

Position Purpose: Performs solid waste and recycling responsibilities at the tri-town municipal transfer station and recycling center.

Essential Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Operates baler, front-end loader, compacting and snow removal equipment.
- Separates and sorts recyclable materials.
- Loads trailers.
- Attends New Hampshire Department of Environmental Services classes annually.
- Performs similar or related work as required, directed or as situation dictates.

Recommended Minimum Qualifications:

Education, Training and Experience:

High School diploma or equivalent; NH Department of Environmental Services Certification; Must attend a NHDES certification class.

Knowledge, Ability and Skill:

Knowledge: Thorough knowledge of the materials, methods and techniques relative to recycling projects/programs; Knowledge of the use and maintenance of all types of equipment used at the transfer station; working knowledge of transfer construction and maintenance procedures; Knowledge of the practices, materials, tools and equipment commonly used in the construction, repair, and maintenance of roads and sidewalks

Ability: Ability to follow detailed oral and written instructions given by supervisor. Ability to communicate effectively verbally with supervisor, and the public. Ability to follow proper methods, procedures and safety precautions.

Skill: Skill in operating above-mentioned equipment.

Physical Requirements: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Regularly lifts and/or moves objects weighing up to 60 pounds such as tools, equipment, and supplies. Accesses all levels of the Transfer Station, traverses uneven terrain, and climbs a ladder. Climbs, balances, stoops, kneels, crouches and crawls. Manually operates all tools. May spend the whole or a large portion of shift walking and standing. Communicates verbally and in writing. Vision and hearing at/or correctable to normal ranges.

Supervision:

Supervision Scope: Functions are generally well defined and limited in scope but may involve some judgment and initiative in determining method of completion.

Supervision Received: Works under the direct supervision of the Transfer Station Manager who assigns work and instructions as necessary.

Supervision Given: None.

Job Environment:

- The majority of work is performed outdoors with exposure to temperature extremes and inclement weather. Incumbent is subject to the hazards associated with work such as hazardous road conditions, gases and toxins. Work environment is very loud. On-call for emergencies.
- Regularly operates equipment that is utilized at the Transfer Station.
- Interacts occasionally with other town departments, the public and contractors working for the department. Communicates in person and involves an information exchange dialogue.
- Errors may result in time loss and delay, cause damage to buildings and/or equipment, result in serious personal injury and injury to others and have monetary repercussions.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.