

TOWN OF THORNTON
Zoning Board of Adjustment

Approved on: 1/28/16
ZBA Initials: [Signature]
Rec'd by Town Clerk on: [Signature]
Town Clerk Initials: BR

ZONING BOARD OF ADJUSTMENT MEETING MINUTES
Thursday, January 28, 2016

CALL TO ORDER:

D. Gravel called the meeting to order at 7:05pm.

ROLL CALL:

The following members were present: D. Gravel D. Day J. Marshall W. Rose
S. Bartlett, Alternate

The following member was not present: C. Hodges

Staff Present: N. Decoteau, Admin Assistant

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of January 5, 2016 as amended."

Motion: J. Marshall

Second: D. Day

Discussion: D. Gravel stated that the changes/corrections submitted have been incorporated into the document presented for approval.

Motion Passes: 4 – Yes 0 - No

PUBLIC HEARING:

None

OTHER BUSINESS:

1. New Alternate appointment: S. Bartlett
2. Donahue, Tucker, & Ciandella, PLLC Representation Agreement
D. Gravel stated that the Representation Agreement with Donahue, Tucker, & Ciandella, PLLC to have Attorney C. Boldt represent the Thornton Zoning Board of Adjustment needed to be updated.

MOTION: "To sign the Independent Special Counsel Representation Agreement retaining Christopher L. Boldt, Esq. of Donahue, Tucker & Ciandella, PLLC as the attorney primarily responsible for legal matters of the Thornton Zoning Board of Adjustment."

Motion: W. Rose

Second: J. Marshall

Discussion: None

Motion Passes: 4 – Yes 0 - No

COMMUNICATIONS AND MISCELLANEOUS:

1. Letter from McGrath Law Firm January 15, 2016
2. Review draft response letter

MOTION: "To send the response letter to McGrath Law Firm."

Motion: W. Rose

Second: J. Marshall

Discussion: None

Motion Passes: 4 – Yes 0 - No

D. Gravel reviewed the basics on how the Zoning Board of Adjustment works.
The Board directed N. Decoteau to provide a packet of information to S. Bartlett

MOTION: "To approve the minutes of January 28, 2016 as amended."

Motion: J. Marshall

Second: D. Day

Discussion: N. Decoteau provided a copy of the minutes for the evening to approve prior to the Board adjournment.

Motion Passes: 4 – Yes 0 - No

ADJOURNMENT:

At 7:33pm the following motion was made:

MOTION: "To adjourn."

Motion: J. Marshall

Second: D. Day

Discussion: None

Motion Passes: 4 – Yes 0 – No

Respectfully Submitted,

Nancy Decoteau
Zoning Board of Adjustment Admin Assistant

TOWN OF THORNTON
Zoning Board of Adjustment

AGENDA
Tuesday, January 28, 2016
7:00PM

CALL TO ORDER:

ROLL CALL: David Gravel, Chairman William Rose, Vice Chairman Dennis Day, Member
Joan Marshall, Member Chris Hodges, Member S. Bartlett, Alternate

APPROVAL OF MINUTES: January 5, 2016

PUBLIC HEARING:

None

OTHER BUSINESS:

1. New Alternate appointment: S. Bartlett
2. Donahue, Tucker, & Ciandella, PLLC Representation Agreement

COMMUNICATIONS AND MISCELLANEOUS:

1. Letter from McGrath Law Firm January 15, 2016
2. Review draft response letter

ADJOURNMENT:

Zoning Board of Adjustment
January 28, 2016
SIGN IN SHEET (Please Print)

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