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TOWN OF THORNTON

CIP COMMITTEE

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, July 28, 2015

CALL TO ORDER:
C. Schofield called the meeting to order at 6:55PM.

ROLL CALL:
The following members were present:
C. Schofield   J. Demeritt   W. DeLeo

APPROVAL OF MINUTES:
> **MOTION: "To approve the minutes of June 30, 2015 as amended."**
> Motion: W. DeLeo
> Second: J. Demeritt
> Discussion: None
> Motion Passes: 3-YES 0-NO

NEW BUSINESS:
1. A memo from Town Administrator T. Beaulieu summarizing the results of discussion and review between the Thornton Board of Selectmen and department heads regarding their department CIP requests was reviewed by the CIP committee.
2. Each department's worksheet listing their CIP requests was discussed with regard to impact on the ten year capital improvement program plan. All new requests and changes submitted were approved by the committee.
3. C. Schofield will notify T. Beaulieu that the CIP committee is in agreement with the use of left over funds in the Transfer Station Equipment Reserve to be expended as Thornton's portion of the cost of replacing the compactor.
4. J. Demeritt spoke with Police Chief R. Diamond and confirmed the pending purchase of a police cruiser per the 2015 CIP plan. C. Schofield will confirm that the Fire Department still intends to purchase a heavy rescue vehicle in 2016.
5. C. Schofield will forward a copy of the approved requests to G. Kriebel, a consultant who will create the new CIP plan.

OTHER BUSINESS:
1. C. Schofield and W. DeLeo will discuss with Jessi Fleury the required format for the CIP plan to be printed in the annual town report.
2. The next meeting will be held on August 25, 2015.

ADJOURNMENT

The following motion was made at 8:35PM:

MOTION: "To adjourn."
Motion: C. Schofield
Second: J. Demeritt
Discussion: None
Motion Passes: 3-YES 0-NO