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**TOWN OF THORNTON**  
**CIP COMMITTEE**

Approved on: 11/1/2016  
CIC Initials: WJD  
Dt Rec'd-Town Clk: 11/1/16  
Town Clerk Initials: BR

**Thornton Capital Improvement Committee Meeting Minutes**

**Tuesday, September 27, 2016**

**CALL TO ORDER :**

William DeLeo called the meeting to order at 6:05PM

**ROLL CALL:**

The following members were present:

William DeLeo      Cindy Schofield

Thornton Central School representatives present:

Barry VanDeMoere, Thornton Central School Board Chairperson  
Jon Francis, SAU 48 Facilities Director

**APPROVAL OF MINUTES:**

**MOTION: "To approve the minutes of the August 30, 2016 as revised"**

Motion: Cindy

Second: Bill

Discussion: None

Motion Passes: 2-YES, 0-NO

**NEW BUSINESS:**

- The initial draft of the school's 10 year capital improvement plan was discussed. CIP Committee members asked questions about the cost, funding source, and life expectancy of the proposed capital improvements. Jon Francis estimated the cost of the new gym/stage to be \$1.8 million dollars, which would most likely be financed through a bond. Barry VanDeMoere indicated in the current plan, the new gym could be used for elections because access from the gym to the school could be prevented. The Town's CIP process was described, including the use of reserve accounts to fund projects. Bill DeLeo requested that the School's CIP include the project name, the school year the project will be done, estimated cost of the project, and indication if project will be funded through borrowing. The CIP Committee offered to meet with the School Board if they had any questions about the plan or process. Barry indicated the CIP would be discussed with other School Board members as the School began its 2017-18 budget preparation. Barry and Jon left the meeting at 7:15 pm.
- Bill indicated that the Board of Selectmen had approved paying for the Millbrook culvert repair from the Roads reserve fund instead of a capital outlay, which would have reduced the 2017 reserve funding available for other projects.
- The Fire Department's plan to save money by purchasing a used ambulance in 2017 in place of a new one in 2018 was discussed.

- Bill noted that the cost of the Skid Steer requested in 2026 for the Transfer Station had been adjusted on the CIP to reflect Thornton's portion of the cost.
- The Committee identified possible projects in the capital improvement plan that might be removed or delayed to resolve shortfalls in funding for other projects.

**ADJOURNMENT:**

The following motion was made at 8:00PM:

**MOTION: "To adjourn"**

Motion: Cindy

Second: Bill

Discussion: None

Motion Passes: 2-YES 0-NO