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**TOWN OF THORNTON**  
**CIP COMMITTEE**

Approved on: 9/25/18  
CIC Initials: WJD  
Dt Rec'd-Town Clk: 10/20/18  
Town Clerk Initials: clm

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**Thornton Capital Improvement Committee Meeting Minutes**

**Tuesday, August 28, 2018**

**CALL TO ORDER :**

Bill DeLeo called the meeting to order at 6 PM.

**ROLL CALL:**

The following members were present:

Bill DeLeo    Cindy Schofield    Joe Monti

**APPROVAL OF MINUTES:**

**MOTION: "To approve the minutes of July 31, 2018 as amended."**

Motion: Cindy

Second: Bill

Discussion: None

Motion Passes: 2-YES 0-NO    Abstained: Joe Monti

**NEW BUSINESS:**

- The memo from the Town Administrator summarizing CIP (capital improvement plan) requests submitted by department heads was reviewed.
- Bill updated the Committee regarding his meeting with the Select Board to present the initial proposed version of the CIP and other issues he discussed with BOS, including anticipated funding needs and Chief Miller's research on ways to lower the cost of police cruisers.
- The Committee reviewed the proposed capital improvement plan in detail to insure all requests are represented correctly in the plan.
- The Committee discussed which requests required approval. It was agreed any request delaying a project for one year (Transfer Station renovation, Transfer Station paving, purchases of Ford F-550 #1 and #3) would not require the Committee's vote because each request was approved when it was originally submitted, and the delay would not have a significant financial impact.
- The Committee voted on all other project requests.

**MOTION: "To approve the purchase of a Ford F-550 for the Highway Department in 2028 at a cost of \$80,000."**

Motion: Joe

Second: Cindy

Discussion: None

Motion Passes: 3- YES 0-NO

**MOTION: "To approve the purchase of a used front end loader in 2028 for the Highway Department for \$50,000."**

Motion: Joe

Second: Cindy

Discussion: None

Motion Passes: 3- YES 0-NO

**MOTION: "To approve a cost increase from \$42,000 to \$55,500 for the purchase of police cruisers in 2019, 2020, 2021, 2024, 2025, and 2026."**

Motion: Joe

Second: Cindy

Discussion: Bill reminded the Committee that Chief Miller was researching ways to lower the cost of these vehicles by extending their life span whenever possible, and by looking into purchasing a less expensive vehicle such as a Dodge Charger.

Motion Passes: 3- YES 0-NO

**MOTION: "To approve the purchase of a fire engine in 2027 at a cost of \$208,000."**

Motion: Cindy

Second: Joe

Discussion: None

Motion Passes: 3- YES 0-NO

**MOTION: "To approve replacement of an ambulance in 2019 at a cost of \$64,000."**

Motion: Joe

Second: Cindy

Discussion: Purchase of a new ambulance was originally scheduled for 2020. Rather than purchasing a new ambulance, the current box will be re-mounted onto a new chassis resulting in significant cost savings for the Town. Since the original estimate provided to Bill at a meeting with BOS in July was \$4,000 less, project approval by the Committee is conditional on the Select Board's approval of this cost increase.

Motion Passes: 3- YES 0-NO

- Bill has sent an e-mail to the Superintendent of Schools requesting a draft of Thornton Central School's ten-year capital improvement plan.
- There was a discussion of the Road Paving, Construction and Repairs capital fund. Joe Monti questioned why there was no significant funding in the reserve account, and asked if the Town had a plan for road construction and repairs. Bill will get clarification when he meets with the Select Board in September.
- The next CIP Committee meeting will be on September 25 at 6PM.

**ADJOURNMENT:**

The following motion was made at 7:40 PM:

**MOTION: "To adjourn"**

Motion: Joe

Second: Cindy

Discussion: None

Motion Passes: 3-YES 0-NO