



Town of Thornton

Office of Municipal Agent
16 Merrill Access Road
Thornton, NH 03285
Phone: (603) 726-4232
Fax: (603) 726-2078

OUT OF STATE DEALER TITLE REQUIREMENTS

For established Thornton residents who purchase a vehicle from an out of state dealer with or without a lienholder

Please include the following:

- Power of Attorney to authorize the Thornton Municipal Agent Staff to sign and process title documentation in the absence of the Thornton resident
 - Original document only – no photo copies
- Lienholder information (if applicable) including Name and Address
- A Title or Manufacturer's Certificate of Origin properly completed on the back with Odometer Reading
 - Original document only – no photo copies
- A copy of Thornton resident's Driver's license
- Thornton resident's contact information
 - Phone number
 - Physical address
 - Mailing address (if different from physical address)

Please Provide:

Two blank checks payable to:

**State of New Hampshire-DMV
Town of Thornton**

*A copy of the completed checks will be returned with the appropriate vehicle Information.

Self-Addressed 10 x 13 pre-paid United States Postal Service envelope for return of plates and documents. The approximate cost for postage will be \$2.45.

Please do not send envelopes from Fed Ex, UPS, etc. ONLY USPS.