



TOWN OF THORNTON BOARD OF SELECTMEN

Town of Thornton • 16 Merrill Access Road • Thornton NH, 03285 • 603.726.8168

Approved on: 10 16 13
BOS Initial: BRB
Rec'd by Town Clerk on: 29 Oct 13
Town Clerk Initials: Leg

Board of Selectmen Meeting Minutes September 18, 2013

5:00 P.M. Chairman B. Benton opened the Thornton Board of Selectmen meeting with the Pledge of Allegiance.

ROLL CALL: Chairman Brad Benton, Vice-Chairman Roy Sabourn, J. Paul- Hilliard, and Marianne Peabody.

ABSENT: Steve Morton

STAFF PRESENT: Tammie A. Beaulieu, Town Administrator and Jessi Fleury, Board Secretary.

AGENDA ITEMS:

6:00 PM JIM SOBOLEWSKI – MILLBROOK ROAD

Present: J. Demeritt, G. Sobolewski, B. Sobolewski, R. Ferriani, M. Ripley, R. Ripley, T. McGrath, J. Rousseau

G. Sobolewski of Fischer Mountain Road stated that he understands that the board feels that the residents do not want repairs done to the Millbrook Road. He referenced a letter that was sent previously by the home owners association that they did not want repairs or upgrades made to the road. G. Sobolewski clarified that he and the year-round residents would like repairs made to the road.

B. Benton stated that this is a scenic road so they are limited to the type of work that can be done.

J. Demeritt stated that the main problem is the hills and the corners, particularly on "Ollie's Corner". J. Demeritt suggested that the town improve the drainage and to invest in a used vibratory roller to use after grading gravel roads. If possible, paving the hills and corners would eliminate some of the major concerns.

The board agreed to have the road agent view the road and determine if the suggested repairs would be a feasible option for the town. J. Paul-Hilliard offered to assist the road agent if needed.

R. Sabourn asked if the association is still intact and functioning.

B. Sobolewski confirmed that the association is functioning but that the president of the association does not speak for the entire association and that his concerns differ from the year-round residents on Mill Brook Road. All residents in attendance agreed that they would like repairs made to the town road.

T. McGrath supports repairs and stated that the demographics of Mill Brook Road are changing as there are more year-round residents than in previous years.

The residents thanked the board for their attention.

6:15 PM JIM DEMERITT – FIRE COMMISSIONER UPDATE

Present: J. Demeritt

J. Demeritt informed the board that resumes were opened on Monday for the vacant fire chief position. He expects three or four applications will be sent to Concord for review and testing.

R. Sabourn stated that a letter was received from S. Meier, Executive Director/ Chief of Stewart's Ambulance Service relative to the hiring process for the Fire Chief position.

J. Demeritt confirmed that the Fire Commission did not receive this letter to date. The board agreed to forward a copy to the commission.

J. Demeritt informed the board that the Fire Commission is revisiting the air pack needs of the Fire Department.

J. Demeritt informed the Commission that the Board of Selectmen do not have authority to approve the DART helicopter landing site on the state right-of way near the Thornton town office and that permission will need to be granted from the NHDOT Concord office. The Selectmen would like to see the grass stabilized in this area before this type of use of approved.

L. Klotz has resigned from the Fire Commissioner and the CIP Committee. J. Demeritt asked that an advertisement be posted for the vacant positions. T. Beaulieu stated that she has already posted an advertisement for all vacant town board/committee positions.

R. Sabourn stated that Interim Chief Ian Halm informed him that The Town of Woodstock has agreed to send the ladder truck to first responses for Campton and Thornton structure fires which makes firefighting safer, especially when there is a fire at a building with metal roofing.

T. Beaulieu asked if the ambulance revenue report figures (collection of fees) paid to the town includes the total paid to all towns or only Thornton. J. Demeritt explained that the amount includes all Towns to the best of his knowledge.

T. Beaulieu requested that the ambulance waiver reports be included in the Monthly Expenditure reports if possible.

J. Paul-Hilliard asked that the firefighter breakfast signs in the future be moved out of the right of way and not be affixed to the state delineators as this violates safety codes.

