaulieu informed the Board that Zachary Simon with the Thornton Transfer Station is now qualified as a principal operator.

TA Beaulieu informed the Board that the 2016 Active Solid Waste Facility report has been completed by K. McGuire for the NHDES. The report must be signed by an elected or appointed governing body. Chairman Sabourn signed the report.

Appointments

The board reviewed proposed appointments to town committees/boards.

- **William DeLeo for the Capital Improvement Program Committee** – The Board agreed to sign this appointment after changes are made to the appointment form.
- **Dennis Day – Zoning Board of Adjustment**

MOTION: “To approve a request to reappoint Dennis Day to the Zoning Board of Adjustment until March 2020.”

Motion: B. Benton

Seconded: J. Gaites

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

- **Joseph Monty – Zoning Board of Adjustment Alternate**

MOTION: “To approve a request to appoint Joseph Monty to the Zoning Board of Adjustment as an alternate until March 2019.”

Motion: B. Benton

Seconded: J. Paul-Hilliard

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

Town Hall Improvement – Purchase of Blinds

TA Beaulieu informed the Board that AA Mahurin has priced the purchase of blinds for the meeting room. The cost for the French doors is \$450.00 and the other windows in the conference room cost are \$792.00. The Board agreed to purchase the shades for the French doors.

Planning Board

TA Beaulieu informed the Board that a letter was received from the Planning Board regarding concerns of zoning enforcement. TA Beaulieu provided a copy of the letter for the Selectboard to review and discuss at their next meeting. TA Beaulieu suggested scheduling a joint meeting between the Planning Board and the Selectboard.

SELECTMEN PRESENTS

R. Sabourn informed the Board that he authorized J. Kubik to contact the engineer to discuss questions that R. Sabourn and J. Kubik had regarding the culvert proposal for Millbrook. J. Kubik will contact T. Ballestero and meet with the Board to discuss the town’s options for culvert replacement.

AGENDA ITEMS:

6:30 Primex - Rick Alpers - Prime Award Certificate

Present: Rick Alpers

R. Alpers met with the Board to provide an award certificate for the Selectboard for following risk management best practices. The Board has done well implementing risk management practices which keeps rates low. The Board thanked R. Alpers for the recognition.

6:38 PM Non-Public Session

MOTION: "To enter into non-public session pursuant to RSA 91-A: 3, II (b-hiring, c – reputation, and e-legal)."

Motion: J. Paul-Hilliard

Seconded: B. Benton

Discussion: None.

Roll Call: Chairman Sabourn - yes, Vice Chair Peabody – yes,
Selectman Benton – yes, Selectman Gaites – yes, Selectman John Paul-
Hilliard-yes.

Motion Passes: 5 – Yes, 0 – No

8:20 p.m. MOTION: "To come out of non-public session."

Motion: B. Benton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

MOTION: "To deny a hardship abatement for a citizen and instead agreed to enter into a 24 month tax agreement to prevent the home property for tax deeding 2014L beginning May 5, 2017 and due on the 5th of each month thereafter. The Board agreed that they will sign the agreement when drafted."

Motion: J. Gaites

Seconded: J. Paul-Hilliard

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

8:25 P.M. MOTION: "To adjourn."

Motion: M. Peabody

Seconded: J. Paul-Hilliard

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

Respectfully submitted,

Jessi Fleury
Board Secretary