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TOWN OF THORNTON
CIP COMMITTEE

Approved on: 10/27/15
CIC Initials: CAJ
Dt Rec'd-Town Clk:
Town Clerk Initials: BJR

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, September 29, 2015

CALL TO ORDER:

C. Schofield called the meeting to order at 6:47pm.

ROLL CALL:

The following members were present:

C. Schofield D. Gravel W. DeLeo

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of August 25, 2015 as amended."

Motion: C. Schofield

Second: D. Gravel

Discussion: None

Motion Passes: 3-YES 0-NO

NEW BUSINESS:

1. W. DeLeo will e-mail Town Administrator T. Beaulieu to obtain clarification on some items discussed at the committee's 9/16 meeting with the Board of Selectmen.
2. W. DeLeo will specify revisions to the first draft of the capital improvement plan in an e-mail to be sent to consultant G. Kriebel.
3. At the next meeting, the committee will discuss what changes to the CIP process will be recommended at our November meeting with the Planning Board Director and the Town Administrator.

CORRESPONDENCE:

Town Administrator T. Beaulieu has requested that both she and Planning Board Director B. Regan be scheduled to attend the monthly CIP meeting on November 24, 2015. C. Schofield has scheduled them to attend at 6:45pm.

OTHER BUSINESS:

The next meeting will be held on October 27, 2015.

ADJOURNMENT

The following motion was made at 7:55pm:

MOTION: "To adjourn."

Motion: C. Schofield

Second: W. DeLeo

Discussion: None

Motion Passes: 3-YES 0-NO