VENDOR MANIFEST

MOTION: "To accept the first vendor manifest dated 9-20-2013 in the amount of \$ 378,602.61. "

Motion: R. Sabourn

Seconded: J. Paul-Hilliard

Discussion: None.

Motion Passes: 3– Yes, 0 – No

Abstained: B. Benton

VENDOR MANIFEST

MOTION: "To accept the second vendor manifest dated 9-20-2013 in the amount of \$1,232.44 . "

Motion: R. Sabourn

Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 3– Yes, 0 – No Abstained: B. Benton

PAYROLL MANIFEST

MOTION: “To accept the payroll manifest dated 9-20-2013 in the amount of \$19,644.10.”

Motion: J. Paul-Hilliard
Seconded: R. Sabourn
Discussion: None.
Motion Passes: 3– Yes, 0 – No Abstained: M. Peabody

ACTION FOLDER

MOTION 6:40 P.M: “To approve the MS1 for 2013 and to send to DRA as presented by the Town Administrator.”

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 3– Yes, 0 – No

T. Beaulieu informed the board that she is working on the MS4.

The board is comfortable with the Town Administrator signing the MS4 on the behalf of the town.

PRESS RELEASE

R. Sabourn thanked the other board members for working on the press release.

MOTION 6:45 P.M: “To post the press release relative to the town building project, in the Record Enterprise the Town Website, the Transfer Station and the School to inform the Thornton taxpayers of the process followed by the Selectmen and the current status of the Town Hall/Police Department Renovation project.”

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None
Motion Passes: 4-Yes, 0-No

MOTION 6:47 P.M.: “To accept and sign the representation letter to Plodzik and Sanderson, PA as prepared.”

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 4– Yes, 0 – No

MOTION 6:50 P.M.: “To accept the resignation of L. Klotz from the Fire Commission based on his letter dated September 11, 2013.”

Motion: J. Paul-Hilliard
Seconded: M. Peabody
Discussion: None.
Motion Passes: 4– Yes, 0 – No

S. Morton sent a letter in his absence to inform the board that he agrees to accept the resignation of L. Klotz as Fire Commissioner.

T. Beaulieu stated that an email was received from Sally Davis and Louis Klotz two weeks ago resigning from the CIP Committee. The Selectmen had accepted and acknowledged these resignations previously.

Selectmen Meeting Minute Revision Request

B. Benton referenced a memo from L. Klotz, Town Clerk asking that the wording of the minutes of September 14, 2013 be revised. L. Klotz provided recommended wording of the statements he made during the previous meeting.

S. Morton sent a letter responding to this request as he was not able to attend the meeting this evening. S. Morton recommends that the minutes not be revised as they were accurately transcribed by the Board Secretary and correctly captured what was said during the meeting. B. Benton asked if residents/employees typically modify Board of Selectmen minutes. T. Beaulieu explained that the process currently is that the board secretary transcribes the minutes, and then the Town Administrator and the Board of Selectmen submit any corrections to the Secretary to be reviewed at the meeting and attached to the approved set of minutes.

After discussion, the Selectboard agreed the minutes as drafted by the Secretary should remain unchanged in the area referencing the comments of the Town Clerk.

MOTION 6:55 P.M.: "To deny the request of the Town Clerk to amend the minutes of the September 14, 2013, since the draft minutes as typed by the Board Secretary are accurate as submitted. "

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Discussion: None.
Motion Passes: 3– Yes, 0 – No

MOTION 6:58 P.M.: "To approve a payroll manifest dated 9-6-13 in the net amount of \$80.92."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 4– Yes, 0 – No

7:00 PM BID AWARD – WINTER SAND

The board reviewed the bids received for winter sand as advertised in the Record Enterprise and Town website.

The bids were opened September 13, 2013 at 1:00 p.m. by the Town Administrator and Road Agent as posted. The Town Administrator and Road Agent recommend Benton Enterprise.

Two Bids were received:

Benton Enterprises - \$4.45/cubic yard

Warren Sand & Gravel - \$1.50/cubic yard which does not include trucking of the material

The estimated cost to transport the material from Warren Sand & Gravel would be \$30,000.

Based on the estimates it is more cost effective to contract with Benton Enterprises for \$4.45/cubic yard.

