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TOWN OF THORNTON
CIP COMMITTEE

Approved on: 11/24/15
CIC Initials: CFD
Dt Rec'd-Town Clk:
Town Clerk Initials: RJR

Thornton Capital Improvement Committee Meeting Minutes

Tuesday, October 27, 2015

CALL TO ORDER:

C. Schofield called the meeting to order at 6:50pm.

ROLL CALL:

The following members were present:

C. Schofield D. Gravel W. DeLeo

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of September 29, 2015 as amended."

Motion: W. DeLeo

Second: D. Gravel

Discussion: None

Motion Passes: 3-YES 0-NO

NEW BUSINESS:

1. The draft of the e-mail to be sent to G. Kriebel re: revisions to be made to the CIP was discussed. W. DeLeo will e-mail Town Administrator T. Beaulieu requesting confirmation that the opening balance of the Building capital reserve fund should be reduced by \$22,568 to purchase a backup generator as part of the police building renovation approved in 2013.
2. Town Administrator T. Beaulieu and Planning Director B. Reagan will attend the next meeting on November 24, 2015. The committee reviewed improvements to the CIP process to be discussed with them. W. DeLeo will put together a list of suggestions and send to all members of the committee.

OTHER BUSINESS:

The next meeting will be held on November 24, 2015.

ADJOURNMENT

The following motion was made at 8:10pm:

MOTION: "To adjourn."

Motion: W. DeLeo

Second: D. Gravel

Discussion: None

Motion Passes: 3-YES 0-NO