

Town of Thornton
Capital Improvement Planning Committee (CIPC)
Meeting Minutes for December 3, 2014
Town Hall – 7:00PM

In Attendance: Cindy Schofield, Jim Demerritt and David Gravel

The committee had received the 2015 Capital Improvement Plan request worksheets from the Thornton Department heads. The request worksheets are provided to the committee members by the Town Administrator. Per the By-Laws of the CIPC, the Department requests are reviewed by the Selectboard and the Department Heads in scheduled sessions by department during the budget cycle and then distributed to the CIPC. The 2015 CIP will cover 10 years (2015-2024).

The committee had requests from the Highway, Fire, Police, Transfer Station and Town Administration. The committee discussed and reviewed each request. The Police Department has changed the type of vehicle they will procure in the 2015 and in the future. The vehicle in question will cost more money per unit and be on a 3 year replacement basis. This will change the replacement plan from 5 years to 3 years. The committee noted to bring this to the Selectboard's attention at their meeting scheduled for 12/10/15.

Also under discussion were the requests of the Fire Department. In particular up for the discussion were the air tanks. It was noted that no money was expended from the Reserve fund in 2014 for air packs. The department requested that 30 tanks be purchased. The CIPC thought it best to keep the funded amount from 2014 and 2015 in the line item and leave the funds at \$38,600 for 2015. This amount combined with Campton's funded amount will allow the Fire Department to begin their tank replacement rotation. This request also needs to be discussed on 12/10/15.

All requests will be placed into the Capital Improvement plan as to support the level funding amount of \$270,000 for each of the 10 years in the plan. Each year the plan is published in the Annual Town Report. Cindy will prepare the information needed for the 12/10/15 meeting with the Selectboard.

The meeting adjourned at 8:20PM.

Respectfully submitted,

Cindy Schofield, Chair CIPC