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**TOWN OF THORNTON**  
**CIP COMMITTEE**

Approved on: 8/28/2018  
CIC Initials: WJD  
Dt Rec'd-Town Clk: 9/6/18  
Town Clerk Initials: ajm

**Thornton Capital Improvement Committee Meeting Minutes**

**Tuesday, July 31, 2018**

**CALL TO ORDER :**

Bill DeLeo called the meeting to order at 6:15 PM.

**ROLL CALL:**

The following members were present:

Bill DeLeo    Cindy Schofield  
Absent: Joe Monti

**APPROVAL OF MINUTES:**

**MOTION: "To approve the minutes of June 26, 2018 as amended."**

Motion: Cindy

Second: Bill

Discussion: None

Motion Passes: 2-YES 0-NO

**NEW BUSINESS:**

- Jessye Bartlett has officially resigned from the CIP Committee.
- CIP requests submitted by department heads were discussed. CIP request forms need to be submitted for the following items: ambulance purchase moved forward to 2019, Transfer Station renovation delayed to 2019, and Transfer Station paving delayed to 2020.
- Bill updated the Committee on other issues and concerns discussed with the Select Board at the meeting with department heads.
- The initial version of the proposed capital improvement plan was reviewed and discussed.
- In August, Bill will send a request to the Superintendent of Schools requesting a draft of Thornton Central School's ten-year capital improvement plan.
- Bill will attend the next Select Board meeting to discuss the initial version of the CIP plan.
- The Town Administrator will have copies made of all CIP requests for the Committee to vote on at the August meeting. A memo summarizing the Select Board's meetings with department heads and indicating BOS approval of CIP requests will also be provided.
- The next CIP Committee meeting will be on August 28 at 6PM.

**ADJOURNMENT:**

The following motion was made at 7:35PM:

**MOTION: "To adjourn"**

Motion: Cindy

Second: Bill

Discussion: None

Motion Passes: 2-YES 0-NO