MOTION: "To accept the winter sand bid in the amount of \$4.45 cubic/yard from Benton Enterprises for the winter sand."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 4 – Yes 0- No

7:15 PM NON-PUBLIC SESSION PURSUANT TO RSA 91-A: 3, II

MOTION: 7:15 P.M. "To enter non-public session under RSA 91-A: 3, II (c)."

Motion: R. Sabourn
Seconded: J. Paul-Hilliard
Roll Call Vote: M. Peabody – Yes B. Benton - yes
R. Sabourn – Yes J. Paul-Hilliard – yes
Discussion: None.
Motion Passes: 4 – Yes 0- No

MOTION: 9:22 P.M.: "To exit non-public session."

Motion: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passes: 4 – Yes 0- No

Minutes Approval

MOTION 9:16 P.M: "To approve the public minutes of 9-4-2013 as amended."

Motion: J. Paul-Hilliard
Seconded: M. Peabody
Discussion: None.
Motion Passes: 3– Yes, 0 – No Abstained: Roy Sabourn

TOWN ADMINISTRATOR REPORTS

Extermination Services

Powder post beetles and carpenter ants have been found at the old town hall building. The historical society is arranging for extermination services and will pay for this service.

Cable Contract Update

Brian Christiansen has agreed to hold a meeting to discuss the cable contract. T. Beaulieu will be away on vacation. N. Decoteau will meet with Time Warner and Comcast on September 30, 2013 at 11:00 a.m. B. Benton will attend as well.

Public Hearing Schedule

N. Decoteau is working on scheduling the public hearing. Due to the involvement of this process, N. Decoteau is asking that the board allow an extra meeting on November 6, 2013 starting at 6:00 p.m. for the Pole License Hearing, Fee Schedule and Hawkers and Peddlers Ordinance. The board agreed.

PLT 2013 – Builders Risk

T. Beaulieu informed the board that the only coverage that is needed relative to the Police Department Renovations (Phase 1) project is a liability addendum in the amount of \$185.60.

Salary Change

T. Beaulieu received a letter from Chief Moller stating that the Board had agreed to increase Jason Baird's pay rate once he finished from the Police Academy. J. Baird is now finished with the Academy. Chief Moller respectfully requested the agreed upon salary increase.

MOTION 9:27 P.M. "To approve the pay scale increase for Jason Baird to Labor Grade 8 Step 3 as agreed previously.

Motioned: R. Sabourn
Seconded: M. Peabody
Discussion: None.
Motion Passed: 4 - Yes, 0 - No

Tax Deeding List

Alton Benton 11-2-2

MOTION 9:30 P.M. "To accept a deed waiver for 1845 Route 175, PID 11-2-2 for Alton G. Benton II for non-payment of 2012 L1 taxes dated September 18, 2013."

Motioned: J. Paul Hilliard
Seconded: R. Sabourn
Discussion: The board discussed a 25 year old state lien on the property. 2011 L1 and L2 were properly noticed.
Motion Passed: 4-Yes, 0-No.

MOTION 9:32 P.M. "To accept a deed waiver for Jacqueline S. Loud 13-5-44DI due to liability reasons of half ownership, the board agrees not accept the deed at this time."

Motioned: J. Paul Hilliard
Seconded: R. Sabourn
Discussion: None
Motion Passed: 4 - Yes, 0 - No

9:37 P.M. Motion to accept the following tax deeds as directed:

- Richard Bessette, PID 16-1-7GL09 in the amount of \$10,946.62, Accepted for tax sale.
- Dennis Cash, PID 17-5-6 in the amount of \$653.90, Sugar Run Road. Land Only. Accepted for tax sale.
- Christine Gleason, PID 15-4-19 in the amount of \$ 5402.12, 3.66 acres. House and Land. Accepted for tax sale.
- Eberhard Hildemann and Gabriele Currier, PID 16-7-81 in the amount of \$567.53, 1.31 acres with shed and a house. Accepted for tax sale.
- Thomas Hoyt, PID 13-3-5, in the amount of \$235.40, 2.2 acres Land only. Accepted for tax sale.
- John and Kathleen Kelley, PID 17-17-10, in the amount of \$1150.04, Land Only. Accepted for tax sale.
- William Kerr, PID 10-7-4, in the amount of \$586.26, 2 acres, Land only. Accepted for tax sale.
- Willaim Kerr, PID 10-8-5, in the amount of \$2883.97, 5.2 acres, house and features. Accepted for tax sale.

