



TOWN OF THORNTON BOARD OF SELECTMEN

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Board of Selectmen Meeting Minutes March 29, 2017

12:00 P.M. Chairman Sabourn opened the Thornton Board of Selectmen meeting work session with the Pledge of Allegiance.

ROLL CALL: Chairman Roy Sabourn, Vice-Chairwoman Marianne Peabody, Selectman John Paul-Hilliard, Selectman Brad Benton, and Selectman John Gaites.

STAFF PRESENT: Tammie Beaulieu, Town Administrator

Action Items:

MOTION: "To approve the vendor manifest dated 3-31-2017 in the amount of \$205.00."

Motion: J. Paul-Hilliard

Seconded: B. Benton

Discussion: None.

Motion Passes: 3 – Yes, 0 – No Abstained: M. Peabody and R. Sabourn

MOTION: "To approve the vendor manifest dated 3-31-2017 in the amount of \$526,268.91."

Motion: J. Paul-Hilliard

Seconded: B. Benton

Discussion: None.

Motion Passes: 3 – Yes, 0 – No Abstained: M. Peabody and R. Sabourn

MOTION: "To approve the payroll manifest dated 3-31-2017 in the amount of \$25,470.20."

Motion: J. Paul-Hilliard

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4 – Yes, 0 – No Abstained: J. Gaites

MOTION: "To approve the BOS public meeting minutes of March 15, 2017 as amended."

Motion: J. Gaites

Seconded: B. Benton

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

Approved on: 4-26-17
BOS Initial: JPH
Rec'd by Town Clerk on: 5/1/17
Town Clerk Initials: BR

to TC 4/27/17

Zoning Items:

The Board reviewed the ZCA file.

MOTION: "To approve ZCA #2017-06 for PID #15/3-01 to reshingle the roof of the motel."

Motion: M. Peabody

Seconded: J. Gaites

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

MOTION: "To approve ZCA #2017-07 for PID #13/6-5 for Belanger Family Trust for a porch and deck."

Motion: M. Peabody

Seconded: J. Gaites

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

Town Administrator Presents

ACTION FOLDER

Firing Range Update

The Board reviewed the final closure activity report received from Silvia Clark. NHDES is requiring one more round of groundwater sampling from the well installed November 2016 in the firing range area, if it comes back free of lead and arsenic the DES recommends decommissioning the well. The Board agreed to spend \$1500 for this last phase of the project.

MOTION: "To approve entering into a contract with Stoneciphor to complete the firing range project and to spend \$1500 from the 2017 police department budget."

Motion: B. Benton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

AGENDA ITEMS:

1:30 p.m. Board Nominations

(Chair, Vice-Chair, PLBD ex-officio, Beautification Committee)

TA Beaulieu reviewed the traditional practice of appointing members to the chair and vice chair position as well as planning board ex-officio and beautification committee. The practice has always been to nominate one of the third year positions as it is their last year before term expires. If the members do not accept traditionally the board would move to the next positions in the second year of the three year term and so on until an acceptance and a motion from the selectboard is carried.

B. Benton recommended having Roy Sabourn remain as Chairman for 2017. The Board discussed the recommendations. R. Sabourn recommended switching the chairperson position. R. Sabourn would prefer that J. Paul-Hilliard become the chair and M. Peabody as the vice-chairman.

MOTION: "To nominate John Paul-Hilliard as chairman of the Selectboard."

Motion: M. Peabody

Seconded: R. Sabourn
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

MOTION: “To nominate Marianne Peabody as vice-chairman of the Selectboard.”

Motion: J. Gaites
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

The Board discussed asking Brook Rose, Town Clerk to act as ex-officio to the Planning Board. After discussion, the Board agreed to discuss further after speaking with the Town Clerk.

MOTION: “To nominate Marianne Peabody to the Beautification Committee.”

Motion: R. Sabourn
Seconded: J. Gaites
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

New Chair Paul-Hilliard took over control of the meeting.

Police Department New Hire

Corporal Gilman met with the board to have them sign new hire paperwork for Matthew Yao. The Board signed the offer of employment, training agreement, and the appointment. The Board met and welcomed Officer Yao. Selectwoman Peabody swore Officer Yao into his position.

New Appointment

MOTION: “To appoint William DeLeo as the CIP committee member.”

Motion: R. Sabourn
Seconded: B. Benton
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

Annual Investment and Fund Balance policy updates for 2017

TA Beaulieu discussed the 2017 Fund Balance policy and informed the Board that there are no recommended changes for either policy for this year.

MOTION: “To accept the 2017 Investment policy as submitted.”

Motion: B. Benton
Seconded: M. Peabody
Discussion: No changes were made to this policy for 2017.
Motion Passes: 5 – Yes, 0 – No

MOTION: “To accept the 2017 Fund Balance policy as submitted.”

Motion: M. Peabody
Seconded: B. Benton
Discussion: No changes were made to this policy for 2017.
Motion Passes: 5 – Yes, 0 – No

Northern Pass

TA Beaulieu informed the Board that a final hearing for the Northern Pass project has been scheduled and asked the Board if they want to submit a MOU relative to the project. The Board discussed some concerns with the impact of the project. The Board discussed meeting with some representatives or holding a public hearing to discuss concerns with the impact of the project in Thornton. TA Beaulieu will schedule a representative from Northern Pass to meet with the Board to discuss the construction plans and the suggested MOU.

TA Beaulieu informed the Board that Tim Tyler forwarded information for Cady's 10th Anniversary Celebration for Restorative Justice to take place March 31, 2017 from 11:00 a.m. to 1:00 p.m. at the Common Man.