- Anthony and Sandra Kosowicz, 10-1-3-6, in the amount of \$566.95, 6.42 acres, Land only. Accepted for tax sale.
- Mahmoud Maher 6-13-1-8, in the amount of \$4498.22, 2.3 acres with building. Accepted for tax sale.
- Larry and Lori Mayer, PID 17-2-19, in the amount of \$4579.32, 2.5 acres with house and features. Accepted for tax sale.
- Ruth McAllister, PID 13-5 4-D3, in the amount of \$1232.14, condo, Accepted for tax sale.
- Michael Medeiros, PID 10-9-43, in the amount of \$603.81, 1.32 acres. Land only. Accepted for tax sale.
- Dan Reis, PID 10-9-19, in the amount of \$582.31. The board recalled a conversation with the homeowner where an agreement was made that the homeowner would submit a letter to allow allocation of the 2013 property taxes to be applied to the 2011 lien. The board agreed that if the payment is not made as agreed they will deed the property and keep the property.

Motioned: J. Paul Hilliard

Seconded: R. Sabourn

Discussion: The board discussed if the town will be responsible to participate in the association fees due for properties taken by tax deed that belong to an association. T. Beaulieu explained that the town would not be liable.

Motion Passed: 4 - yes, 0 - No.

T. Beaulieu stated that the current owners of the above properties still have until September 25th to pay their taxes and be removed from this process.

SIGNATURE FILE:

There were no items in the signature folder.

SELECTMEN COMMENTS

Tuesday September 24, 2013 there will be a meeting regarding closing the Thornton Church. They need support to keep it open.

Old Home Day events are in place.

MOTION 10:12 P.M.: "To adjourn."

Motion: R. Sabourn

Seconded: M. Peabody

Discussion: None.

Motion Passes: 4 – Yes, 0 – No

Respectfully submitted,

Jessi Fleury
 Board Secretary
 Draft posted 9/25/2013

TOWN OF THORNTON
Selectmen's Agenda
September 18, 2013
5:00 PM

5:00 Flag salute

Work session – (no public input)

Manifest
Signature Folder
Action Folder reviewed by Board for discussion later
Mail Folder

Motion and sign the payroll and vendor manifest

Agenda Items: (no public input unless approved by the Chairman)

6:00 PM Jim Sobolewski – Millbrook Road

6:15 Jim Demeritt – Fire Commissioner update

Action Folder (no public input)

7:00 Bid Award – Winter Sand

7:15 John Rousseau – property taxes

8:00 Non-public pursuant to RSA 91-A: 3, II resident's appt. c-reputation

8:15 Non-public pursuant to RSA 91-A: 3, II resident's appt. c-reputation

8:30 Non-public pursuant to RSA 91-A: 3, II resident's appt. c-reputation

8:45 Non-public pursuant to RSA 91-A: 3, II a & c- personnel & reputation

9:00 Tax Collector's annual deeding list

Tax Collector's Annual Deeding List

Town Administrator presents (no public input)

Board of Selectmen Item Discussions (no public input)

Public Forum (5 minute session per person)

Other business or non-public issues as needed pursuant to RSA 91-A: 3, II

Residents may contact the Town Administrator to get placed on a future agenda.

*The board may review decisions made during the meeting in public input, at the closing of the meeting, provided information that could result in an adjustment to a decision that was made during the meeting.

Board of Selectmen
September 18, 2013
SIGN IN SHEET (Please Print)

- 1 Jan DERRITT 76 Fadden Rd.
- 2 Barbara Solovush 41 Fischer Mt Rd
- 3 Gerry Solovush " " "
- 4 Roberta Ferriani 850 Mill Brook Rd
- 5 Mary Linda Ripley 68 Haseltan Rd
- 6 Ralph E. Ripley 68 Haseltan Rd
- 7 Tim McGRATH 850 Mill Brook Rd
- 8 JOHN T. ROUSSEAU 8 COLTEN RD
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