Intent to Excavate

MOTION: "To approve an Intent to Excavate for PID #6/2 & 6/23 owned by Casey and Kyle Caulder."

Motion: M. Peabody
Seconded: B. Benton
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

MOTION: "To approve an Intent to Excavate for PID #10/3-41 owned by Shirley and Gerald Benton."

Motion: M. Peabody
Seconded: J. Gaites
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

MOTION: "To approve an Intent to Excavate for PID #10/14-3 owned by Shirley and Gerald Benton."

Motion: B. Benton
Seconded: M. Peabody
Discussion: None.
Motion Passes: 5 – Yes, 0 – No

2:15 p.m. PLBD Director, Brian Regan – Zoning Enforcement letter

Present: Brian Regan, Interim Police Administrator French

TA Beaulieu informed the Board that a joint board meeting with the Planning Board has been scheduled per their request for April 26, 2017 at 6:30 p.m. TA Beaulieu presented copies of a zoning enforcement letter received from B. Regan for the Board to review.

B. Regan met with the Board to discuss the letter and explain that he hopes the two boards can work together to create a better zoning enforcement approach both through prevention and remediation of zoning violations. TA Beaulieu explained that before 2013 the Selectboard did not receive Notice of Decisions. This communication is necessary if the Town should have to act on any violation in the court of law. Discussion was held on the intent of the joint meeting. The Board discussed the master plan and the possibility of a mixed zone as well as restructuring the ordinance.

Pistol License

The board discussed an application for business in the Sugar Run area to sell pistols. B. Regan explained the home occupation process and recommended a follow up process be included in the regulations for home occupation to allow the planning board to determine if the applicant is using the business as intended when they applied for the home occupation originally. The

Board discussed that the Police Chief typically approves licenses to sell pistols but that the Chief may not be aware of the process required by the Planning Board for a home occupation. After discussion, the Board agreed to have the Chairman of the Selectboard and the Police Chief approve licenses to sell pistols as a check and balance of the town process.

MOTION: "To approve a renewal license to sell pistols and revolvers, license #17-01 to Joseph G. Morris on 5 Meadow way, Thornton NH to expire March 2020. To allow Interim Police Administrator French to sign for approval."

Motion: B. Benton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

2:45 p.m. Brooke Brown - New White Mtn. National Forest Pemi Ranger

B. Brown met with the Selectboard to introduce herself as the new National Forest Ranger for the Pemi Valley. She explained some of the services that the forest rangers have provided last year including trail work and campground maintenance. They are planning a new project this year and are soliciting towns for ideas as to projects that they feel are important such as vegetation habits and mountain biking trails. B. Brown encouraged the Board to provide early feedback. The Board agreed to consider ideas and thanked B. Brown for attending.

Chairman John Paul-Hilliard excused himself from the meeting at 3:06 p.m. Vice Chair Peabody took control of the meeting in his absence.

3:00 p.m. Fire Chief, Dan Defosses – Ambulance update

Chief Defosses met with the Board to update them on the ambulance purchase. Chief Defosses informed the Board that Homeland Security was offering an EMS grant for each town and the Town of Campton was awarded this grant to purchase EMS gear. However, this grant is now unfunded until later in the year.

Chief informed the Board that the Town of Campton would like to purchase a new ambulance next year. After review of the CIP, the Board expects to have approximately \$96,000 for the purchase of the ambulance in 2018. Chief explained that the department had recommended a diesel four-wheel drive truck style ambulance, however he believes that purchasing a gas motor van style ambulance such as the new Linwood ambulance, might be a better, more cost-effective option for Campton and Thornton. Chief will provide quotes during the summer.

Chief informed the Board that the Town of Campton mentioned keeping the current ambulance as the second ambulance rather than purchasing a used second ambulance. Discussion continued on the current condition of the ambulance and the unlikelihood that it will last too many more years. TA Beaulieu stated that Chief informed her that the commissioners were not supportive of the suggested second ambulance. TA recommended that the Board review the Intergovernmental agreement this year during its renewal process. Discussion ensued on the fact that the Town of Ellsworth does not contribute to asset purchases such as vehicles; however, they still currently have a vote on whether to approve asset expenditures. The Board will discuss this when they renew the contract.

Non-public session pursuant to RSA 91-A: 3, II (a-personnel, b-hiring-c reputation)

3:36 p.m. Non-Public Session

MOTION: "To enter into non-public session pursuant to RSA 91-A: 3, II (b-hiring, c – reputation, and e-legal)."

Motion: R. Sabourn

Seconded: J. Gaites

Discussion: None.

Roll Call: Selectman Sabourn - yes, Vice Chair Peabody – yes,

Selectman Benton – yes, Selectman Gaites – yes

Motion Passes: 4 – Yes, 0 – No

5:43 p.m. MOTION: "To come out of non-public session."

Motion: B. Benton

Seconded: M. Peabody

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

TA Beaulieu presented additional updates as to pending town business.

5:58 P.M. MOTION: "To adjourn."

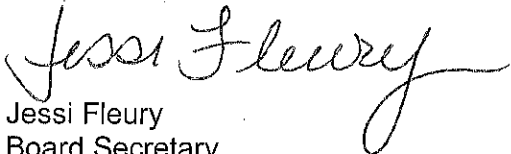
Motion: M. Peabody

Seconded: J. Paul-Hilliard

Discussion: None.

Motion Passes: 5 – Yes, 0 – No

Respectfully submitted,



Jessi Fleury
Board Secretary